



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Community Development Committee

Wednesday, June 11, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Jones called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Jones, Lambrecht, Heffernan, Fenton and Meltzer

Others present:

Aldersperson Sheri Hartzheim, District #13

4. Approval of minutes from previous meeting

[25-0605](#)

CDC Minutes from 5-14-25

Attachments: [CDC Minutes 5-14-25.pdf](#)

Lambrecht moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Heffernan, Fenton and Meltzer

5. Public Hearing/Apearances

[25-0606](#)

2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program (Associated with Action Item #25-0607)

Attachments: [Public Hearing Notice for 2024 CAPER.pdf](#)
[Public Comment Period Notice Publication for 2024 CAPER.pdf](#)

This public hearing was held and no one spoke.

This public hearing was held, and no one spoke on the item.

[25-0608](#)

2025-2029 Consolidated Plan for the Community Development Block Grant (CDBG) Program (Associated with Action Item #25-0609)

Attachments: [Public Hearing Notice for 2025-2029 Consolidated Plan for 6-11-25 CDC.pdf](#)

This public hearing was held and no one spoke.

This public hearing was held, and no one spoke on the item.

6. Action Items

[25-0607](#)

Request to approve the 2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program

Attachments: [CAPER Memo to CDC 6-11-25.pdf](#)
[Appleton 2024PY CDBG CAPER Draft For Public Comment.pdf](#)

Meltzer moved, seconded by Fenton, that the 2024 CAPER be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Heffernan, Fenton and Meltzer

[25-0609](#)

Request to approve the 2025-2029 Consolidated Plan for the Community Development Block Grant (CDBG) Program

Attachments: [Consolidated Plan Memo to CDC 6-11-25.pdf](#)
[CDBG Consolidated Plan 2025-2029 Draft for Public Comment.pdf](#)

Meltzer moved, seconded by Heffernan, that the 2025-2029 Consolidated Plan be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Heffernan, Fenton and Meltzer

[25-0645](#)

Request to approve the REVISED 2025-2026PY (Program Year) Community Development Block Grant (CDBG) allocations as specified in the attached documents

Attachments: [CDBG 2025PY Revised Allocation Memo to CDC 6-11-25.pdf](#)
[CDBG 2025PY Revised Allocations.pdf](#)
[CDBG 2025PY Final Allocations Project Descriptions.pdf](#)

Fenton moved, seconded by Lambrecht, that the revised 2025-2026PY CDBG allocations be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Heffernan, Fenton and Meltzer

7. Information Items

[25-0610](#)

Inspection Division Permit Summary Report Ending 5-31-25

Attachments: [Inspections Permit Report May 2025.pdf](#)

This item was presented and discussed.

8. Adjournment

Fenton moved, seconded by Heffernan, that the meeting be adjourned at 5:07 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Heffernan, Fenton and Meltzer