



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Finance Committee

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Monday, June 12, 2017

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-836](#) May 22, 2017 Finance Committee minutes

**Attachments:** [MeetingMinutes22-May-2017-02-52-19.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[17-839](#) Request to approve the Kurey Ridge Agreement regarding trail and storm sewer easements, roadway dedication, and stormwater management contribution of \$22,146.

**Attachments:** [Kurey Ridge Agreement.pdf](#)

[17-874](#) Request to approve payment to von Briesen & Roper, S.C. for real estate services performed under the "Hourly Services" provision of the Phase III agreement related to the construction of the Fox Cities Exhibition Center and approve the following related 2017 Budget adjustment:

**Exhibition Center Capital Projects Fund**

Consulting Services	+\$15,765
Debt Proceeds/Room Tax	+\$15,765

to provide funding for real estate services related to the construction of the Fox Cities Exhibition Center (2/3 vote required).

**Attachments:** [von Briesen Bill 5-17-17.pdf](#)

[17-876](#)

Request to approve Contract Amendment/Change Order No. 1 to contract 8-17 for Unit CC-17 Bridge Maintenance to increase for additional quantities of concrete deck repairs in the amount of \$20,000 resulting in no change to contingency. Overall contract increased from \$192,925 to \$212,925.

**Attachments:** [Unit CC-17 Contract Amendment-Change Order No.1.pdf](#)

[17-877](#)

Request to approve Contract Amendment/Change Order No. 2 to contract 9-17 for Unit U-17 Sewer and Water Reconstruction No. 2 to increase for additional water main and sanitary sewer items added to scope of work by the City in the amount of \$14,121 resulting in a decrease to contingency from \$74,003 to \$68,347. Overall contract increased from \$2,472,520 to \$2,480,985.

**Attachments:** [Unit U-17 Contract Amendment-Change Order No.2.pdf](#)

[17-146](#)

Resolution introduced by Alderperson Siebers at the February 1, 2017 Common Council meeting relating to changes to Special Assessment Policy:

#1-R-17 - Siebers

Changes to Special Assessment Policy

WHEREAS, the Common Council deems it in the best interest of the City of Appleton to adopt policies relating to special assessments,

WHEREAS, the Common Council intends that these policies provide general and fair guidelines for addressing assessments in Appleton,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Appleton, WI that the following language be added under the "All other zoning" column to the special assessment policies; "All other zone classifications (1 and 2 Family Use Apply Residential Zones Rate)" Adding this language would allow R1 and R2 zoned properties in any other zoned area to be assessed the rate of single family and two family residents.

**Legislative History**

2/7/17

Finance Committee

held

## 6. Information Items

- [17-837](#) Contract 22-17 was awarded to ASTI Sawing, Inc. for \$30,000 for Concrete Sidewalk Sawcutting. Payments issued to date total \$17,045.52. Request final payment of \$12,954.48.
- [17-838](#) Contract 66-16 was awarded to TLC Sign for the replacement of the Appleton Memorial Park Sign in the amount of \$39,994.83 with no contingency. No change orders were issued. Request to issue the final contract payment of \$39,994.83.
- Attachments:** [2017 AMP Sign and Message Center.pdf](#)
- [17-840](#) Contract 57-16 was awarded to Insituform Technologies USA, LLC for \$121,131.50 with a contingency of \$12,000 for Sanitary & Storm Sewer Lining. Payments issued to date total \$101,044.80. Request final payment of \$8,786.50.
- [17-841](#) Contract 58-16 was awarded to Cardinal Construction Company, Inc. for the 2016 Wastewater D-Building Lab Remodel in the amount of \$104,765 with a contingency of \$5,000. One change order was issued in the amount of \$4,931. Payments to date total \$107,713.40. Request to issue the final contract payment of \$1,982.60.
- Attachments:** [2016 Wastewater D-Building Lab Remodel Final Payment.pdf](#)
- [17-843](#) Internal Grant Management Policies and Procedures Manual
- Attachments:** [Grant Administration Procedures- May 2017 proposed.pdf](#)
- [17-847](#) Role of Library Board and Common Council in Library Building Construction
- [17-875](#) The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Library**

Reimbursements - Friends of the Library	+\$17,000
Administration Expenses	+\$2,700
Children's Services Expenses	+\$6,000
Community Partnership Expenses	+\$7,000
Materials Management Expenses	+\$800
Network Services Expenses	+\$500

to record funds received from the Friends of the Appleton Public Library

7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*