



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Wednesday, January 11, 2023

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order by Chair Mayor Woodford at 3:30 p.m.**

2. Roll call of membership

**Present:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Excused:** 1 - Robins

*Others present:*

*Dean Gazza, Director of Parks, Rec & Facilities Management*

*Tom Flick, Deputy Director of Parks, Rec & Facilities Management*

*Aldersperson Brad Firkus, District #3*

*Aldersperson Sheri Hartzheim, District #13*

3. Approval of minutes from previous meeting

[23-0009](#)

City Plan Minutes from 12-14-22

**Attachments:** [City Plan Minutes 12-14-22.pdf](#)

**Fenton moved, seconded by Palm, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Excused:** 1 - Robins

4. Public Hearings/Appearances

[23-0010](#)

Text amendments to Chapter 17 Subdivision Ordinance of the Municipal Code relating to Sec. 17-3 General Provisions, Sec. 17-4 Preplatting Requirements, Sec. 17-29 Dedication of Public Sites and Open Spaces, Sec. 17-30 Identification of Dedicated Areas, Sec. 17-31 Reservation of Road Widths, Sec. 17-32 Reservation of Public Sites, Sec. 17-33 Private Reservations, Sec. 17-34 Right of Refusal, and Sec. 17-35 Accomplishment of Dedication, as identified in the attached document (Associated with Action Item #23-0011)

**Attachments:** [InformalPublicHearingNotice\\_SOTextAmendments\\_2022.pdf](#)

This public hearing was held, and no one spoke on the item.

**5. Action Items**

[23-0011](#)

Request to approve text amendments to Chapter 17 Subdivision Ordinance of the Municipal Code relating to Sec. 17-3 General Provisions, Sec. 17-4 Preplatting Requirements, Sec. 17-29 Dedication of Public Sites and Open Spaces, Sec. 17-30 Identification of Dedicated Areas, Sec. 17-31 Reservation of Road Widths, Sec. 17-32 Reservation of Public Sites, Sec. 17-33 Private Reservations, Sec. 17-34 Right of Refusal, and Sec. 17-35 Accomplishment of Dedication, as identified in the attached document

**Attachments:** [StaffReport\\_TextAmendment\\_ParklandAndTrails\\_For01-11-23.pdf](#)  
[FINAL 2022 Fee in Lieu Baker Tilly.pdf](#)

*Proceeds to Council on February 1, 2023.*

**Uitenbroek moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Excused:** 1 - Robins

**6. Information Items**

**7. Adjournment**

**Fenton moved, seconded by Palm, that the meeting be adjourned at 3:53 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Excused:** 1 - Robins