



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Finance Committee

Monday, October 20, 2025

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Firkus called the meeting to order at 5:30 P.M.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

4. Approval of minutes from previous meeting

[25-1327](#)

Finance Committee Meeting Minutes

Attachments: [Finance Committee Minutes Sept 22, 2025.pdf](#)

**Croatt moved, seconded by Hartzheim, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

5. Public Hearing/Appearances

6. Action Items

[25-1323](#)

Request to award the Sustainability and Resiliency Master Planning contract to paleBLUEdot, LLC in the amount of \$98,966, with an 8.7% contingency of \$8,659, for a project total not to exceed \$107,625.

Attachments: [Appleton Sustainability Master Planning Project.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Fenton and Croatt

Nay: 1 - Hartzheim

[25-1324](#)

Request to award the Parks and Recreation Facility Renovation Project contract to Blue Sky Contractors, LLC in the amount of \$1,073,103, with an 8% contingency of \$85,848, for a project total not to exceed \$1,158,951 along with the following budget amendment (2/3 vote of Council required):

Facilities Capital Projects Fund

Parks & Rec Facility Renovation Project	+ \$186,000
2025 Parks Hardscapes CIP	- \$186,000

Attachments: [2025 Park and Rec Facility Renovation Project with budget transfer.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[25-1326](#)

Request to adopt the Proposed Revised Park and Open Space Special Revenue Fund Policy.

Attachments: [Memo Park and Open Space Special Revenue Fund Policy.pdf](#)
[Draft Park and Open Space Fund Policy 10-10-25aka.pdf](#)
[0376 - Park and Open Space Fund Policy - 10-13-2025 - CLEAN.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

7. Information Items

[25-1320](#)

Contract 58-25 was awarded to ASTI Sawing, Inc. for \$30,000 with no contingency for Unit C-25 Sidewalk Sawcutting. There were no change orders. Final contract amount is \$30,000 with no contingency. Payments issued to date total \$14,067.31. Request final payment of \$15,932.69.

This item was presented.

[25-1321](#)

Contract 22-25 was awarded to Al Dix Construction, Inc. for \$1,008,850 with no contingency for Unit DE-25 Miscellaneous Sidewalk and Concrete Street Excavation Repairs. There were no change orders. Final contract amount is \$997,970.86 with no contingency. Payments issued to date total \$672,778.75. Request final payment of \$325,192.11.

This item was presented.

[25-1322](#)

Contract 46-24 was awarded to Carl Bowers & Sons Construction Company for \$2,301,282.52 with a contingency of \$65,000.00 for G-24 Southpoint Commerce Center Sewer and Water, Grade and Gravel. Change orders were approved totaling \$55,000.00. Final contract amount is \$2,356,282.52 with a contingency of \$10,000.00. Payments issued to date total \$2,122,321.35. Request final payment of \$230,574.20.

This item was presented.

[25-1319](#)

2026 Facilities Management Budget

Attachments: [2026 Facilities Management Budget.pdf](#)

This item was presented.

[25-1316](#)

2026 Finance Budget

Attachments: [2026 Finance.pdf](#)

This item was presented.

[25-1317](#)

2026 Risk Management Budget

Attachments: [2026 Risk Management.pdf](#)

This item was presented.

[25-1318](#)

2026 Legal Services Budget

Attachments: [2026 Legal and Administrative Services Budget.pdf](#)

This item was presented.

8. Adjournment

Croatt moved, seconded by Hartzheim, that the meeting be adjourned at 5:55 P.M. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt