



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final Common Council

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Wednesday, June 17, 2026

7:00 PM

Council Chambers

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**Due to technical difficulties there is no audio until approximately 22 minutes into the recording, and there is no video from 21:22 until 56:22.**

A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Schultz.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

*Alderperson Dougherty appeared virtually.*

**Present:** 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

**Excused:** 1 - Alderperson Patrick Hayden

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0809](#)

Common Council Meeting Minutes of June 3, 2026

**Attachments:** [CC Minutes 6-3-26.pdf](#)

*Due to technical difficulties, Alderperson Dougherty missed the vote on the Common Council Meeting Minutes of June 3, 2026.*

**Alderperson Hartzheim moved, seconded by Alderperson Heffernan, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Patrick Hayden and Alderperson Denis Dougherty

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

H. PUBLIC PARTICIPATION

*The following people spoke regarding Item 26-0758 Resolution #7-R-26:*

*Oliver Zornow, 218 E Lincoln St  
Michelle Pauli, 316 E Benton Dr  
Ronna Swift, 230 W Seymour St*

*The following people spoke regarding Item 26-0490 Design for 2028 Paving Reconstruction of Driscoll St:*

*Dawn Gilbert-Biechler, 2725 S Summerset Dr  
Margaret Biechler, 1525 S Summerset Dr  
Lisa, S Driscoll St  
Jim Satorius, 1618 S Driscoll St  
Jessica Betow, 1625 S Driscoll St  
Nancy Jones, 1125 N Briarcliff Dr  
Jennifer Ridderbush, 1500 S Driscoll St*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[26-0758](#)

Resolution #7-R-26 Review Options for Truancy Ordinance

**Attachments:** [7-R-26 Review Options for Truancy Ordinance.pdf](#)  
[Section 10-42 Truancy Ordinance Handout.pdf](#)  
[AASD Resolution Comments Handout.pdf](#)  
[Truancy Sunset Options.pdf](#)

**Resolution #7-R-26 was referred back to the Safety and Licensing Committee by Alderperson Croatt.**

[26-0490](#)

Request to Approve Design for 2028 Paving Reconstruction of Driscoll Street from Prospect Avenue to Railroad Tracks/terminus

**Attachments:** [B-28 Design Approval Driscoll.pdf](#)  
[04-06-26 Driscoll St Petition - Street Narrowing.pdf](#)  
[04-06-26 Driscoll St Petition - Sidewalks.pdf](#)  
[06-08-26 Driscoll Traffic and Parking Study Findings Memo.pdf](#)  
[06-03-2026 Email Driscoll Reconst .pdf](#)  
[06-08-26 Driscoll St Petition - Sidewalks UPDATED.pdf](#)  
[06-08-26 Driscoll St Petition - Street Narrowing UPDATED.pdf](#)  
[Driscoll St - Resident Email.pdf](#)  
[Resident Comments Driscoll St 6.9.26.pdf](#)  
[Resident Collected Data - Driscoll St Car Count.pdf](#)

**Aldersperson Meltzer moved, seconded by Aldersperson Schultz, that the Design for 2028 Paving Reconstruction of Driscoll Street be amended to maintain the current street width and current parking situation. Roll Call. Motion carried by the following vote:**

**Aye:** 8 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Nay:** 6 - Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Vaya Jones and Aldersperson Sheri Hartzheim

**Excused:** 1 - Aldersperson Patrick Hayden

**Abstained:** 1 - Mayor Jake Woodford

**Aldersperson Van Zeeland moved, seconded by Aldersperson Fenton, that the Design for 2028 Paving Reconstruction of Driscoll Street be amended by substitution to the recommendation that came out of Municipal Services Committee. Roll Call. Motion carried by the following vote:**

**Aye:** 8 - Aldersperson Josh Lambrecht, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patti Heffernan, Aldersperson Vaya Jones and Aldersperson Sheri Hartzheim

**Nay:** 6 - Aldersperson Vered Meltzer, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Excused:** 1 - Aldersperson Patrick Hayden

**Abstained:** 1 - Mayor Jake Woodford

**Aldersperson Firkus moved, seconded by Aldersperson Hartzheim, that the Design for 2028 Paving Reconstruction of Driscoll Street be approved as amended by substitution. Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Alderperson Josh Lambrecht, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patti Heffernan, Alderperson Vaya Jones, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Nay:** 5 - Alderperson Vered Meltzer, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff and Alderperson Denis Dougherty

**Excused:** 1 - Alderperson Patrick Hayden

**Abstained:** 1 - Mayor Jake Woodford

[26-0432](#)

Resolution #2-R-26 Supporting Vegetation Analysis & Advancing a Data-Informed Mowing Reduction Strategy

**Attachments:** [2-R-26 Vegetation Analysis & Mowing Reduction Strategy.pdf](#)  
[2-R-26 Amendment 5-11-26.pdf](#)  
[Resolution #2-R-26 AMENDED.pdf](#)

*No vote was taken on the motion to approve.*

**Alderperson Fenton moved, seconded by Alderperson Stancil-Martin, that Resolution #2-R-26 be approved. No vote was taken on the motion to approve.**

**Alderperson Van Zeeland moved, seconded by Alderperson Lambrecht, that Resolution #2-R-26 be held until after the Advisory Panel on Sustainability & Climate Resilience presents their recommendation to the Parks and Recreation Committee. Voice Vote. Motion Carried.**

[26-0781](#)

Request to Apply-Accept \$425,000 COPS Technology and Equipment Grant Funds.

**Attachments:** [Request to Apply-Accept Grant Funds signed.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Fenton, that the Request to Apply-Accept the Grant Funds be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson Josh Lambrecht, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

**Nay:** 2 - Alderperson Vered Meltzer and Alderperson Nate Wolff

**Excused:** 1 - Alderperson Patrick Hayden

**Abstained:** 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Aldersperson Hartzheim moved, Aldersperson Stancil-Martin seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Excused:** 1 - Aldersperson Patrick Hayden

**Abstained:** 1 - Mayor Jake Woodford

**1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**[26-0752](#)

Request to approve Permanent Street Occupancy Permit for ADI Edison Lights in 200W block of Johnston Street Alley, subject to final technical review and conditions of approval by Department of Public Works

**Attachments:** [ADI Street Occupancy Permit - Alley Lighting\\_combined.pdf](#)

**This Report Action Item was approved.**

[26-0753](#)

Request to approve Long Term Temporary Street Occupancy Permit for ADI Tree Planter Uplighting in College Avenue amenity strip from Badger Avenue to Drew Street through 10/31/2026, subject to final technical review and conditions of approval by Department of Public Works

**Attachments:** [ADI Street Occupancy Permit - Tree Planter Lighting\\_final.pdf](#)

**This Report Action Item was approved.**

[26-0754](#)

Request to approve Permanent Street Occupancy Permit and Memorandum of Understanding for ADI Pet Waste Station in 200E block of College Avenue amenity strip

**Attachments:** [ADI - Pet Station MOU.pdf](#)

**This Report Action Item was approved.**

[26-0755](#)

Request to approve Permanent Street Occupancy Permit and Memorandum of Understanding for Appleton Northside Business Association (ANBA) Light Pole Banners and Seasonal Decorations in Richmond Street (Northland Avenue to College Avenue and in Wisconsin Avenue (Badger Avenue to Ballard Road)

**Attachments:** [ANBA Banners.pdf](#)

**This Report Action Item was approved.**

[26-0756](#)

Request to approve Permanent Street Occupancy Permit to The Mission Church, Inc. for a building encroachment of approximately 0.9 feet within Appleton Street right-of-way for a building located at 314 N. Appleton Street, subject to final technical review and conditions of approval by Department of Public Works

**Attachments:** [CSM MissionChurch.pdf](#)

**This Report Action Item was approved.**

[26-0757](#)

Request to approve Long Term Temporary Street Occupancy Permit to Beatnik Betty's Resale Butik at 214 E College Avenue amenity strip for display mannequins through March 31, 2027

**Attachments:** [BEATNIK BETTYS - MANNEQUINS LTT Occ Permit.pdf](#)

**This Report Action Item was approved.**

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[26-0739](#)

2026-2027 Late Cigarette, Tobacco, and Electronic Vaping Device License renewal applications (Batch 2)

**Attachments:** [26-27 Late CTV Renewal \(Batch 2\) Attachment 6.10.26.pdf](#)

**This Report Action Item was approved.**

[26-0740](#)

Class "B" Beer and Reserve "Class B" Liquor License Change of Agent for Appleton Parlour Collective, New Agent, Katherine Freund, located at 501 N Richmond St, effective July 1, 2026.

**Attachments:** [Appleton Parlour Collective.Alcohol.COA.5.29.26 REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0741](#)

"Class C" Wine License application for The Newell Company Inc. d/b/a Lumberjack Johnny's, David Oshefsky, Agent, located at 2701 N Oneida St, contingent upon approval from the Community Development and Finance departments, effective July 1, 2026.

**Attachments:** [Lumberjack Johnny's.Newell Company Inc.Alcohol.Class C Wine.4.13.26.REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0742](#)

"Class C" Wine License application for ODH Appleton Inc. d/b/a Springhill Suites by Marriott Appleton, Troy Graverson, Agent, located at 3940 N Gateway Dr, effective July 1, 2026.

**Attachments:** [SpringHill Suites by Marriott Appleton.OHD Appleton Inc.Alcohol.Class C Wine.4.7.26. REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0743](#)

Class "B" Beer and "Class B" Liquor License application for 4 Schmidts and Giggles Bar and Grill LLC, Christina Schmidt, Agent, located at 2709 E Newberry St, contingent upon approval from the Health and Inspections departments.

**Attachments:** [4 Schmidts and Giggles Bar and Grill.Alcohol.Class B Beer Liquor.REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0745](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Wooden Nickel Restaurant & Lounge Inc. d/b/a Wooden Nickel Sports Bar & Grill, Anthony A. Mueller, Agent, located at 217 E. College Ave, from 1:00 p.m. to 12:00 a.m., daily from July 30, 2026 to August 2, 2026 for Mile of Music event, contingent upon approval from the Health and Police departments.

**Attachments:** [Wooden Nickel.Alcohol.PA Temp.5.29.26.REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0748](#)

Operator License for Ryan Toppins

**Attachments:** [Ryan Toppins Operators License Application REDACTED.pdf](#)  
[Ryan Toppins Clerk Letter.pdf](#)  
[Ryan Toppins Police Letter.pdf](#)

**The recommendation of denial was approved.**

[26-0778](#)

2026-2027 Late Late Alcohol License renewal applications, contingent on approval from all departments by 12:00 p.m. on June 30, 2026

**Attachments:** [2026-2027 Late Late Alcohol License Renewals.pdf](#)

**This Report Action Item was approved.**

[26-0788](#)

Class "B" Beer and "Class C" Wine License Premises Amendment application for Tamil LLC d/b/a Madras Cafe, Sivakumar Rajarathinam, Agent, located at 819 & 821 W Wisconsin Ave, contingent on approval from the Community Development, Finance, Health, & Fire Departments.

**Attachments:** [Madras Cafe.Alcohol.PA Perm 6.8.26 REDACTED.pdf](#)

This Report Action Item was approved.

**3. MINUTES OF THE CITY PLAN COMMISSION**

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[26-0726](#)

Board of Review Member Pay Rate

**Attachments:** [BOR Rate of Pay Memo.pdf](#)

This Report Action Item was approved.

[26-0769](#)

Request to approve a budget transfer of \$350,000 from the remaining Library Inflation Reduction Act elective pay proceeds to the Library solar project, increasing the total project budget from \$350,000 to \$700,000.

**Attachments:** [ITC to Library Solar Budget Transfer .docx](#)

This Report Action Item was approved.

[26-0770](#)

Request to approve the purchase of one office trailer and one restroom trailer from Elk Creek Trailers for the temporary Transit Center operations site in the total amount of \$141,720.

**Attachments:** [Temporary Transit Terminal Office and Restroom Trailer Purchase.docx](#)

This Report Action Item was approved.

[26-0771](#)

Request to approve the request to sole source a contract to Chet Wesenberg Architect, LLC, for professional services needed to complete design, bidding, and construction administration for the 2026 City Hall 6th Floor Office Renovation Project in the amount of \$137,570, with a 5 percent contingency of \$6,878.50, for a total project authorization not to exceed \$144,448.50.

**Attachments:** [2026 City Hall 6th Floor Renovation - Professional Services Contract.docx](#)

This Report Action Item was approved.

[26-0772](#)

Request to award Sole Source Contract to Dixon as part of the Matthias Tower Coating Project in the amount of \$93,962.50 plus a 5.0% contingency of \$4,700 for a total cost of \$98,662.50.

**Attachments:** [26-06-03\\_Matthias\\_SoleSourceContact\\_Dixon\\_FinanceMemo.pdf](#)

**This Report Action Item was approved.**

[26-0773](#)

Request to award Sole Source purchase of a Vulcan EWP 400/600 Wash Press to Vulcan Industries in the amount of \$68,518.

**Attachments:** [260604\\_SoleSourceAward\\_Vulcan\\_Ind\\_WP.pdf](#)

**This Report Action Item was approved.**

[26-0776](#)

Request to award Sole Source Contract to Full Service Organics Management LLC, as part of the AWWTP Anaerobic Digester Inspection, Maintenance, and Improvements Project in the amount of \$157,360 plus a 20% contingency of \$31,472 for a total cost of \$188,832.

**Attachments:** [260604\\_ESD\\_CleaningSoleSourceContact\\_FSO\\_FinanceMemo.pdf](#)

**This Report Action Item was approved.**

[26-0783](#)

Request to apply for a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments.

**Attachments:** [20260608\\_FC\\_Memo\\_Request\\_to\\_Apply\\_Resolution\\_to\\_Reimburse.pdf](#)

**This Report Action Item was approved.**

[26-0784](#)

Request to approve change order #1 to Western Specialty Contractors contract 17-26 Unit S-26 Parking Ramp Repairs and Maintenance with an increase of \$181,000 for a new contract total of \$1,387,718.50 resulting in a decrease in contingency from \$181,000 to \$0.

**Attachments:** [S-26\\_Contract\\_Change\\_Order\\_Form\\_1\\_final.pdf](#)

**This Report Action Item was approved.**

[26-0785](#)

Request to approve change order #1 to Kruczek Construction contract 3-26 Unit U-26 Sewer and Water Construction with an increase of \$13,510.50 for a new contract total of \$370,510.50 resulting in a decrease in contingency from \$35,000 to \$21,489.50.

**Attachments:** [U-26\\_Change\\_Order\\_1\\_r1.pdf](#)

**This Report Action Item was approved.**

[26-0786](#)

Request to award project Z-26 Sewer & Water Main Reconstruction to Kruczek Construction in the amount of \$546,000 with a contingency of \$20,000 for a total amount not to exceed \$566,000.

**Attachments:** [Z-26 Award-Funding-BidTab.pdf](#)

**This Report Action Item was approved.**

[26-0787](#)

Request to approve new Fox Cities Exhibition Center (FCEC) Management Agreement, between the City of Appleton and Appleton Hotel Holdings, LLC.

**Attachments:** [25-0325 - Fox Cities Exhibition Center Management Agrm - 06-05-2026.pdf](#)  
[FCECNewManagementAgreement\\_memo.pdf](#)

**This Report Action Item was approved.**

**6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[26-0762](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2025 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received the score of 4.0 GPA; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continue supporting the treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

**Attachments:** [Validated eCMAR 2025.pdf](#)

**This Report Action Item was approved.**

[26-0779](#)

Approve Contract Amendment #1 as part of the Lindbergh Standpipe Recoating Project to Dixon Engineering resulting in a decrease to the contract amount from \$51,465 to \$7,343.

**Attachments:** [Lindbergh Standpipe Recoating Project Dixon Eng 260609.pdf](#)

**This Report Action Item was approved.**

## 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[26-0825](#)

Resolution #9-R-26 Establishing Public Oversight and Accountability Standards for Automated License Plate Reader (ALPR) and Mass Surveillance Technologies

**Attachments:** [9-R-26 Oversight & Accountability for ALPR & Mass Surveillance Technologies.pdf](#)

R. OTHER COUNCIL BUSINESS

T. ADJOURN

**Aldersperson Hartzheim moved, seconded by Aldersperson Fenton, that the meeting be adjourned at 9:28 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Excused:** 1 - Aldersperson Patrick Hayden

**Abstained:** 1 - Mayor Jake Woodford

Amy Molitor, City Clerk