



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final-revised Safety and Licensing Committee

---

Wednesday, January 10, 2024

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*This meeting was called to order by Vice Chair Schultz at 5:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Schultz, Siebers, Van Zeeland and Wolff

**Excused:** 1 - Croatt

4. Approval of minutes from previous meeting

[24-0010](#)

Safety & Licensing Committee Minutes from 12/13/2023

**Attachments:** [S&L Minutes 12-13-23.pdf](#)

**Van Zeeland moved, seconded by Wolff, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Schultz, Siebers, Van Zeeland and Wolff

**Excused:** 1 - Croatt

5. Public Hearing/Appearances

6. Action Items

[24-0035](#)

Recommended Denial of an Operator License for Andrew DeRuyter

**Attachments:** [Andrew DeRuyter Clerk Letter.pdf](#)  
[Andrew DeRuyter PD Letter.pdf](#)  
[Andrew DeRuyter Operator License Application.pdf](#)  
[Memo to Safety and Licensing Regarding License Denial.pdf](#)

*Andrew DeRuyter, appeared and addressed the committee.*

**Van Zeeland moved, seconded by Schultz, to deny the Operator License. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Schultz, Van Zeeland and Wolff

**Nay:** 1 - Siebers

**Excused:** 1 - Croatt

[24-0034](#)

Fire Department Intent to Apply for Firehouse Subs Foundation Grant

**Attachments:** [01-10-24 Intent to Apply-Laryngoscopes.pdf](#)

**Siebers moved, seconded by Van Zeeland, that the Fire Department Intent to Apply be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Schultz, Siebers, Van Zeeland and Wolff

**Excused:** 1 - Croatt

[24-0036](#)

2024 Secondhand Article, Secondhand Jewelry and Pawnbroker License renewal applications, contingent upon approval from all departments.

**Attachments:** [Secondhand article renewal 2024.pdf](#)

**Siebers moved, seconded by Van Zeeland, that the 2024 Secondhand Article, Secondhand Jewelry and Pawnbroker License Renewals be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Schultz, Siebers, Van Zeeland and Wolff

**Excused:** 1 - Croatt

## 7. Information Items

[24-0009](#)

Directors Report

1. City Clerk
  - Spring Primary Election Update
2. Fire Chief
3. Police Chief
  - Hiring/Promotions Update

## 8. Adjournment

**Van Zeeland moved, seconded by Wolff, that the meeting be adjourned at 5:50 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt