



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, June 11, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30 pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner

Absent: 1 - Alderperson Stueck

3. Approval of minutes from previous meeting

14-1035 May 28, 2014 Finance Committee Minutes.

Attachments: [MeetingMinutes28-May-2014-01-29-15.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Plank, Alderperson Coenen and Alderperson Lobner

Excused: 1 - Alderperson Stueck

Abstained: 1 - Alderperson Konetzke

4. **Public Hearings/Appearances**

5. **Action Items**

14-1036 Award Unit X-14 Sewer & Water Main Reconstruction #2 to Kruczek Construction, Inc. in the amount of \$2,271,444.00 with a 4.4% contingency of \$100,000.00 for a project total not to exceed \$2,371,444.00.

Attachments: [Award of Contract X-14.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner

Excused: 1 - Alderperson Stueck

6. Information Items

14-918 Approved adjustment to previously issued contract for the replacement of an air conditioner at the Wastewater Plant with August Winters & Sons in the amount of \$700 resulting in a decrease in contingency from \$3,000 to \$2,300. No change to overall contract amount.

Attachments: [2014 WWTP ACCU Replacement Final Payment.doc](#)

Alderperson Peter Stueck arrived at 4:45pm

This Presentation was received and filed

14-1038 The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Parks and Recreation Department

| | |
|-------------------------|-----------|
| Donations | + \$1,426 |
| Miscellaneous Equipment | + \$1,426 |

to record donation for two memorial benches on the Apple Creek Trail.

| | |
|-----------|---------|
| Donations | + \$500 |
| Supplies | + \$500 |

to record donation for the Scheig Learning Center.

General Fund - Library

| | |
|------------------------------|-----------|
| Miscellaneous Reimbursements | + \$2,486 |
| Library Materials | + \$2,486 |

to record OWLS Intersystem Overdrive funds for library materials.

| | |
|-----------------------------|------------|
| Miscellaneous Reimbursement | + \$23,503 |
| Wages and Benefits | + \$18,359 |
| Supplies | + \$ 5,144 |

to record grants from the Community Foundation and the Friends of the Library for the Hispanic Outreach program.

This Presentation was received and filed

- 14-619** Resolution introduced by Alderperson Plank at the April 2 2014 Common Council meeting relating to the special assessment policy.

#13-R-14/Plank

“BE IT RESOLVED the Department of Public Works and Finance Departments work together to present an analysis of phasing out the Special Assessment policy and implementing a plan to include ongoing infrastructure and paving projects to be funded within the City’s Utilities and General Fund budgets accordingly.”

Attachments: [Bettendorf statement.pdf](#)
 [Marichal statement.pdf](#)
 [Valley Home Builders Assn.pdf](#)
 [Special Assessment Presentation Part 2.pdf](#)

Withdrawn by Alderperson Plank.

- 14-1037** Resolution introduced by Alderpersons Plank and Stueck at the June 4, 2014 Common Council meeting relating to the Special Assessment Policy.

#20-R-14 - Plank/Stueck

“Be it resolved the Department of Public Works and Finance Department work together to present an analysis of, and possible modifications to, the Special Assessment Policy in order for any changes to be included in the 2015 budget.”

This Presentation was discussed. Further action/discussion at next meeting.

7. Adjournment

A motion was made by Alderperson Patti Coenen, seconded by Alderperson Curt Konetzke, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner