



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, April 5, 2017

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
- H. BUSINESS PRESENTED BY THE MAYOR
 - [17-419](#) Presentation of Autism Awareness Month and Day Proclamation
 - [17-394](#) Presentation of Appleton North High School Girls Basketball Day Proclamation
 - [17-413](#) Presentation of Arbor Day Proclamation
 - [17-393](#) Announcement of the winning poems for the 2017 Sidewalk Poetry Program
 - [17-414](#) Appointment of Peter Stueck to the Board of Review
 - Attachments:** [APPT TO BD OF REVIEW PETER STUECK BIO EXPIRED TERM 040517.pdf](#)
- I. PUBLIC HEARINGS
 - [17-395](#) Public Hearing: Resolution 2-P-17 Concrete Pavement, Sidewalk Construction & Driveway Aprons
 - Attachments:** [2-P-17 Public Hearing Notice.pdf](#)
- J. SPECIAL RESOLUTIONS

[17-415](#) Resolution 2-P-17 Concrete Paving

Attachments: [2-P-17 Concrete Paving Final Resolution.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[17-376](#) Approve sidewalk installation on the south side of the Northland Avenue south service road from Mason Street to Locust Street except at 1225 W. Northland Avenue where the sidewalk will be installed along the Northland Avenue right-of-way line.

Attachments: [Sidewalk installation from Mason St-Locust St..pdf](#)
[James Baumbach-memo.pdf](#)
[David & Dianne Dexter memo.pdf](#)

Legislative History

3/21/17 Municipal Services recommended for approval
Committee

[17-377](#) Award parking meter pay-by-phone services to Passport for a \$2,500 initial set-up fee and merchant processing fees of 2.9% plus \$0.30 per transaction.

Attachments: [Award parking meter pay-by-phone services to Passport.pdf](#)

Legislative History

3/21/17 Municipal Services recommended for approval
Committee

[17-378](#) Request from Aric & Molly Hanseter to be waived from the \$100 Residential Refuse Cart Exchange Fee.

Attachments: [Aric & Molly Hanseter-wavied fee.pdf](#)

Legislative History

3/21/17 Municipal Services recommended for denial
Committee

[17-379](#) Approve Permanent Street Occupancy Permit for the Fox Cities Exhibition Center Skywalk to be constructed in the right-of-way of the 300 block of W. Lawrence Street.

Attachments: [Fox Cities Exhibition Center Skywalk.pdf](#)

Legislative History

3/21/17 Municipal Services recommended for approval
 Committee

[17-388](#)

Request from ENVIRO forensics for a permanent street occupancy permit to install monitoring wells in Meade Street right-of-way to monitor ground water at the Luvata Site at 908 N. Lawe Street.

Attachments: [ENVIRO Forensics.pdf](#)

Legislative History

3/21/17 Municipal Services recommended for approval
 Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[17-340](#)

Secondhand Article License Renewal application of The Attique Resale, James A. Boylan, Applicant, 415 N. Oneida St., contingent upon approval from all departments.

Legislative History

3/22/17 Safety and Licensing recommended for approval
 Committee

[17-359](#)

Operator's Licenses

Attachments: [Operator's Licenses for 3-22-17 S & L.pdf](#)

Legislative History

3/22/17 Safety and Licensing recommended for approval
 Committee

3. MINUTES OF THE CITY PLAN COMMISSION

[17-355](#)

Request to approve the Affidavit of Correction for White Hawk Meadows III Extraterritorial Final Plat located in the Town of Grand Chute, as shown on the attached maps and documents

Attachments: [StaffReport_AffidavitofCorrectionWhiteHawkMeadowsIIIFinalPlat.pdf](#)

Legislative History

3/20/17 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[17-328](#)

Resolution introduced by Alderperson Jirschele at the March 1, 2017 Common Council meeting relating to Reid Municipal Golf Course:

Resolution #3-R-17

Jeff Jirschele, Alderperson, District 15

WHEREAS, Reid Municipal Golf Course in the City of Appleton has become a traditional feature of Appleton and has been recognized as such by the Appleton Common Council through commitments to its survival and growth, and

WHEREAS, Reid Municipal Golf Course has become a multi-feature, revenue-producing asset to the city, offering not only recreational opportunities but options to serve the city collaboratively through projects such as detention pond construction, cell tower emplacements, and future possibilities such as winter walking trails, and

WHEREAS, Reid Municipal Golf Course has begun a program of renovation and refurbishment, and has embarked on new construction and business processes aimed at increasing its capabilities and attraction as a top level golf course and multi-use, multi-season attraction within the city, in addition to increasing its long-term benefits to the city in areas such as tourism, economic development, sustainability through conservation of green space and habitat for wildlife, improved health/recreational opportunities and community building, and

WHEREAS, long-term debt is stifling Reid Municipal Golf Course's capacity to invest in itself and accelerate its ability to improve itself in a timely and productive manner aligned with its strategic plans to grow its potential to serve the city,

BE IT RESOLVED, that the city relieve Reid Municipal Golf Course of all its long-standing debt consisting of two loans within the enterprise fund established to administrate its operations.

Legislative History

3/7/17	Finance Committee	held
3/21/17	Finance Committee	recommended for denial <i>Martin made motion to approve, failed for lack of a second</i>

[17-384](#) Request to approve elevator services contract for inspections and maintenance services to Otis Elevator for \$49,140.

Attachments: [2017 Elevator Maintenance Repair Services.pdf](#)

Legislative History

3/21/17 Finance Committee recommended for approval

[17-385](#) Request to approve HVAC services contract to Energy Control and Design for \$126,675.31 for HVAC maintenance and \$42,846.44 for HVAC Controls maintenance.

Attachments: [2017 HVAC Maintenance Repair Services.pdf](#)

Legislative History

3/21/17 Finance Committee recommended for approval

[17-386](#) Request to award Unit C-17 sidewalk sawcutting to ASTI Sawing, Inc. in an amount not to exceed \$30,000.

Attachments: [Award of Contract Unit C-17.pdf](#)

Legislative History

3/21/17 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[17-366](#) Award Organic Recycling Contractor Services to Hsu Growing Supply for an initial term ending December 31, 2020 for a total not to exceed contract cost of \$315,000.

Attachments: [170306 UC Memo - Hsu Contract.pdf](#)

Legislative History

3/21/17 Utilities Committee recommended for approval

[17-367](#) Request to file Water Leak Policy with the Public Service Commission of Wisconsin.

Attachments: [Water Leak Policy.pdf](#)

Legislative History

3/21/17 Utilities Committee recommended for approval

[17-368](#) Approve City of Appleton Water Usage Monitoring Procedure.

Attachments: [Water Usage Monitoring Procedure.pdf](#)

Legislative History

3/21/17 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[17-304](#) Request to move the Diversity Coordinator position to report directly to the Mayor.

Attachments: [Diversity Coordinator Mayor memo.pdf](#)
[Diversity Coordinator job description.pdf](#)

Legislative History

3/6/17	Human Resources & Information Technology Committee	held
	<i>Hold until March 20, 2017 Human Resources & Information Technology Committee meeting</i>	
3/20/17	Human Resources & Information Technology Committee	recommended for approval

[17-374](#) Request to award Heartland Business Systems the contract to purchase and implement a Meraki wireless environment within City buildings and Houdini Park.

Attachments: [Wireless Memo.pdf](#)

Legislative History

3/20/17	Human Resources & Information Technology Committee	recommended for approval
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9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[17-403](#) Ordinances 27-17 to 30-17

Attachments: [Ordinances going to Council 4-5-17.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

Reconsideration of:

[16-1536](#)

Resolution #R-11-16 - Chickens

Attachments: [Resolution #R-11-16 - Chickens.pdf](#)

[VERSION A - Original DRAFT Mar 2017.pdf](#)

[Chicken Permit Application DRAFT.pdf](#)

Legislative History

10/12/16	Board of Health	presented
11/9/16	Board of Health	presented
12/14/16	Board of Health	held
1/11/17	Board of Health	held
2/8/17	Board of Health	presented
3/8/17	Board of Health	recommended for denial
3/15/17	Common Council	approved

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.