



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, August 13, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Stueck, Alderperson Konetzke and
Alderperson Lobner

Excused: 1 - Alderperson Coenen

3. Approval of minutes from previous meeting

[14-1330](#)

July 23, 2014 Finance Committee minutes.

Attachments: [MeetingMinutes23-Jul-2014-11-20-10.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Konetzke, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Stueck, Alderperson Konetzke and
Alderperson Lobner

Excused: 1 - Alderperson Coenen

4. Public Hearings/Appearances

5. Action Items

[14-1421](#)

Request to approve an amendment to Unit K-14 Native Landscape Management Contract with Applied Ecological Services, Inc. by an amount not to exceed \$81,999 and approve the following 2014 budget adjustment:

Stormwater Fund
Contractor Fees \$81,999
Contributed Capital \$81,999

To recognize funds from the developer and related expense needed to increase the native vegetation contract for six ponds that will be turned over to the City.

Attachments: [Stormwater budget adjustment 8-13-14.pdf](#)

Alderson Konetzke moved, seconded by Alderson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Stueck, Alderson Konetzke and Alderson Lobner

Excused: 1 - Alderson Coenen

[14-1333](#)

Request to approve updated Debt Policy.

Attachments: [Debt Policy Memo for Finance.pdf](#)
 [Debt Policy Rev 8-14.pdf](#)

Alderson Konetzke moved, seconded by Alderson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Stueck, Alderson Konetzke and Alderson Lobner

Excused: 1 - Alderson Coenen

[14-1300](#)

Request to approve Resolution of Necessity for Michiels Investment LLC, and Trinity Lutheran Church.

Attachments: [Finance - Library - Resolutions of Necessity 07-21-14 \(email\).pdf](#)
 [Library - Michiels - Resolution of Necessity.pdf](#)
 [Library - Trinity Lutheran - Resolution of Necessity.pdf](#)

*Alderson Coenen arrived at 4:47pm.
To Reaffirm*

Alderson Lobner moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Stueck, Alderson Coenen and Alderson Lobner

Nay: 1 - Alderperson Konetzke

[14-1192](#)

Resolution introduced by Alderperson Martin at the July 3, 2014 Common Council meeting relating to wheel tax.

#22-R-14 - Martin

“WHEREAS, Wisconsin law allows a city to collect an annual municipal or county vehicle registration fee (wheel tax) in addition to the regular annual registration fee paid for a vehicle

WHEREAS, All vehicles with automobile registration or truck registration at 8,000 lbs. or less (except dual purpose farm registration) kept in the municipality are subject to the wheel tax

WHEREAS, The Wisconsin Department of Transportation collects wheel taxes for the municipality, keeps an administrative fee of 10 cents per vehicle application and sends the rest to the municipality

WHEREAS, Special assessments for public roads can cost thousands of dollars and assessed back to the property owner, causing some of our elderly, young families, and single parent with children financial hardships that are unbearable

NOW THEREFORE BE IT RESOLVED, The City of Appleton implement a wheel tax starting in 2015 to assist with existing road construction replacement. Planned for 2015, the wheel tax would not be more than twenty dollars.”

Attachments: [Appleton Vehicle Counts.docx](#)
[Wheel Tax FAQ 2014.docx](#)

Lobner motion to amend resolution to replace the words "assist with" with "replace special assessments for". Fails for lack of a second.

Motion by Konetzke, second by Lobner, enact a \$20 wheel tax effective 1/01/2015. Registration fees to be retained and used for road reconstruction projects. Funds shall be kept in a segregated account for that purpose. Passed 4-1 (Plank)

Alderperson Konetzke moved, seconded by Alderperson Lobner, that the Presentation be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Stueck, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner

Nay: 1 - Alderperson Plank

6. Information Items

[14-1331](#)

Contract 9-14 was awarded to Sidewalk Savers, LLC for \$30,000.00, with no contingency for concrete sidewalk sawcutting. No change orders were approved. Final contract amount is \$30,000.00. Payments issued to date is a total of \$11,020.14. Request final payment of \$18,979.86.

This Presentation was received and filed

[14-1332](#)

Contract 8-14 was awarded to Weinert Roofing for "MSB CIP roof replacement: for \$125,170 with an additional \$12,500 for contingencies, for a contract not to exceed \$137,670. No change orders were issued. The final contract amount is \$125,170 with a remaining contingency for \$12,500. Payment issued to date total \$117,866. Request to issue the final contract payment of \$7,304.

Attachments: [2014 Final Payment-MSB Roof Replacement \(7-29-14\).docx](#)

This Presentation was received and filed

[14-1392](#)

Change Order No. 1 to Contract 17-14 for Unit X-14 Sewer & Water Main Reconstruction No. 2 with Kruczek Construction, Inc. to increase for additional quantities of water main, fittings, hydrant lead and water service due to private utility conflicts encountered during construction on Glendale Avenue in the amount of \$11,930.00 resulting in a decrease to contingency from \$100,000.00 to \$88,070.00. No change to overall contract amount.

Attachments: [ATTACHMENT - Finance Committee 08-13-14 - Unit X-14 Change Order No 1.pdf](#)

This Presentation was received and filed

[14-1393](#)

Change Order No. 2 to Contract 22-13 for Unit U-13 Cherryvale Avenue Sanitary, Storm, Water Main, Grading & Graveling with Carl Bowers & Sons Construction Co., Inc. to increase for undercutting and installation of extra stone base prior to asphalt paving in areas of poor subgrade in the amount of \$7,950.67 resulting in a decrease to contingency from \$35,000.00 to \$27,049.33. No change to overall contract amount.

Attachments: [ATTACHMENT - Finance Committee 08-13-14 - Unit U-13 Change Order No 2.pdf](#)

This Presentation was received and filed

[14-1394](#)

Replacement of 250 feet of 6" water main by City water crews on Story Street from Commercial Street to Spring Street.

Attachments: [ATTACHMENT - Utilities Committee 08-12-14 Finance Committee 08-13-14 Memo - Story St water main replacement .pdf](#)

This Presentation was received and filed

[14-1334](#)

Request to approve Section I and Section II, Street Construction and Reconstruction (including Asphalt and Grade and Gravel) and Sidewalks, of the Special Assessment Policy for 2015.

Attachments: [Street Reconstruction SA Policy.pdf](#)

Stueck motion to amend the policy to reflect alternate method of funding other than special assessments. Fails for lack of a second.

Plank, second by Coenen, motioned to amend policy to reflect wheel tax as a funding source for road reconstruction. Fails 5-0.

Konetzke, second by Coenen, motioned to hold until Council acts on wheel tax resolution. Passed 3-2 (Stueck, Lobner).

This Report Action Item was held

7. Adjournment

A motion was made by Alderperson Kyle Lobner, seconded by Alderperson Patti Coenen, that this meeting be adjourned.. The motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner