



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, October 18, 2022

4:30 PM

City Hall - 100 N. Appleton Street
6 A/B

1. Call meeting to order

Vice President Margret Mann called the meeting to order at 4:32pm

2. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Tina Krueger, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Nick Vande Castle, Maureen Ward

Present: 9 - Looker, Kellner, Exarhos, Mann, Nett, Van Zeeland, Keller, Brozek and Bunnow

Excused: 2 - Scheuerman and Sivasamy

3. Approval of minutes from previous meeting

[22-1309](#)

September 20, 2022 Meeting Minutes

Attachments: [September 20, 2022 Library Board Meeting Minutes.pdf](#)

Looker moved, seconded by Bunnow, that the September 20, 2022 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation & Communication

Establish Order of the Day

Vice President Mann call for a motion to place Action Items 22-1310, 22-1311 and 22-1312 on a Consent Agenda.

Kellner moved, seconded by Bunnow to place Action Items 22-1310, 22-311 and 22-1312 on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Looker moved, seconded by Kellner that the Consent Agenda be approved. Voice Vote. Motion Carried. (9-0)

[22-1310](#)

Bill Register - September 2022

Attachments: [September 2022 Bill Register.pdf](#)
[APL Financial Cash Flow YTD-Sept-2022.pdf](#)
[MTD-Report-Sept-2022.pdf](#)
[Friends Quarterly Report 9-2022.pdf](#)

This Report Action Item was approved

[22-1311](#)

October 2022 Budget Amendment

Attachments: [Oct 2022 Budget Amendment.pdf](#)

This Report Action Item was approved

[22-1312](#)

City Of Appleton Policy - Confined Space Entry

Attachments: [Confined Space Entry - 6-15-2022 Revision.pdf](#)

This Report Action Item was approved

6. Information Items

A. Administrative Report

[22-1313](#)

Library Building Project Update

Attachments: [October 2022 - Building Project FAQ.pdf](#)

[22-1314](#)

2023 City Budget Process Update

[22-1315](#)

APL Hiring Process Update

[22-1316](#)

City Library Collective Update

B. President's Report

[22-1317](#)

Trustee Development - Trustee Essentials Chapter 6: Evaluating the Library Director

Attachments: [Trustee Essentials Chapter 6 Evaluating The Library Director.pdf](#)

[22-1318](#)

Innovation Presentation - Pat Exarhos

[22-1319](#) Upcoming Committee Meeting - Personnel & Policy Committee
11/8/2022 10:30am

C. Staff Updates

[22-1320](#) Children's Program Updates

[22-1321](#) Community Partnerships Updates

7. Adjournment

**Exarhos moved, seconded by Keller that the meeting be adjourned. Voice
Vote. Motion Carried. (9-0)**

The meeting was adjourned at 5:11pm