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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 5/22/2017

RE: Action: Award the "2017 Municipal Services Building Lighting Upgrades Project" to Northern Electric, Inc. in the amount of \$55,060.70 with a contingency of \$10,000 for a project total not to exceed \$65,060.70

The 2017 Capital Improvement Plan includes \$75,000 to upgrade the lighting at MSB. Of that amount, \$8,900 has been utilized for professional services, leaving a balance of \$66,100 for construction. This project includes replacing all the exterior lighting and the lighting in the common workshop. The existing lighting is inefficient and is at the end of its useful life and is in need of replacement.

The bids were received as follows:

Northern Electric, Inc.	\$55,060.70
K&B Electric, LLC.	\$62,600.00
Elmstar Electric Corporation	\$66,242.00

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Northern Electric, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Northern Electric, Inc in the amount of \$55,060.70 plus a contingency of \$10,000 only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.