



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, February 24, 2020

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:36pm

2. Roll call of membership

Present: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[20-0218](#)

February 19, 2020 Finance Committee minutes

Attachments: [MeetingMinutes19-Feb-2020-12-16-53.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. Public Hearings/Appearances

5. Action Items

[20-0277](#)

Request approval of Pre-Annexation Agreement regarding Plamann Park between Outagamie County and the City of Appleton, contingent on County approval

Attachments: [Plamann Park - Pre Annexaton Agreement - City - CLEAN 02-12-2020.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[20-0299](#)

Request to award Unit B-20 Asphalt Paving to Vinton Construction Company in the amount of \$2,395,748 with a 1.8% contingency of \$42,000 for a project total not to exceed \$2,437,748

Attachments: [Award of Contract Unit B-20.pdf](#)

Alderson Siebers moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0300](#)

Request to award Unit H-20 Spartan Drive area Utilities, Grade and Gravel, and Stormwater Ponds to MCC, Inc in the amount of \$968,523 with a 6.5% contingency of \$62,949 for a project total not to exceed \$1,031,472

Attachments: [Award of Contract Unit H-20.pdf](#)

Alderson Lobner moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0301](#)

Request to award Unit Y-20 Newberry Street Sewer & Water Reconstruction No. 2 to PTS Contractors, Inc in the amount of \$2,535,221 with a 4% contingency of \$101,409 for a project total not to exceed \$2,636,630

Attachments: [Award of Contract Unit Y-20.pdf](#)

Alderson Martin moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0302](#)

Request to award Unit Z-20 Ballard Road Water Reconstruction to Advance Construction in the amount of \$1,108,331 with a 4% contingency of \$44,333 for a project total not to exceed \$1,152,664

Attachments: [Award of Contract Unit Z-20.pdf](#)

Alderson Martin moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[20-0305](#)

Resolution introduced by Alderperson Meltzer-District 2, Alderperson Firkus -District 3, Alderperson Martin -District 4, Alderperson Van Zeeland-District 5, Alderperson Fenton -District 6, Alderperson Thao -District 7, Alderperson Schultz -District 9, Alderperson Williams -District 10, Alderperson Coenen -District 11, Alderperson Spears -District 12, Alderperson Lobner -District 13, Alderperson Croatt -District 14, Alderperson Otis-District 15 at the February 19, 2020 Common Council meeting relating to redistricting legislative districts at its next session following federal census:

#3-R-20

WHEREAS the Wisconsin State Legislature is directed to redistrict legislative districts at its next session following each federal census.

AND WHEREAS the goal of redistricting should be the creation of fair maps, not partisan gain.

AND WHEREAS transparency is necessary in executing any governmental responsibility.

AND WHEREAS on April 3, 2018, Outagamie County held an advisory referendum in which 72% of the voters supported a nonpartisan redistricting process.

AND WHEREAS a January 2019 Marquette University Law School poll showed that 72% of respondents supported having a nonpartisan commission draw the maps.

THEREFORE BE IT RESOLVED that the Appleton Common Council supports a transparent non-partisan redistricting process for the State of Wisconsin.

Alderperson Lobner moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

6. Information Items

[20-0275](#)

Contract 50-18 was awarded to Great Lakes Mechanical for \$790,587 for WWTP Biogas Boiler. Change orders were approved totaling \$65,737. Final contract amount is \$856,324. Payments issued to date total \$810,528.50. Request final payment of \$45,795.14

This contract was presented

[20-0276](#)

Contract 51-17 was awarded to LC United Painting for \$569,000 for Northeast Reservoir Painting. Change orders were approved totaling \$11,175. Final contract amount is \$557,825. Payments issued to date total \$552,825. Request final payment of \$5,000

This contract was presented

[20-0278](#)

Postponement of projects due to bid prices above our 2020 Budget

Attachments: [Postponement of projects memo.pdf](#)

This report was presented

[20-0303](#)

Change Order No. 1 to contract 85-19, Unit BB-19 Edgewood Drive Sanitary Sewer for additional quantity of steel casing pipe due to existing stone embankments in the amount of \$5,000 resulting in a decrease to contingency from \$47,900 to \$42,900. No change to overall contract amount

Attachments: [Unit BB-19 Change Order No. 1.pdf](#)

This change order was presented

[20-0304](#)

The following 2020 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Fire Department

Donations	+\$9,867
Supplies	+\$9,867

to record donation from the Friends of the Appleton Fire Department to purchase personal protective equipment and dress uniform hats

Police Grants Fund

Local Grant	+\$1,080
Training Supplies	+\$1,080

to record grant from the National Alliance of Mental Illness (NAMI) to host Crisis Intervention Partners (CIP) training

This budget adjustment was presented

[20-0308](#)

Fox Cities Exhibition Center Room Tax Update

Attachments: [FCEC Room Tax Collections Update.pdf](#)

This report was presented

7. Adjournment

Aldersperson Lobner moved, seconded by Aldersperson Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer