



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Utilities Committee

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Tuesday, February 8, 2022

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-0037](#) Approval of the January 11, 2022 Utilities Committee Meeting Minutes.

**Attachments:** [January 11, 2022 Utilities Committee Meeting Minutes.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[22-0039](#) Request from Abby Ellenbecker for a credit adjustment for water use between May 29, 2021 and June 11, 2021 of \$65.98 for 2518 S. Kernan Avenue.

**Attachments:** [Timeline for Committee.pdf](#)

[Water Leak Policy 2020.pdf](#)

[Water Usage Monitoring Procedure.pdf](#)

[22-0086](#) Approve Sole Source Engineering Services Contract to McMahon as part of 2022 AWWTP Preliminary Heat Exchanger and Blended Sludge Piping Replacement Project in the amount of \$26,300 with a 10% contingency of \$2,630 for a project total not to exceed \$28,930.

**Attachments:** [UC Sole Source Memo 2022 AWWTP Prelim HEX and Blended Sludge Piping](#)

[22-0110](#) Approve contract amendment with Arcadis to provide public outreach and communication materials to meet the Lead and Copper Rule Revisions in an amount not to exceed \$22,400.

**Attachments:** [2022-02-03 Appleton LCRR Public Outreach Materials Scope.pdf](#)

6. **Information Items**

- [22-0111](#) Change Orders #1 and #2 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$12,724 resulting in a decrease in contingency from \$26,145 to \$13,421.
- Attachments:** [220128 UC Memo SecondaryClariferDrive Sabel Change Orders No1-2.pdf](#)
- [22-0087](#) 2021 Northeast Wisconsin Stormwater Consortium 2021 Annual Report
- Attachments:** [2021 NEWSC Annual Report.pdf](#)
- [22-0088](#) Mapping link for private side water service material.
- [22-0041](#) Discussion of 2019 Water System Master Plan.
- Attachments:** [Water System Master Plan attachment \(002\).pdf](#)
- [22-0042](#) AquaDuoscope Measuring Method Program.
- Attachments:** [AquaDuoscope attachment.pdf](#)
- [22-0040](#) WPPI Capacity Agreement Revenue Review
- Attachments:** [Revenue Summary WPPI Lease.pdf](#)
- [22-0043](#) Monthly Reports for October, November, and December 2021:  
- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report  
- Water Treatment Facility Synopsis  
- Water Distribution and Meter Team Monthly Report - December
- Attachments:** [2021 Q4 Wastewater Synopsis.pdf](#)  
[Receiving Station Revenue Report.pdf](#)  
[2021 Q4 Water Synopsis.pdf](#)  
[Water Main Breaks December.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions on the agenda, contact Chris Shaw at 920-832-5945 or Paula Vandehey at 920-832-6474.*