



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Safety and Licensing Committee

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Thursday, February 27, 2014

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*The meeting was called to order at 5:01 p.m.*

2. Roll call of membership

*Others Present: Police Chief Pete Helein, Fire Chief Len VanderWyst, Lt. Steve Elliot, Attorney Stacey Doucette, Attorney Dave Praska, Deputy City Clerk Wendy Helgeson, Alderperson Jeff Jirschele*

**Present:** 4 - Alderperson Michael Smith, Alderperson Kathleen Plank, Alderperson Sarah Garb and Alderperson Tim Trauger

**Absent:** 1 - Alderperson Kole Oswald

3. Approval of minutes from previous meeting

[14-341](#)

S & L Minutes 2-13-2014

**Attachments:** [S&L Minutes 02-13-2014.pdf](#)

**Alderperson Trauger moved, seconded by Alderperson Plank, that the minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Smith, Alderperson Plank, Alderperson Garb and Alderperson Trauger

**Excused:** 1 - Alderperson Oswald

4. Public Hearings/Appearances

5. Action Items

[14-347](#)

The "Class B" Beer/Liquor License Application of Zhou Japanese Steakhouse, LLC, ~~David Singles~~, Agent, 4025 East Lorna Lane, contingent upon approvals from all departments.

Amendment: Change of Agent to Yao Ming Zhou, Agent.

*Present:*

*Attorney Rose Simon - 331 East Washington Street, Appleton*

*Mark - W62143 Victorian Drive, Appleton*

*Mike Schuantis*

**Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger

*The Liquor License will transfer without any demerit points assessed.*

**Alderson Plank moved, seconded by Alderson Garb, that the Liquor License transfer without any demerit points assessed, be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger

[14-340](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 02-27-14.pdf](#)

**Alderson Plank moved, seconded by Alderson Garb, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger

**6. Information Items**

[14-235](#)

Resolution introduced by Alderperson Coenen at the 2-5-2014 Common Council meeting relating to have an ordinance be created and adopted.

#4-R-14/Coenen -

“Whereas the City of Appleton is dedicated to meeting the needs of our community and enhancing the quality of life; and

Whereas the City of Appleton embraces and celebrates diversity and inclusion and hopes that community members will see Appleton as a welcoming and inclusive place to live, work and play; and

Whereas the practice of providing equal opportunities in housing, employment, public accommodations and city facilities to persons without regard to age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, race, religion, color, persons with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking is a desirable goal of the City of Appleton and a matter of legitimate concern to its government; and

Whereas, discrimination against any of Appleton’s residents or visitors endangers the rights and privileges of all;  
Therefore be it resolved by the Common Council of the City of Appleton, that an ordinance be created and adopted to render discrimination in employment and public accommodations unlawful. Language of the ordinance shall include:

- That the City provide, within constitutional limitations, for equal employment opportunity and equal access to public places throughout the city regardless of age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, race, religion, color, persons with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking.
- Enforcement of the ordinance shall be considered an exercise of the City for ensuring the protection of the welfare, health, peace, dignity and human rights of the people of this city.”

*Held until the March 13, 2014 meeting.*

**Alderperson Plank moved, seconded by Alderperson Garb, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Smith, Alderperson Plank, Alderperson Garb and Alderperson Trauger

[14-130](#)

Revocation Hearing for TJ's Japanese Steakhouse, Xi Lin (AKA Cindy Lin), Agent, 4025 East Lorna Lane.

**Attachments:**    [TJs Japanese Steakhouse Revocation Hearing 1-12-14 - 2.pdf](#)  
[TJs Japanese STeakhouse Revocation Hearing 1-12-14.pdf](#)  
[TJS Japanese Steakhouse Findings of  
Fact-Conclusions-Recommendations Signed 1-31-14 File 14-130.pdf](#)

*Held until the March 13, 2014 meeting.*

**Alderson Plank moved, seconded by Alderson Garb, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger

[14-302](#)

Operator's License application of Christina M. Hester, 417 1/2 Marcella Street, Kimberly.

*Held until the March 13, 2014 meeting.*

**Alderson Plank moved, seconded by Alderson Garb, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger

[14-335](#)

Special Class "B" Beer License application of Littlest Tumor Foundation, Tracy M. Wirtanen, Person in Charge, 103 W. College Avenue #304 for April 25, 2014 at Copper Rock Coffee Company, contingent upon approvals from all departments.

**Alderson Plank moved, seconded by Alderson Garb, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger

[14-357](#)

Special Class "B" Beer License application of Fox Cities Ice Cats, Julie A. Martin, Person in Charge, 1717 E. Witzke Boulevard, for April 25 through April 27, 2014, contingent upon approvals from all departments.

**Alderson Plank moved, seconded by Alderson Garb, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger

[14-346](#) Special Class "B" Beer License applications filed after the agenda was published.

*None*

**This Report Action Item was presented**

[14-342](#) Police Department Information on liquor law violation convictions.

*University 2013, Inc. - 117 South Appleton Street - 80 demerit points assessed*

**This Presentation was presented**

[14-182](#) Operator's license applications contingent upon completion of the Responsible Beverage Service Course - none.

**This Presentation was presented**

[14-183](#) Operator's License applicants have failed to show their certificate of completion of the Responsible Beverage Service course, resulting in expiration of no Provisional Operator's Licenses - none.

**This Presentation was presented**

[14-303](#) Special Events:  
March of Dimes - April 12, 2014

**This Report Action Item was presented**

[14-345](#) Director's Reports:  
City Clerk  
Fire Chief  
Police Chief

**Attachments:**     [Police Weekly Report - Week 2.pdf](#)  
                                 [Police 2013 Strategic Plan 10-01-13 \(Final Chart\).pdf](#)  
                                 [Police 2013 Vision 2020 Safety and Licensing February - 2014.pdf](#)  
                                 [S&L 2-27-14 City Clerk Dept Report to Committee.doc](#)

**This Presentation was presented**

7. Adjournment

*The meeting adjourned at 6:21 p.m.*

**Alderson Plank moved, seconded by Alderson Garb, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Smith, Alderson Plank, Alderson Garb and Alderson Trauger