



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, June 17, 2026

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[26-0809](#) Common Council Meeting Minutes of June 3, 2026

Attachments: [CC Minutes 6-3-26.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[26-0490](#)

Request to Approve Design for 2028 Paving Reconstruction of Driscoll Street from Prospect Avenue to Railroad Tracks/terminus

Attachments: [B-28 Design Approval Driscoll.pdf](#)
[04-06-26 Driscoll St Petition - Street Narrowing.pdf](#)
[04-06-26 Driscoll St Petition - Sidewalks.pdf](#)
[06-08-26 Driscoll Traffic and Parking Study Findings Memo.pdf](#)
[06-03-2026 Email Driscoll Reconst .pdf](#)
[06-08-26 Driscoll St Petition - Sidewalks UPDATED.pdf](#)
[06-08-26 Driscoll St Petition - Street Narrowing UPDATED.pdf](#)
[Driscoll St - Resident Email.pdf](#)
[Resident Comments Driscoll St 6.9.26.pdf](#)
[Resident Collected Data - Driscoll St Car Count.pdf](#)

Legislative History

4/20/26	Municipal Services Committee	held
	<i>Hold until meeting on June 8, 2026.</i>	
6/8/26	Municipal Services Committee	recommended for approval

[26-0752](#)

Request to approve Permanent Street Occupancy Permit for ADI Edison Lights in 200W block of Johnston Street Alley, subject to final technical review and conditions of approval by Department of Public Works

Attachments: [ADI Street Occupancy Permit - Alley Lighting_combined.pdf](#)

Legislative History

6/8/26	Municipal Services Committee	recommended for approval
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[26-0753](#)

Request to approve Long Term Temporary Street Occupancy Permit for ADI Tree Planter Uplighting in College Avenue amenity strip from Badger Avenue to Drew Street through 10/31/2026, subject to final technical review and conditions of approval by Department of Public Works

Attachments: [ADI Street Occupancy Permit - Tree Planter Lighting_final.pdf](#)

Legislative History

6/8/26	Municipal Services Committee	recommended for approval
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[26-0754](#)

Request to approve Permanent Street Occupancy Permit and Memorandum of Understanding for ADI Pet Waste Station in 200E block of College Avenue amenity strip

Attachments: [ADI - Pet Station MOU.pdf](#)

Legislative History

6/8/26	Municipal Services Committee	recommended for approval
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[26-0755](#) Request to approve Permanent Street Occupancy Permit and Memorandum of Understanding for Appleton Northside Business Association (ANBA) Light Pole Banners and Seasonal Decorations in Richmond Street (Northland Avenue to College Avenue and in Wisconsin Avenue (Badger Avenue to Ballard Road)

Attachments: [ANBA Banners.pdf](#)

Legislative History

6/8/26 Municipal Services recommended for approval
Committee

[26-0756](#) Request to approve Permanent Street Occupancy Permit to The Mission Church, Inc. for a building encroachment of approximately 0.9 feet within Appleton Street right-of-way for a building located at 314 N. Appleton Street, subject to final technical review and conditions of approval by Department of Public Works

Attachments: [CSM MissionChurch.pdf](#)

Legislative History

6/8/26 Municipal Services recommended for approval
Committee

[26-0757](#) Request to approve Long Term Temporary Street Occupancy Permit to Beatnik Betty's Resale Butik at 214 E College Avenue amenity strip for display mannequins through March 31, 2027

Attachments: [BEATNIK BETTYS - MANNEQUINS LTT Occ Permit.pdf](#)

Legislative History

6/8/26 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[26-0739](#) 2026-2027 Late Cigarette, Tobacco, and Electronic Vaping Device License renewal applications (Batch 2)

Attachments: [26-27 Late CTV Renewal \(Batch 2\) Attachment 6.10.26.pdf](#)

Legislative History

6/10/26 Safety and Licensing recommended for approval
Committee

[26-0740](#) Class "B" Beer and Reserve "Class B" Liquor License Change of Agent for Appleton Parlour Collective, New Agent, Katherine Freund, located at 501 N Richmond St, effective July 1, 2026.

Attachments: [Appleton Parlour Collective.Alcohol.COA.5.29.26 REDACTED.pdf](#)

Legislative History

6/10/26 Safety and Licensing recommended for approval
Committee

[26-0748](#) Operator License for Ryan Toppins

Attachments: [Ryan Toppins Operators License Application REDACTED.pdf](#)
[Ryan Toppins Clerk Letter.pdf](#)
[Ryan Toppins Police Letter.pdf](#)

Legislative History

6/10/26 Safety and Licensing Committee recommended for denial

[26-0758](#) Resolution #7-R-26 Review Options for Truancy Ordinance

Attachments: [7-R-26 Review Options for Truancy Ordinance.pdf](#)
[Section 10-42 Truancy Ordinance Handout.pdf](#)
[AASD Resolution Comments Handout.pdf](#)

Legislative History

6/10/26 Safety and Licensing Committee recommended for approval

The following spoke regarding the resolution:

Greg Hartjes, AASD Superintendent

Stephanie Marta, AASD Attendance Coordinator

Chad Endres, 3033 E Forest St.

Michelle Pauli, 316 E. Benton Dr.

[26-0778](#) 2026-2027 Late Late Alcohol License renewal applications, contingent on approval from all departments by 12:00 p.m. on June 30, 2026

Attachments: [2026-2027 Late Late Alcohol License Renewals.pdf](#)

Legislative History

6/10/26 Safety and Licensing Committee recommended for approval

[26-0781](#) Request to Apply-Accept \$425,000 COPS Technology and Equipment Grant Funds.

Attachments: [Request to Apply-Accept Grant Funds signed.pdf](#)

Legislative History

6/10/26 Safety and Licensing Committee recommended for approval

[26-0788](#) Class "B" Beer and "Class C" Wine License Premises Amendment application for Tamil LLC d/b/a Madras Cafe, Sivakumar Rajarathinam, Agent, located at 819 & 821 W Wisconsin Ave, contingent on approval from the Community Development, Finance, Health, & Fire Departments.

Attachments: [Madras Cafe.Alcohol.PA Perm 6.8.26 REDACTED.pdf](#)

Legislative History

6/10/26 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[26-0432](#) Resolution #2-R-26 Supporting Vegetation Analysis & Advancing a Data-Informed Mowing Reduction Strategy

Attachments: [2-R-26 Vegetation Analysis & Mowing Reduction Strategy.pdf](#)
[2-R-26 Amendment 5-11-26.pdf](#)
[Resolution #2-R-26 AMENDED.pdf](#)

Legislative History

4/6/26	Parks and Recreation Committee	held
	<i>Held until 4/20/26 meeting.</i>	
5/11/26	Parks and Recreation Committee	held
	<i>Aldersperson Stancil-Martin motioned, seconded by Aldersperson Lambrecht to amend by substitution as reflected in the attached document "2-R-26 Amendment 5-11-26." Approved 4-0.</i>	
6/8/26	Parks and Recreation Committee	recommended for approval

5. MINUTES OF THE FINANCE COMMITTEE

[26-0726](#) Board of Review Member Pay Rate

Attachments: [BOR Rate of Pay Memo.pdf](#)

Legislative History

6/8/26	Finance Committee	recommended for approval
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[26-0769](#) Request to approve a budget transfer of \$350,000 from the remaining Library Inflation Reduction Act elective pay proceeds to the Library solar project, increasing the total project budget from \$350,000 to \$700,000.

Attachments: [ITC to Library Solar Budget Transfer .docx](#)

Legislative History

6/8/26	Finance Committee	recommended for approval
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[26-0770](#) Request to approve the purchase of one office trailer and one restroom trailer from Elk Creek Trailers for the temporary Transit Center operations site in the total amount of \$141,720.

Attachments: [Temporary Transit Terminal Office and Restroom Trailer Purchase.docx](#)

Legislative History

6/8/26	Finance Committee	recommended for approval
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- [26-0771](#) Request to approve the request to sole source a contract to Chet Wesenberg Architect, LLC, for professional services needed to complete design, bidding, and construction administration for the 2026 City Hall 6th Floor Office Renovation Project in the amount of \$137,570, with a 5 percent contingency of \$6,878.50, for a total project authorization not to exceed \$144,448.50.
Attachments: [2026 City Hall 6th Floor Renovation - Professional Services Contract.docx](#)
- Legislative History**
- 6/8/26 Finance Committee recommended for approval
- [26-0772](#) Request to award Sole Source Contract to Dixon as part of the Matthias Tower Coating Project in the amount of \$93,962.50 plus a 5.0% contingency of \$4,700 for a total cost of \$98,662.50.
Attachments: [26-06-03 Matthias SoleSourceContract Dixon FinanceMemo.pdf](#)
- Legislative History**
- 6/8/26 Finance Committee recommended for approval
- [26-0773](#) Request to award Sole Source purchase of a Vulcan EWP 400/600 Wash Press to Vulcan Industries in the amount of \$68,518.
Attachments: [260604_SoleSourceAward_Vulcan_Ind_WP.pdf](#)
- Legislative History**
- 6/8/26 Finance Committee recommended for approval
- [26-0776](#) Request to award Sole Source Contract to Full Service Organics Management LLC, as part of the AWWTP Anaerobic Digester Inspection, Maintenance, and Improvements Project in the amount of \$157,360 plus a 20% contingency of \$31,472 for a total cost of \$188,832.
Attachments: [260604_ESD_CleaningSoleSourceContact_FSO_FinanceMemo.pdf](#)
- Legislative History**
- 6/8/26 Finance Committee recommended for approval
- [26-0783](#) Request to apply for a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments.
Attachments: [20260608_FC Memo Request to Apply Resolution to Reimburse.pdf](#)
- Legislative History**
- 6/8/26 Finance Committee recommended for approval
- [26-0784](#) Request to approve change order #1 to Western Specialty Contractors contract 17-26 Unit S-26 Parking Ramp Repairs and Maintenance with an increase of \$181,000 for a new contract total of \$1,387,718.50 resulting in a decrease in contingency from \$181,000 to \$0.
Attachments: [S-26 Contract Change Order Form 1_final.pdf](#)
- Legislative History**
- 6/8/26 Finance Committee recommended for approval

[26-0785](#) Request to approve change order #1 to Kruczek Construction contract 3-26 Unit U-26 Sewer and Water Construction with an increase of \$13,510.50 for a new contract total of \$370,510.50 resulting in a decrease in contingency from \$35,000 to \$21,489.50.

Attachments: [U-26 Change Order 1 r1.pdf](#)

Legislative History

6/8/26 Finance Committee recommended for approval

[26-0786](#) Request to award project Z-26 Sewer & Water Main Reconstruction to Kruczek Construction in the amount of \$546,000 with a contingency of \$20,000 for a total amount not to exceed \$566,000.

Attachments: [Z-26 Award-Funding-BidTab.pdf](#)

Legislative History

6/8/26 Finance Committee recommended for approval

[26-0787](#) Request to approve new Fox Cities Exhibition Center (FCEC) Management Agreement, between the City of Appleton and Appleton Hotel Holdings, LLC.

Attachments: [25-0325 - Fox Cities Exhibition Center Management Agrm - 06-05-2026.pdf](#)
[FCECNewManagementAgreement memo.pdf](#)

Legislative History

6/8/26 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[26-0762](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2025 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received the score of 4.0 GPA; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continue supporting the treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

Attachments: [Validated eCMAR 2025.pdf](#)

Legislative History

6/9/26 Utilities Committee recommended for approval

[26-0779](#)

Approve Contract Amendment #1 as part of the Lindbergh Standpipe Recoating Project to Dixon Engineering resulting in a decrease to the contract amount from \$51,465 to \$7,343.

Attachments: [Lindbergh Standpipe Recoating Project Dixon Eng 260609.pdf](#)

Legislative History

6/9/26 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

- 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION
- 10. MINUTES OF THE BOARD OF HEALTH
- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.