



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

---

Monday, August 7, 2023

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

4. Approval of minutes from previous meeting

[23-0955](#)

Meeting minutes from July 10, 2023

**Attachments:** [07-10-23 Meeting Minutes.pdf](#)

**Meltzer moved, seconded by Doran, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Absent:** 1 - Alfheim

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0948](#)

ALTA Planning + Design Complete Streets Study Update Presentation.

**Attachments:** [ALTA MSC Meeting 080723.pdf](#)

**This Report Action Item was received and filed**

[23-0949](#)

Request from Colleen Vanden Heuvel at 1007 N. Badger Avenue for a Terrace Occupancy Permit to keep an existing 4' fence, lilacs, landscaping stone and pavers in the street terrace along W. Commercial Street.

**Attachments:**     [1007 Badger Ave memo.pdf](#)  
                              [1007 Badger Ave application.pdf](#)

**Meltzer moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Absent:** 1 - Alfheim

[23-0950](#)

Approve modification to the parking restrictions in the downtown business area, the southside of the 400 and 500 block of W. College Avenue.

**Attachments:**     [College Av 400W 500W - APD memo.pdf](#)

**Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Absent:** 1 - Alfheim

[23-0951](#)

Request from OB's Brau Haus for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 523/525 W. College Avenue.

**Attachments:**     [Table and Chairs Ob Brau Haus.pdf](#)

**Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Absent:** 1 - Alfheim

[23-0967](#)

Request from The Boldt Company for a permanent street occupancy permit for the Appleton Library construction site perimeter fencing and staging on N. Oneida Street, W. Franklin Street, N. Appleton Street and W. Washington Street for a period ending on October 24, 2024.

**Attachments:**     [Occupancy Permit Appleton Public Library.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Absent:** 1 - Alfheim

## 7. Information Items

[23-0952](#) Inspection Division Permit Summary Comparison Report for July 2023.

**Attachments:** [Inspection Division Permit Summary Comparison Report for July 2023..pdf](#)

[23-0953](#) Proposed Table of Organization Changes - Traffic Division.

**Attachments:** [2023.08 HR IT Com. Public Works Memo.pdf](#)

[23-0954](#) Bird E-Scooter Monthly Report - July 2023.

**Attachments:** [Appleton Bird July 2023 Report.pdf](#)

## 8. Adjournment

**Siebers moved, seconded by Meltzer, that the be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Absent:** 1 - Alfheim