

Memorandum

To: Utilities Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: 1/16/2014

Re: Informational: Awarded contract for \$4,800 for Wastewater Treatment Plant roofing replacement engineering services to Specialty Engineering Group.

The 2014 Capital Improvement Budget includes money to replace the Building L roof at the Wastewater Treatment Plant. This memo informs the Committee of the contract awarded to Specialty Engineering Group for \$4,800. Specialty Engineering Group has a contract with the City to perform these services as a result of a competitive proposal process which they were previously awarded a three year contract.

These fees include a pre-design inspection, development of specifications, bidding, project inspections and closeout.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org. Thank you.
