



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, May 23, 2023

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Introduction of New Transit Commissioners
4. Roll call of membership

In person attendees: Chairperson Dearborn, Brown, Patza, Firkus, Dexter, Jones, VandeHey, Detienne

Virtual attendees: Torrance

Present: 8 - Dexter, VandeHey, Chairperson Dearborn, Patza, Torrance, Firkus, Jones and Brown

Excused: 4 - Kasimor, Wurdinger, Detienne and Holzschuh

5. Approval of minutes from previous meeting

[23-0576](#)

Approval of minutes from previous meeting

Attachments: [Meeting Minutes 21-March-2023.pdf](#)

Commissioner VandeHey moved, seconded by Commissioner Dexter, that the Minutes be approved. Voice Vote. Motion Carried.

6. **Public Hearing/Appearances**

[23-0278](#)

Public Participation on Agenda Items

No public participation on agenda items.

7. **Action Items**

[23-0577](#)

Election of Fox Cities Transit Commission Chair

George Dearborn nominated for Chair by Commissioner VandeHey, seconded by Commissioner Patza. Voice Vote. Approved unanimously.

[23-0578](#)

Election of Fox Cities Transit Commission Vice-Chair

Commissioner Firkus nominated for Vice-Chair by Commissioner Dexter. Voice Vote. Approved unanimously.

[23-0580](#)

Designate Ronald McDonald as the Contact Person for the Commission

Commissioner Firkus moved, seconded by Commissioner VandeHey, that the Report Action Item be approved. Voice Vote. Motion Carried.

[23-0581](#)

Authorization to enter into a second option year with Lamers Bus Lines Inc. to provide the Downtown Appleton Trolley Services

Attachments: [Recommendation memo for Downtown Trolley Service.pdf](#)

Commissioner Jones moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

8. Information Items

[23-0579](#)

Establish Meeting Date and Time

This Report Action Item was discussed. Fox Cities Transit Commission will meet on the second and fourth Tuesday of each month at 2:50 PM.

[23-0582](#)

Approval of Payments

Attachments: [April 2023 Payments.pdf](#)
[March 2023 Payments.pdf](#)

This action item was moved to information items.

Commissioner Firkus moved, seconded by Commissioner Jones, that the Report Action Item be approved. Voice Vote. Motion Carried.

[23-0583](#)

Financial Report

Attachments: [April 2023 Income Statement.pdf](#)
[March 2023 Income Statement.pdf](#)

This Presentation was presented.

[23-0584](#)

Ridership Report

Attachments: [April 2023 Ridership.pdf](#)
[March 2023 Ridership.pdf](#)

This Presentation was presented.

[23-0585](#)

1st Quarter KPI Report

Attachments: [Quarterly KPI - FR_QTR1 2023 .pdf](#)
[Quarterly KPI - DR_QTR1 2023.pdf](#)

This Presentation was presented.

[23-0591](#)

Technology Update

This Presentation was presented.

[23-0283](#)

Request for Future Agenda Items

This Presentation was discussed.

9. Next Meeting Date & Time

- June 13, 2023, 2:50 PM - Cancelled

- June 27, 2023, 2:50 PM

10. Adjournment

A motion was made by Commissioner Firkus, seconded by Commissioner Jones, that this meeting was adjourned.. The motion carried unanimously.