



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised Municipal Services Committee

Monday, June 21, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Firkus called the meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-0862](#)

Minutes from June 7, 2021

Attachments: [Minutes from June 7, 2021.pdf](#)

Siebers moved, seconded by Prohaska, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0863](#)

Alvin Street, from Wisconsin Avenue to Marquette Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0864](#)

Alice Street, from Drew Street to Union Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0865](#)

Dewey Street, from Kernan Street to Walden Avenue, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0866](#)

Walden Avenue, from Dewey Street to John Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0868](#)

Request from Blue Sky Contractors for a street occupancy permit for four parking stalls (CAW 310, 312, 314 & 316) for the commercial development project at 318 W. College Avenue be approved from June 14, 2021 through October 29, 2021 (except for September 24th and 25th).

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0872](#)

Approve update to Municipal Code Section 4-141 regarding prohibited accessory buildings.

Attachments: [Municipal Code 4-141.pdf](#)
[Update-Section 4-141 Municipal Code.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Nay: 1 - Prohaska

[21-0873](#)

Approve update to Municipal Code Section 4-392 related to electrical work by a home owner.

Attachments: [Municipal Code 4-392.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0874](#)

Amend 2021 Materials Testing Contract (M-21) with Westwood Professional Services from an amount not to exceed \$125,000 to an amount not to exceed \$175,000.

Attachments: [2021 Materials Testing Contract M-21.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0902](#)

Anticipated award for Unit Q-21, Pavement Marking Contract (paint). Bids to be opened Monday, June 24, 2021.

Attachments: [Unit Q-21 Pavement Marking Maintenance.pdf](#)

Amendment: Award contract to Crowley Construction Corp in an amount not to exceed \$43,000. Pass 4-0-1(Fenton).

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Prohaska, Doran and Siebers

Abstained: 1 - Fenton

[21-0903](#)

Request from U.S. Venture for a street occupancy permit for the northerly 12 feet of temporary parking lot on Lawrence Street be approved through December 31, 2022.

Attachments: [Street Occupancy-USV Temp. Parking Lot.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0870](#)

Approve updated Sidewalk Maintenance Policy.

Attachments: [Sidewalk Maintance Policy.pdf](#)

This Report Action Item was recommended for approval

6. Information Items

[21-0876](#)

DPW Proposed Operational Changes.

Attachments: [DPW Operations modified plan.pdf](#)

7. Adjournment

Siebers moved, seconded by Prohaska, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers