



PARKS, RECREATION & FACILITIES MANAGEMENT

 **Facilities & Grounds**
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Memorandum

To: Utilities Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: October 4, 2013

Re: Action Item: Award "Appleton WWTP ACCU Replacement" to August Winter & Sons, Inc. for a contract amount of \$62,150, and a contingency of \$3,000 for a contract total not to exceed \$65,150.

The 2013 Parks, Recreation and Facilities Management Department Capital Improvement Plan includes \$80,000 to retrofit the air conditioning in the Wastewater Administrative Building. The existing air conditioning unit has several refrigerant leaks underground, and in the heat exchanger itself. The cost to repair the existing, 20 year-old unit would exceed 20% of the cost of a new one, and mitigation of refrigerant leaks would not be guaranteed due to a long underground refrigerant line. Also, air conditioning refrigerant is classified as a "greenhouse gas" and is regulated by the EPA.

Request to award the bid to August Winter & Sons for \$62,150, and appropriate \$3,000 of budget for contingencies.

August Winter & Sons	\$62,850
J.F. Ahern	\$64,033
Bassett Mechanical	Did not Bid

Please contact me at 832-5572 or dean.gazza@appleton.org, if you have any questions.