



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Utilities Committee

Tuesday, July 21, 2020

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[20-0932](#) Approval of the June 23, 2020 Utilities Committee Meeting minutes.

Attachments: [June 23, 2020 Utilities Committee Meeting minutes.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[20-0933](#) Request to award three-year contract for City Service invoice printing and mailing services to Primadata LLC.

Attachments: [Memo Invoice Printing Contract.pdf](#)

[20-0951](#) Approve amending temporary Ordinance 94-20 extending the suspension of Sewer Service, Stormwater Utility, and Solid Waste Collection late charges to November 16, 2020 as recommended by staff.

Attachments: [Late Fee COVID-19 Waiver Memo and Proposed Amendment.pdf](#)

[20-0935](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2019 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton has successfully been operating a biosolids compost program in cooperation with the Outagamie Department of Solid Waste; and

Whereas, Outagamie County has committed to continue to allowing biosolids composting on over five acres of County property; and

Whereas, the City of Appleton had applied for and now has been re-issued a Wisconsin Pollution Discharge Elimination System (WPDES) permit; and

Whereas, the WPDES permit application requested and the facility was approved for a biosolids compost program and outfall; and

Whereas, the City of Appleton now meets requirements of NR 204 for biosolids storage due to the reissuance of the WPDES permit as of April 1, 2017;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continues supporting the current biosolids compost program

Article 2. Continue planning for long term biosolids solutions, such as biosolids composting as the County site is limited to the next two years.

Attachments: [2019 eCMAR Final Council Memo .pdf](#)

[2019 eCMAR Final.pdf](#)

6. Information Items

[20-0934](#)

Change Order 1 to Great Lakes Mechanical Contract for OCCT Project decreases contract costs from \$121,340 to \$119,637.39 and Extends Contract Completion Date to August 21, 2020.

Attachments: [Change Order No 1.pdf](#)

[20-0936](#)

Biosolids Presentation #2

[20-0939](#)

Monthly Reports for April, May, and June 2020:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - June

Attachments: [2020 Q2 Wastewater Synopsis.pdf](#)

[2020 Q2 Effluent Quality Summary.pdf](#)

[Receiving Station Revenue Report.pdf](#)

[2020 Q2 Water Synopsis.pdf](#)

[Water Main Breaks June 2020.pdf](#)

[20-0940](#)

Cancellation of the August 11, 2020 Utilities Committee Meeting.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, contact Chris Shaw at 920-832-5945 or Paula Vandehey at 920-832-6474.