



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, January 12, 2016

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

2. Roll call of membership

Aldersperson Baranowski moved, seconded by Aldersperson Meltzer, that the be recommended for approval. Roll Call. Motion carried by the following vote:

Present: 4 - Aldersperson Jirschele, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

Excused: 1 - Aldersperson Martin

3. Approval of minutes from previous meeting

[16-007](#)

Approval of the December 8, 2015 Utilities Committee Meeting minutes.

Aldersperson Baranowski moved, seconded by Aldersperson Meltzer, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

Excused: 1 - Aldersperson Martin

4. Public Hearings/Appearances

5. Action Items

[16-036](#)

Award contract for Transformer Replacements to Van Ert Electric Company, Inc. in the amount of \$135,860 with a contingency of \$10,330 for a contract total not to exceed \$146,190.

Aldersperson Baranowski moved, seconded by Aldersperson Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

Excused: 1 - Aldersperson Martin

[16-009](#)

Amend 2015E Stormwater Consulting Services Contract for Spartan Drive Culvert and Stormwater Practices Preliminary Design and Lift Station Stormwater Management Plan to Brown & Caldwell in an amount not to exceed \$51,605.

Alderson Baranowski moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Dannecker, Alderson Baranowski and Alderson Meltzer

Excused: 1 - Alderson Martin

[16-010](#)

Award 2016B contract for Arbutus Park Stormwater Lift Station Reconstruction Design to Strand Associates in an amount not to exceed \$45,900.

Alderson Baranowski moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Dannecker, Alderson Baranowski and Alderson Meltzer

Excused: 1 - Alderson Martin

[16-008](#)

Award 2016C contract for Leona Pond Final Design and Permitting contract to Brown & Caldwell in an amount not to exceed \$180,145.

Alderson Jirschele moved, seconded by Alderson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Dannecker, Alderson Baranowski and Alderson Meltzer

Excused: 1 - Alderson Martin

[16-011](#)

Approve revision to the Pollution Prevention Program per the new Phase II Stormwater Permit from DNR.

Alderson Jirschele moved, seconded by Alderson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Dannecker, Alderson Baranowski and Alderson Meltzer

Excused: 1 - Alderson Martin

6. Information Items

[16-037](#)

Request to approve the following 2015 Budget Adjustment:

Wastewater Utility
Bar Screen Project -\$34,000
Transformer Replacement Project +\$34,000

To record the transfer of excess budget funds from the bar screen project to the transformer replacement project (2/3 vote required). This item will also be an Action Item at the Finance Committee meeting.

Reviewed.

[16-012](#)

Monthly Reports for November 2015
- Water Distribution and Meter Team Monthly Report

Reviewed.

7. Adjournment

Aldersperson Baranowski moved, seconded by Aldersperson Jirschele, that the Utilities Committee meeting be adjourned at 6:00 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

Excused: 1 - Aldersperson Martin