



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, April 22, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Martin called the Utilities Committee meeting to order at 4:30 p.m.

2. Roll call of membership

Aldersperson Meltzer arrived at 4:44 p.m.

Present: 4 - Aldersperson Jeffrey Jirschele, Aldersperson Joe Martin, Aldersperson Greg Dannecker and Aldersperson Kathleen Plank

Excused: 1 - Aldersperson Vered Meltzer

3. Approval of minutes from previous meeting

[14-597](#)

Approval of the March 25, 2014 Utilities Committee Meeting minutes.

Aldersperson Jirschele moved, seconded by Aldersperson Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Martin, Dannecker and Plank

Excused: 1 - Meltzer

4. Public Hearings/Apearances

5. Action Items

[14-670](#)

Request to approve a contract for \$134,020 to Faith Technologies for the addition of a Fire Protection System to the Wastewater Plant. This is Phase III of III. In addition, I ask the Committee to pre-approve \$10,000 for required changes or unforeseen circumstances during installation.

Amended to remove "I ask the Committee to pre-approve \$10,000 for required changes or unforeseen circumstances during installation" to say "with a contingency of \$10,000".

Aldersperson Dannecker motioned, seconded by Aldersperson Jirschele that this Report Action Item was amended

Aye: 4 - Aldersperson Jirschele, Aldersperson Martin, Plank and Dannecker

Excused: 1 - Meltzer

Alderson Dannecker moved, seconded by Alderson Jirschele, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Martin, Plank and Dannecker

[14-675](#)

Approval of an Engineering contract for the Everett Street Lift Station Improvements Project to McMAHON in the amount of \$45,977 plus a 15% contingency of \$6,897 for a total cost of \$52,874.

Alderson Dannecker moved, seconded by Alderson Plank, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Martin, Plank and Dannecker

6. Information Items

[14-682](#)

Stormwater Projects Update with Brown & Caldwell.

The Stormwater Projects update was given. A copy of the presentation will be attached to the minutes.

[14-672](#)

Confirm the following:

- Elect a Vice-Chair and Secretary
- Designate a "Contact Person" who can answer specific questions about agenda items.
- Meeting date and time

The Committee motioned and approved Alderson Jirschele as Vice-Chairperson. Director Shaw and Director Vandehey were appointed as contact people for agenda items. The Utilities Committee will continue to meet on the Tuesday following Common Council at 4:30 p.m.

[14-671](#)

Monthly Reports for January, February, and March 2014

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue
- Water Treatment Plant Synopsis
- Water Distribution and Meter Team Monthly Report - March

The reports were reviewed.

7. Adjournment

A motion was made by Alderson Dannecker, seconded by Alderson Plank, that the meeting be adjourned at 5:16 p.m. The motion carried by the following vote:

Aye: 5 - Alderson Jirschele, Alderson Martin, Dannecker, Meltzer and Plank