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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: July 12, 2016

Re: Informational: Contract 30-16 was awarded to Northeastern Roofing Company, Inc. for partial roof replacement of the Municipal Services Building in the amount of \$180,700 with a contingency of \$18,070. Final contract amount is \$181,318 with remaining contingency of \$17,452. Payments issued to date total \$162,630. Request to issue the final contract payment of \$18,688.

The 2016 Capital Improvement Budget includes funding for the partial roof replacement project at the Municipal Services Building. Construction contract 30-16 was issued to Northeastern Roofing Company in the amount of \$180,700. The project has been completed. One change order was issued for installation of an extra tapered saddle to improve roof drainage. The change order was in the amount of \$618. The new contract total including the change order is \$181,318 with a remaining project contingency of \$17,452. This contract is now complete as all punchlist items were completed.

The CIP budget is for \$235,000. The final contract amount is \$181,318.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Northeastern Roofing Company, Inc. in the amount of \$18,688.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.