



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes - Draft Library Board

Tuesday, April 20, 2021

4:30 PM

City Hall, 6th Floor A/B

1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:32pm

2. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Tina Krueger, Adriana McCleer, Dan McGinnis, Colleen Rortvedt, Tasha Saecker, Nick Vande Castle, Michael Vang, Maureen Ward

Present: 8 - Bergman, Hartjes, Looker, Kellner, Exarhos, Scheurman, Mann and Nett

Excused: 2 - Peterson and Siebers

Others : 1 - Sivasamy

3. Approval of minutes from previous meeting

[21-0456](#)

March 16, 2021 Meeting Minutes

Attachments: [March 16 2021 Meeting Minutes.pdf](#)

Looker moved, seconded by Bergman, that the March 16, 2021 Meeting Minutes be approved. Voice Vote. Motion Carried. (8-0)

4. Public Participation and Communication

[21-0457](#)

Michael Vang

Establish Order of the Day

President Kellner called for a motion to move Action Items 21-0458, 21-0459 and 21-0460 to a Consent Agenda.

Scheurman moved, seconded by Bergman that Action Items 21-0458, 21-0459 and 21-0460 be moved to a Consent Agenda. Voice Vote. Motion Carried. (8-0)

5. Action Items

Exarhos moved, seconded by looker that Action Items 21-0458, 21-0459 and 21-0460 be approved. Voice Vote. Motion Carried. (8-0)

[21-0458](#)

Bill Register - March 2021

Attachments: [March Bill Register.pdf](#)
[March Budget Report.pdf](#)
[Q1 Friends Budget Report.pdf](#)

This Report Action Item was approved.

[21-0459](#)

2020-2021 Carryover

Attachments: [Library 20 - 21 carryover finalized.pdf](#)

This Report Action Item was approved.

[21-0460](#)

City Policies: Restricted Duty Policy, Fringe Benefit Policy (incorporates EAP Policy), Electronic Communications Policy, Military Leave Policy, Automated External Defibrillator (AED) Policy

Attachments: [Restricted Duty 2021 Strike and Bold.pdf](#)
[Fringe Benefit Policy 2019 Strike and Bold.pdf](#)
[EMPLOYEE ASSISTANCE PROGRAM 2021 Strike and Bold.pdf](#)
[Electronic Communicaton Policy 2021 Strike and Bold.pdf](#)
[Military Leave Policy 2021 Strike and Bold.pdf](#)
[AED Policy \(Suggested Changes\).pdf](#)

This Report Action Item was approved

6. Information Items

A. Administrative Report

[21-0461](#)

Continuity of Operations and Library Service Update

[21-0462](#)

APL Building Process Update

Attachments: [Building Project Update April 2021.pdf](#)

[21-0463](#)

APL Hiring Processes

[21-0464](#)

1st Quarter 2021 Friends Grant Funded Program Summaries

Attachments: [Friends Grant Funded Program Summaries 1st Quarter 2021 final.pdf](#)

[21-0472](#) Appleton Public Library 2020 Annual Report

Attachments: [AnnualReport_FinalPrint.pdf](#)

B. President's Report

[21-0465](#) Recognizing 2020-2021 Alderperson Appointee to the Library Board

[21-0466](#) Trustee Essentials Chapter 13: Library Advocacy

Attachments: [TE13.pdf](#)
[AdvocatePath.pdf](#)
[ALA State Fact Sheet Wisconsin.pdf](#)

C. Staff Updates

[21-0467](#) Children's Program Updates

Attachments: [Children's Svcs Program Updates April 2021.pdf](#)

[21-0468](#) Community Partnerships Program Updates

Attachments: [2021-04 Community Partnerships Board Report.pdf](#)

7. Adjournment

Hartjes moved, seconded by Bergman that the meeting be adjourned. Voice Vote. Motion Carried. (8-0)

The meeting was adjourned at 5:07pm