



# FIRE DEPARTMENT

## MEMORANDUM OF UNDERSTANDING

**Date:** September 16, 2024  
**To:** Safety and Licensing Committee and Common Council  
**From:** Jeremy Hansen, Fire Chief  
**Subject:** Appleton Municipal Code, Chapter 6 Revision

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Appendices B, C, D, F, I, and N of the 2021 IFC all state: The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance. Based on this language, the City Attorney's Office recommended the following proposed changes for section 6-56 of the Appleton Municipal Code:

Replace paragraph (b)(2) with: Appendices B, C, D, F, I, and N are specifically adopted as part of the adoption of the 2021 IFC.

This clarifies the intent of this section, which is to specifically adopt the relevant appendices of the IFC. The previous language excluded specific appendices, whereas the updated language specifically calls out the appendices to adopt. This removes any ambiguity regarding if an appendix is adopted or not.

As part of this change, certain appendices were removed from adoption as they are informational only, and not intended for adoption. Appendix E is an example of an informational only item, not intended for adoption.