



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, March 22, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[21-0320](#) March 8, 2021 Finance Committee meeting minutes

Attachments: [MeetingMinutesMar-08-2021-11-03-45.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[21-0326](#) Request to award the City of Appleton's 2021 Pierce Park Lighting Upgrades Phase 2 Project contract to Elmstar Electric Corp in the amount of \$113,679 with a contingency of 10% for a project total not to exceed \$125,046

Attachments: [2021 Pierce Park Lighting upgrades Phase 2.pdf](#)

[21-0324](#) Request to approve the 2020-2021 Budget carryover appropriations:

1. Items not under contract \$9,110,803
2. Items requesting Special Consideration \$500,471
(2/3 vote of Council required)

Attachments: [Not under Contract 2020-2021 Carryover.pdf](#)

[Special Consideration 2020-2021 Carryover.pdf](#)

[21-0322](#)

Request to approve the following 2020 Budget amendments:

Community Development Block Grant Fund

Federal Grant	+\$ 56,549
Grant Payments	+\$ 56,549

to record federal funds received for COVID-19 mitigation (2/3 vote of Council required)

Emergency Shelter Grant (ESG) Fund

State Aids	+\$100,636
Grant Payments	+\$ 94,740
Salaries	+\$ 4,200
Fringe Benefits	+\$ 1,696

to record State funds received for COVID-19 mitigation (2/3 vote of Council required)

Police Grants Fund

Federal Grant	+\$ 56,620
Miscellaneous Supplies	+\$ 56,620

to record State funds received for COVID-19 mitigation (2/3 vote of Council required)

Housing Rehabilitation Loan Fund

Federal Grant	+\$ 51,452
Project Repayments	+\$ 34,058
Grant Payments	+\$ 66,190
Salaries	+\$ 15,220
Fringe Benefits	+\$ 4,100

to record additional funds received in 2020 in the Housing Rehab Loan program (2/3 vote of Council required)

Police Grants Fund

Federal Grant	+\$ 2,739
State Aids	+\$100,651
Overtime Wages	+\$ 63,395
Miscellaneous Equipment	+\$ 33,995
Other Contracts/Obligations	+\$ 6,000

to record additional Police grant funds received in 2020 (2/3 vote of Council required)

Wheel Tax Fund

Wheel Tax Proceeds	+ \$ 16,329
Transfer Out - General Fund	+\$ 16,329

to record Wheel Tax proceeds above budget amount (2/3 vote of Council required)

TIF 6 Capital Projects Fund

Other Contracts/Obligations	+\$ 72,967
Fund Balance	+\$ 72,967

to record additional cost of developer incentive payments (2/3 vote of Council required)

TIF 8 Capital Projects Fund

Other Contracts/Obligations	+\$ 47,445
Fund Balance	+\$ 47,445

to record additional cost of developer incentive payments (2/3 vote of Council required)

General Fund - Finance Department

Salaries	+\$ 6,675
Wage Reserve	+\$ 6,675

to record transfer of wage reserve funds (2/3 vote of Council required)

General Fund - Information Technology Department

Salaries	+\$ 7,730
Wage Reserve	+\$ 7,730

to record transfer of wage reserve funds (2/3 vote of Council required)

Attachments: [2020 Final Budget adjustments .pdf](#)

6. Information Items

[21-0323](#)

The following 2020 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

Community Development Block Grant Fund

Federal Grant	+\$	679
Grant Payments	+\$	679

to record additional CDBG grant funds received

Continuum of Care Grant Fund

State Aids	+\$	6,746
Salaries	+\$	6,746

to record additional State grant funds received

General Fund

Transfer Out - Capital Projects Fund	+\$439,320
Library Neighborhood Study	+\$100,000
Contribution to ARA Business Grant Program	+\$ 50,000
Fund Balance	+\$589,320

Information Technology Capital Projects Fund

Fund Balance	+\$439,320
Transfer In - Capital Projects Fund	+\$439,320

to record use of excess general fund balance (approved at October 21, 2020 Council) per policy

[21-0325](#)

The following 2020-2021 Budget carryover appropriations were approved in accordance with Policy:

1. Amounts under contract \$12,270,700
2. Non-Lapsing Funds \$971,433

Attachments: [Under Contract 2020-2021 Carryover.pdf](#)
[Non-Lapsing 2020-2021 Carryover.pdf](#)

[21-0327](#) Change Order #1 to Staab Construction contract as part of the 2019 AWWTP Improvements Projects totaling \$33,282 resulting in a decrease in contingency from \$336,125 to \$302,843

Attachments: [2019 AWWTP Improvements Staab Change Order No1.pdf](#)
[210315_Staab CO1_2019 AWWTP Improvements Project.pdf](#)

[21-0328](#) 2020 Sustainability Report

Attachments: [2020 GTLC Annual Report.pdf](#)

[21-0329](#) 2020 Creating A Sustainable City of Appleton Plan

Attachments: [Creating A Sustainable City of Appleton \(Master 2020\).pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.