



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, October 10, 2022

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm.**

2. Roll call of membership

**Present:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland

3. Approval of minutes from previous meeting

[22-1277](#)

9/26/22 Finance Committee Minutes

**Attachments:** [MeetingMinutes Sep-26-2022-02-06-39.pdf](#)

**Fenton moved, seconded by Siebers, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland

4. Public Hearings/Appearances

5. Action Items

[22-1278](#)

Request to reject base bid from Staab Construction in the amount of \$643,600 for the 2022 AWWTP Blended Sludge Piping and Preliminary Heat Exchanger Replacement Project.

**Attachments:** [Finance Memo\\_SSB Construction Project Bid Rejection.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland

[22-1282](#)

Request to award the 2022 AWWTP Biogas Boiler System Upgrades Project contract to Rohde Brothers, Inc. in the amount of \$333,450 with a 12% contingency of \$40,014 for a project total not to exceed \$373,464.

**Attachments:** [2022 AWWTP BIOGAS BOILER SYSTEM HVAC Upgrades Project .pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland

[22-1283](#)

Request to award the City of Appleton's 2022 Telulah Pavilion Repairs Project contract to RJM Construction, LLC. in the amount of \$158,572 with a 12% contingency of \$19,028 for a project total not to exceed \$177,600.

**Attachments:** [2022 Telulah Pavilion Repairs Project.pdf](#)

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland

[22-1284](#)

Request to award the City of Appleton's 2022 AWWTP Painting Project contract to SDS Painting Co., Inc. in the amount of \$121,760 with a 8% contingency of \$10,000 for a project total not to exceed \$131,760.

**Attachments:** [2022 AWWTP Painting Project.pdf](#)

**Fenton moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland

[22-1288](#)

Request to approve the following 2022 Budget amendment:

Public Works Capital Project Fund	-\$27,302
Facilities Capital Project Fund	+\$27,302

To record transfer of sidewalk costs from Public Works Capital Project Fund to Facilities Capital Project Fund.

**Attachments:** [Library Sidewalk Budget Amendment.pdf](#)

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland

**6. Information Items**

[22-1289](#)

Change Orders #8 and #9 to Staab Construction contract as part of the 2019 AWWTP Improvements Projects totaling \$24,320 resulting in a decrease in contingency from \$159,231 to \$134,911.

**Attachments:** [2019 AWWTP Improvements Staab Change Order No8-9.pdf](#)

[22-1290](#)

Contract 149-20 was awarded to B&P Mechanical Inc. for \$93,976 with a contingency of \$9,398 for WWTP D-Bldg HVAC. Change orders were approved totaling \$7,955.34. Final contract amount is \$101,931.34 with a contingency of \$1,442.66. Payments issued to date total \$92,297.25. Request final payment of \$9,634.09.

[22-1304](#)

A 2022 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy for:

**Reid Golf Course**

Donations	+\$1,260
Supplies	+\$1,260

To record donation for bench at Golf Course.

[22-1303](#)

A 2022 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy for:

**General Fund - Recreation**

Donations	+\$4,850
Supplies	+\$4,850

To record donations from Jacobson/Thiel/Weyenberg/Vanderheiden families for various parks and trails.

[22-1302](#)

A 2022 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy for:

**General Fund - Library**

Reimbursements	+\$10,000
Other Contracts	+\$10,000

To record grant funds received from the City of Racine for CLC.

[22-1301](#)

A 2022 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy for:

**General Fund - Library**

Reimbursements	+\$4,871
Supplies	+\$4,871

To record funds received from Northern Waters Library Service and United Way.

7. Adjournment

**Siebers moved, seconded by Fenton, that the meeting be adjourned. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Siebers, Firkus and Fenton

**Excused:** 1 - Van Zeeland