



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Safety and Licensing Committee

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Wednesday, August 28, 2024

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*This meeting was called to order at 5:30 p.m. by Chairperson Croatt.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 3 - Croatt, Siebers and Fenton

**Excused:** 2 - Doran and Schultz

4. Approval of minutes from previous meeting

[24-1106](#)

Safety & Licensing Committee Minutes from 08/14/2024

**Attachments:** [S&L Minutes 08-14-24.pdf](#)

Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 3 - Croatt, Siebers and Fenton

**Excused:** 2 - Doran and Schultz

5. Public Hearing/Appearances

6. Action Items

[24-1145](#)

Request to Adopt the Outagamie County Hazard Mitigation Plan

**Attachments:** [Memo for Appleton Hazard Mitigation Plan Resolution Outagamie County 2024.pdf](#)  
[Sample Resolution.pdf](#)  
[Res. No. 7--2024-25 HMP Adoption.pdf](#)

Siebers moved, seconded by Fenton, that the Request to Adopt the Outagamie County Hazard Mitigation Plan be recommended for approval. Roll Call.  
Motion carried by the following vote:

**Aye:** 3 - Croatt, Siebers and Fenton

**Excused:** 2 - Doran and Schultz

[24-1146](#)

Request to Update the Appleton Municipal Code Chapter 5

**Attachments:** [Memo for Chapter 5 Emergency Management Ordinance Updates.pdf](#)  
[0733 - CH 5 EMERGENCY MGMT - CURRENT.pdf](#)  
[0733 - CH 5 EMERGENCY MGMT - REVISION VERSION.pdf](#)  
[0733 - CH 5 EMERGENCY MGMT - FINAL VERSION.pdf](#)

Siebers moved, seconded by Fenton, that the Request to Update the Appleton Municipal Code Chapter 5 be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Croatt, Siebers and Fenton

**Excused:** 2 - Doran and Schultz

**Balance of the action items on the agenda.**

Fenton moved, Siebers seconded, to approve the balance of the agenda. The motion carried by the following vote:

**Aye:** 3 - Croatt, Siebers and Fenton

**Excused:** 2 - Doran and Schultz

[24-1109](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Gtone Management Group LLC d/b/a Pickleball Kingdom Appleton, Abhilash Reddy Kattpalli, Agent, located at 2411 S. Kensington Dr, contingent upon approval from the Community Development, Health, and Inspections departments.

**Attachments:** [Gtone Management LLC Pickleball Kingdom Reserve Class B Combo Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-1111](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for Henry J. Grishaber LLC d/b/a Hank & Karen's Pub & Grill, Henry J. Grishaber, Agent, located at 1937 E. John St, on September 29, 2024 from 10 a.m. to 6 p.m. for Annual Car Show special event, contingent upon approval from all departments.

**Attachments:** [Hank & Karen's Temp Premise Amend. 9.29.24.pdf](#)

This Report Action Item was recommended for approval.

[24-1070](#)

Cigarette, Tobacco, and Electronic Vaping Device License application for B&S Distributing LLC d/b/a EVapor of Appleton, Shawn Sumnicht, Agent, located at 1725 S. Oneida St.

**Attachments:** [EVapor Tobacco Oneida St App.pdf](#)

This Report Action Item was recommended for approval.

[24-1071](#)

Cigarette, Tobacco, and Electronic Vaping Device License application for B&S Distributing LLC d/b/a EVapor of Appleton, Shawn Sumnicht, Agent, located at 2929 N. Richmond St. #3.

**Attachments:** [EVapor Tobacco Richmond St App.pdf](#)

This Report Action Item was recommended for approval.

[24-1129](#)

Cigarette, Tobacco, and Electronic Vaping Device License application for Top Dogz Vape Shop LLC d/b/a Top Dogz Vape Shop, Jennifer Peters, Agent, located at 1347 W. Wisconsin Ave.

**Attachments:** [Top Dogz Vape Shop CTV Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-1117](#)

Pet Store License renewal application for Petco #1656, Samantha Garcia, Applicant, located at 3829 E. Calumet St., contingent on approval from the Police, Fire, and Community Development departments.

**Attachments:** [Petco 1656 2024 Renewal Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-1112](#)

Temporary Class "B" Beer License application for Creative Downtown Appleton Inc., located at 333 W. College Ave Ste 100, Jennifer Stephany, Person in Charge, on September 20, 2024 from 6 p.m. to 10 p.m. for Movie Night in Houdini Plaza special event, contingent on approvals from the Health and Fire departments.

**Attachments:** [Temp B Creative DT Appleton 9.20.24.pdf](#)

This Report Action Item was recommended for approval.

[24-1110](#)

Temporary Class "B" Beer and "Class B" Wine License application for Catalpa Health, Cynthia Sommer, Person in Charge, at 10 E College Ave on September 14, 2024 from 6 p.m. to 10 p.m. for Pop! Special Event, contingent upon approvals from the Fire and Health departments.

**Attachments:** [Temp B Catalpa Health 9.14.24 Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-1127](#)

Temporary Class "B" Beer License application for Heart of the Valley Lions Club, Jon Schinke, Person in Charge, for Sol Dance Music Festival on September 7, 2024 from 12 p.m. to 10 p.m., located at Jones Park, 301 W. Lawrence St, contingent on approval from the Fire and Health departments.

**Attachments:** [Temp B Sol Dance Music Fest 9.7.24 Redacted.pdf](#)

This Report Action Item was recommended for approval.

## 7. Information Items

[24-1107](#)

Special Events

- The Mission Church, Worship Service, Pierce Park, August 18th 2024
- People of Progression, Culture in the Valley, Jones Park, August 18th 2024
- Outagamie County Republican Party, Corn Roast, Pierce Park, August 28th 2024
- Trout Museum of Art, The Contemporaries Launch Party, Houdini Plaza, September 5th 2024
- WIJAM LLC, Sol Dance Music Festival, Jones Park, September 7th 2024
- The Megan Kelley Foundation, WI Lights of Hope A Recovery Celebration & Memorial, Pierce Park, September 8th, 2024
- Appleton Downtown Inc, Movie Night, Houdini Plaza, September 20th 2024

[24-1108](#)

Directors Report

1. City Clerk
2. Fire Chief
3. Police Chief

8. Adjournment

**Siebers moved, seconded by Fenton, that the meeting be adjourned at 5:37 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Siebers and Fenton

**Excused:** 2 - Doran and Schultz