



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, July 26, 2017

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Konezke, Plank, Spears, Coenen and Baker

3. Approval of minutes from previous meeting

Coenen moved, seconded by Plank, that the be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Konezke, Plank, Coenen and Baker

Abstained: 1 - Spears

[17-1057](#)

Minutes from 6/14/17

Attachments: [Minutes 6-14-17.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[17-1059](#)

Request to approve Public Works reorganization to create a Lead Clerical position and move the clerical staff supervision under the Assistant City Engineer.

Attachments: [DPW TO reorganization 7-11-17.pdf](#)

Coenen moved, seconded by Spears, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1062](#)

Request to approve new Bone Marrow and Organ Donation Leave policy

Attachments: [Bone Marrow and Organ Donation Leave Policy.pdf](#)

Plank moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

6. Information Items

- [17-1156](#) 2017 Information Technology mid year budget report
Attachments: [Information Technology Department 2017 Mid-Year Report.pdf](#)
This Presentation was received and filed
- [17-1139](#) Human Resources mid year budget report
Attachments: [2017 HR Mid Year Report.pdf](#)
This Presentation was received and filed
- [17-1063](#) Changes to the Ergonomic Policy
Attachments: [Ergonomics Policy.pdf](#)
This Presentation was received and filed
- [17-1064](#) Changes to the Exit Interview policy.
Attachments: [EXIT INTERVIEW.pdf](#)
This Presentation was received and filed
- [17-1065](#) Changes to the Workplace Violence policy
Attachments: [Workplace Violence 2017.pdf](#)
This Presentation was received and filed
- [17-1140](#) Changes to Aerial Bucket policy.
Attachments: [Aerial Bucket strike and bold 3-2017.pdf](#)
This Presentation was received and filed
- [17-1141](#) Changes to COBRA Administration policy.
Attachments: [COBRA Policy draft 2017.pdf](#)
This Presentation was received and filed

[17-1142](#)

Changes to Hearing Conservation policy

Attachments: [Hearing Conservation Policy strike and bold 3-2017.pdf](#)

This Presentation was received and filed

[17-1058](#)

Recruitment Status Report 7/21/17

Attachments: [RSR thru 7-21-17.pdf](#)

This Presentation was received and filed

7. Adjournment

Coenen moved, seconded by Spears, that the meet adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker