



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, April 21, 2021

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-0485](#) Common Council Meeting Minutes of April 7, 2021

Attachments: [CC Minutes 4-7-21.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[21-0480](#) Commission and Board Reappointments

Attachments: [Reappointments Confirmation Memo to Council 4-21-21.pdf](#)

[21-0481](#) Arbor Day Proclamation

Attachments: [Arbor Day Proclamation.pdf](#)

[21-0482](#) Earth Day Proclamation

Attachments: [Earth Day Proclamation.pdf](#)

[21-0483](#) COVID-19 Update

Attachments: [COVID -19 Cases 4-21-21\(00F\).pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[21-0405](#) Request from Creative Downtown Appleton Inc. for the Downtown Creates "Artful Chairs" event from June 18-20, 2021 to be located within the College Avenue amenity strip (Badger Avenue to Drew Street), as described in the attached documents and subject to the conditions in the attached staff report.

Attachments: [ADI-Artful Chairs.pdf](#)

Legislative History

4/12/21	Municipal Services Committee	recommended for approval
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[21-0406](#) Request from Creative Downtown Appleton Inc. for the Downtown Creates "Art Out - Plein Air Art" event on August 20, 2021 to be located within the College Avenue amenity strip (Badger Avenue to Drew Street), as described in the attached documents and subject to the conditions in the attached staff report.

Attachments: [ADI-Art Out-Plein Air Art.pdf](#)

Legislative History

4/12/21	Municipal Services Committee	recommended for approval
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[21-0420](#) Request from Appleton Downtown Inc. for a street occupancy permit for Sidewalk Sales on the College Avenue Beautification Strip from Richmond Street to Drew Street for May 22, June 19, July 17 and August 21, 2021.

Attachments: [ADI-Sidewalk Sale.pdf](#)

Legislative History

4/12/21	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[21-0289](#) Resolution #3-R-21 Prohibition on Large Scale Commercial Dog and Cat Breeding

Attachments: [#3-R-21 Large Scale Dog & Cat Breeding Ord.pdf](#)

Legislative History

3/10/21	Safety and Licensing Committee	held
3/24/21	Safety and Licensing Committee	recommended for approval
4/7/21	Common Council	referred to the Safety and Licensing Committee

4/14/21 Safety and Licensing Committee recommended for approval

[21-0453](#)

Resolution #6-R-21- Resolution Condemning Xenophobia, Racism, and Violence Against The Asian Pacific Islander Desiamerican (APIDA) Community.

Attachments: [#6-R-21 AAPI Resolution.pdf](#)

Legislative History

4/14/21 Safety and Licensing Committee recommended for approval

4/14/21 Safety and Licensing Committee amended

Amended to clarify that the reference to the Attorney General is the State of WI Attorney General.

[21-0454](#)

Class "A" Beer License Change of Agent application for FKG Oil Company d/b/a Badger Motomart, Allexander J Stichman, New Agent, located at 1850 W Wisconsin Ave, contingent upon approval from Appleton Police Department.

Attachments: [Allexander J Stichman S&L.pdf](#)

Legislative History

4/14/21 Safety and Licensing Committee recommended for approval

[21-0455](#)

Class "B" Beer and "Class B" Liquor License Change of Agent application for Mark's East Side Inc d/b/a Mark's East Side, Alexander J Shea, New Agent, located at 1405 E Wisconsin Ave, contingent upon approval from Appleton Police Department.

Attachments: [Alex J Shea S&L.pdf](#)

Legislative History

4/14/21 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[21-0311](#)

Request to approve repealing and recreating Article X of Chapter 23 of the Municipal Code relating to Floodplain Zoning and the Official Map, as identified in the attached staff report, per the request of the Department of Public Works, Engineering Division

Attachments: [StaffReport_TextAmendments_FloodplainOrd_For3-23-21.pdf](#)

Legislative History

3/23/21 City Plan Commission recommended for approval
Proceeds to Council on April 21, 2021.

[21-0423](#) Request to approve the street discontinuance to vacate portions of West Prospect Avenue and South Douglas Street public right-of-way, generally located near the intersection of these streets, and adopt the Initial Resolution and exhibit map

Attachments: [StaffReport ProspectAvDouglasSt StreetVacation For04-13-21.pdf](#)

Legislative History

4/13/21 City Plan Commission recommended for approval

[21-0424](#) Request to approve detachment of territory from the City of Appleton to the Village of Harrison, per the Intergovernmental Cooperation Agreement, for a portion of Coop Road, generally located north of Midway Road, described in the attached petition and shown on the attached maps

Attachments: [StaffReport CoopRd Detachment For04-13-21.pdf](#)

Legislative History

4/13/21 City Plan Commission recommended for approval

[21-0425](#) Request to approve the Apple Ridge 2 Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport FinalPlat AppleRidge2 For4-13-21.pdf](#)

Legislative History

4/13/21 City Plan Commission recommended for approval

[21-0426](#) Request to approve the Apple Fields Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport PreliminaryPlat Apple Fields For4-13-21.pdf](#)

Legislative History

4/13/21 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[21-0419](#) Action Item: Request to award contract to ISG for Master Planning design services for Lundgaard Park in the amount of \$27,700 with a design contingency of \$2,300 for a total contract not to exceed \$30,000

Attachments: [2021 Lundgaard Park Consultant.doc](#)

5. MINUTES OF THE FINANCE COMMITTEE

[21-0435](#) Request to approve the following 2021 Budget adjustment:

Sanitation Fund

Consulting Services	+\$8,000
Fund Balance	- \$8,000

for gas monitoring as requested by WDNR to work towards a passive gas system (2/3 vote of Council required)

Attachments: [Sanitation Memo.pdf](#)

Legislative History

4/12/21 Finance Committee recommended for approval

[21-0436](#) Request to award the City of Appleton's 2021 Parks Hardscapes Project - Pierce Park Path Improvements Project contract to Sommers Construction Co, Inc in the amount of \$28,935 with a contingency of \$7,000 for a project total not to exceed \$35,935

Attachments: [2021 Pierce Park Path Improvements.pdf](#)

Legislative History

4/12/21 Finance Committee recommended for approval

[21-0444](#) Request to approve Finance Committee Report 1-P-21 for Concrete Pavement, Sidewalk Construction and Driveway Aprons

Attachments: [Report 1-P-21.pdf](#)

Legislative History

4/12/21 Finance Committee recommended for approval

[21-0445](#) Request to approve Finance Committee Report 2-P-21 for Sanitary Laterals, Storm Laterals and Storm Main

Attachments: [Report 2-P-21.pdf](#)

Legislative History

4/12/21 Finance Committee recommended for approval

[21-0446](#) Request to award Unit C-21 Sidewalk Sawcutting to ASTI Sawing, Inc in an amount not to exceed \$40,000

Attachments: [Award of Contract Unit C-21.pdf](#)

Legislative History

4/12/21 Finance Committee recommended for approval

[21-0447](#) Request to award Unit J-21 Mini Storm Sewer construction to Alfson Excavating, LLC, Inc in an amount not to exceed \$200,000

Attachments: [Award of Contract Unit J-21.pdf](#)

Legislative History

4/12/21 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[21-0430](#) Preliminary Resolution 2-P-21 for Sanitary Laterals, Storm Laterals and Storm Main be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Resolution 2-P-21.pdf](#)

Legislative History

4/13/21 Utilities Committee recommended for approval

[21-0431](#) Award of 2021F Stormwater Consulting Services Contract for Morrison Street and Glendale Avenue reconstruction with Brown and Caldwell in an amount not to exceed \$32,775.

Attachments: [2021 Morrison Glendale Award memo_\(002\).pdf](#)

Legislative History

4/13/21 Utilities Committee recommended for approval

[21-0438](#) Request to sole source contract to Patrick Engineering for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 5 (Final Phase), for a contract fee of \$259,600 and a contingency of 5% not to exceed a total contract of \$272,580.

Attachments: [2021 Electrical Distribution System Upgrades Design for 480v cabling and Pow](#)

Legislative History

4/13/21 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[21-0439](#) Request to approve overhire for Help Desk Analyst position in I.T.

Attachments: [Help Desk Over Hire Memo.pdf](#)

Legislative History

4/14/21

Human Resources &
Information Technology
Committee

recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH****M. CONSOLIDATED ACTION ITEMS**

[21-0484](#) Consolidated Action Items Re: Prospect Ave & Douglas Street Vacation
21-0487 Special Resolutions
21-0397 Municipal Services Committee
21-0423 City Plan Commission

N. ITEMS HELD**O. ORDINANCES**

[21-0473](#) Ordinances #11-21, #12-21, #13-21, and #14-21 (Coop Road Detachment)

Attachments: [Ordinances going to Council 4-21-21.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION****R. OTHER COUNCIL BUSINESS****S. ADJOURN**

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.