



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, December 11, 2019

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Spears, Van Zeeland, Thao, Siebers and Fenton

3. Approval of minutes from previous meeting

[19-1892](#)

Minutes 11-6-19

Attachments: [Minutes 11-6-19 1.pdf](#)

Siebers moved, seconded by Fenton, that the minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Spears, Van Zeeland, Thao, Siebers and Fenton

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1893](#)

Request to approve to over hire the position of Wastewater Instrumentation Technician

Attachments: [Instrumentation Technician Overhire Request.pdf](#)

Siebers moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Spears, Van Zeeland, Thao, Siebers and Fenton

[19-1888](#)

Request to approve a 2.0% increase to the Seasonal Pay Plan for 2020.

Attachments: [2020 Seasonal Salary Schedules.pdf](#)

Siebers moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Spears, Van Zeeland, Thao, Siebers and Fenton

[19-1894](#)

Request to approve changes to the Salary Administration Policy.

Attachments: [Salary Administration Policy 2019.pdf](#)

Siebers moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Spears, Van Zeeland, Thao, Siebers and Fenton

6. Information Items

[19-1885](#)

The committee will meet in closed session to discuss status of labor negotiations, pursuant to the exemptions contained in State Statutes 19.85 (1) (c) and (e). The Committee will then reconvene into an open session and conduct further business.

Meeting went into Recess

Meeting Reconvened

Van Zeeland moved, seconded by Siebers, that the Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Spears, Van Zeeland, Thao, Siebers and Fenton

[19-1889](#)

Changes to the Fringe Benefit Policy.

Attachments: [Fringe Benefit Policy 2019.pdf](#)

This item was presented

[19-1890](#)

Non Union Pay Plan with a 2.0% increase for 2020.

Attachments: [2020 Non Rep Salary Schedule.pdf](#)

This item was presented

[19-1891](#)

Recruitment Status Report 12/5/19

Attachments: [RSR thru 12-5-19.pdf](#)

This item was presented

7. Adjournment

Siebers moved, seconded by Spears, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Spears, Van Zeeland, Thao, Siebers and Fenton