



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Municipal Services Committee

Tuesday, June 11, 2013

5:30 PM

Sixth Floor, Room 6 A/B

1. Call meeting to order

2. Roll call of membership

Aldersperson Christopher Croatt left at 5:45

Present: 4 - Aldersperson Greg Dannecker, Aldersperson Christopher W. Croatt,
Aldersperson Joe Martin and Aldersperson Kole Oswald

Excused: 1 - Aldersperson Patti Coenen

3. Approval of minutes from previous meeting

The minutes from May 21st were approved.

4. **Public Hearings/Appearences**

[13-714](#)

Design Hearing for the following streets in the 2015 pavement reconstruction program:

- i. Eldorado Street from Catherine Street to Wood Street.
- ii. Wood Street from Eldorado Street to North Street.

5. **Action Items**

[13-665](#)

Request from John Gliniecki for a 2-year variance to the Front Yard Parking Ordinance to not pave the gravel portion of his driveway at 821 N. Oneida Street.

Attachments: [John Gliniecki 2 year variance.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Dannecker, that the Report Action item be denied. Voice Vote. Motion carried.

Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald

Excused: 2 - Aldersperson Coenen and Aldersperson Croatt

[13-669](#)

Approve Residential Recycling Multiple Cart Policy with an effective date of July 1, 2013.

Attachments: [Residential Recycling Multiple Cart Policy.pdf](#)

Alderson Martin moved, seconded by Alderson Dannecker, that the Report Action Item be approved. Voice Vote. Motion Carried.

Aye: 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald

Excused: 2 - Alderson Coenen and Alderson Croatt

[13-670](#)

Approve Multi-Family Residential Recycling Cart Policy with an effective date of July 1, 2013.

Attachments: [Multi-Family Residential Recycling Cart policy.pdf](#)

Alderson Martin moved, seconded by Alderson Oswald, that the Report Action Item be approved. Voice Vote. Motion Carried.

Aye: 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald

Excused: 2 - Alderson Coenen and Alderson Croatt

[13-703](#)

Approve parking permit rate increase of \$1 per month effective January 1, 2014 per Council approval Parking Utility Rate Changes Option F.

Attachments: [Proposed Parking Utility Revenue Changes for 2011-2015.pdf](#)

Alderson Dannecker moved, seconded by Alderson Martin, that the Report Action Item be approved. Voice Vote. Motion Carried.

Aye: 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald

Excused: 2 - Alderson Coenen and Alderson Croatt

[13-704](#)

Preliminary Resolution 5-P-13 for concrete paving, driveway aprons and sidewalk construction to be adopted and refer the matter to the Board of Public Works to determine the assessment rate.

Attachments: [Prelim Resolution 5-P-13 concrete paving, aprons, sidewalks.pdf](#)

Alderson Martin moved, seconded by Alderson Oswald, that the Report Action Item be approved. Voice Vote. Motion Carried.

Aye: 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald

Excused: 2 - Alderson Coenen and Alderson Croatt

[13-705](#)

The request from the Queen Bee Restaurant for a permanent street occupancy permit to place tables and chairs at 214/216 E. College Avenue (between light pole and planter) to be removed at the time business closes or by 2:00 a.m. at the latest.

Attachments: [Queen Bee request for table and chairs.pdf](#)

Alderson Martin moved, seconded by Alderson Dannecker, that the Report Action Item be approved. Voice Vote. Motion Carried.

Aye: 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald

Excused: 2 - Alderson Coenen and Alderson Croatt

[13-710](#)

Removal of Two-Hour Parking Restrictions on 800 E. Winnebago Street.

Attachments: [Removal of Two-Hour Parking-800 E Winnebago St.pdf](#)

Alderson Oswald moved, seconded by Alderson Martin, that the Report Action Item be approved. Voice Vote. Motion Carried.

Aye: 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald

Excused: 2 - Alderson Coenen and Alderson Croatt

[13-709](#)

Recommended award of Unit Q-13, Pavement Marking Maintenance Contract (Paint), to Crowley Construction Corp. in the amount of \$38,800.86 plus a \$3,500 contingency.

Attachments: [Unit Q-13 Pavement Marking Maintenance Contract.pdf](#)

Alderson Oswald moved, seconded by Alderson Martin, that the Report Action Item be approved. Voice Vote. Motion Carried.

Aye: 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald

Excused: 2 - Alderson Coenen and Alderson Croatt

6. Information Items

[13-673](#)

Director's Update.
*Fiber Rain event

Attachments: [Fiber Rain event.pdf](#)

[13-675](#)

Annual Parking Utility discussion prior to budget development.

[13-679](#)

Discuss Resolution #10-R-13/Croatt regarding automated recycling cart program.

Attachments: [Alderson Croatt's Resolution #10-R-13.pdf](#)

- [13-682](#) Begin review of Appleton's On-Street Bike Lane Plan per Resolution #12-R-13/Smith.
Attachments: [Review of Appleton's On-Street Bike Lane Plan.pdf](#)
- [13-711](#) General Fund Snow & Ice 2013 Budget Update.
Attachments: [General Fund Snow & Ice 2013 Budget.pdf](#)
- [13-712](#) Inspection Division Permit Summary Comparison Report for May, 2013.
Attachments: [Inspections Division Report for May, 2013.pdf](#)
- [13-713](#) Discuss possible need for policy for future street musicians in City street right-of-way.
Attachments: [Appleton Downtown musicians in street right of way.pdf](#)
- [13-672](#) Approve Three Party Design Contract with the State of Wisconsin Department of Transportation and MSA Professional Services, Inc. for the design of the South Island Street Bridge over the Power Canal in an amount not to exceed \$97,974.28 (City share \$19,594.86).
Attachments: [Three Party Design Engineering Services Contract.pdf](#)

Withdrawn by Staff, resubmit next bi-ennium
- [13-726](#) #14-R-13/Smith, Stueck, Spears - "Whereas, the city of Appleton has approved a city wide master bike plan that is being reviewed by end of June 2013. Therefore, be it resolved that all occupants and owners residing in property in which any parking is removed by creation of any bike lane in the plan be notified by mail of such plans and the date that municipal services committee will review the plan."
Motion to hold until June 25th meeting.
Aye: 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald
Excused: 2 - Alderperson Coenen and Alderperson Croatt
- [13-671](#) Approve Residential Refuse Cart Exchange/Addition Policy with an effective date of July 1, 2013.
Attachments: [Residential Refuse Cart Exchange Addition policy.pdf](#)
Motion to hold until June 25th meeting.
Aye: 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald
Excused: 2 - Alderperson Coenen and Alderperson Croatt

7. Adjournment

This meeting was adjourned at 7:03 p.m