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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Parks and Recreation Committee

FROM: Dean R. Gazza

DATE: 04/22/2019

RE: Action: Award the City of Appleton's "2019 Pierce Park Playground Equipment Project" contract to Lee Recreation, LLC. in an amount not to exceed \$130,000.

The 2019 Capital Improvement Plan includes \$130,000 for installing a new playground at Pierce Park. The Parks, Recreation, and Facilities Management Department (PRFMD) issued an RFP package for supplying and installing new playground equipment at Pierce Park. Suppliers are asked to propose various playgrounds that fit within our budget.

We received seven proposals (Lee Recreation, MN/WI Playground, Boland Recreation, Northland Recreation, Commercial Recreation Specialists, Gerber Leisure, and Playworld). We internally reviewed all seven proposals with staff and narrowed the list down to two finalists - Lee Recreation and Northland Recreation. We then requested some final additions and modifications from the two finalists and the PRFMD staff unanimously chose the Lee Recreation final proposal based on value, design, innovation, and prior history working with the City of Appleton.

The Parks, Recreation, and Facilities Management Department recommends awarding the contract for the Pierce Park Playground Equipment to Lee Recreation, LLC. in an amount not to exceed \$130,000, which is the cost of the proposal chosen.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.