



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Tuesday, September 17, 2019

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Van Zeeland, Thao and Siebers

Excused: 1 - Spears

3. Approval of minutes from previous meeting

[19-1318](#)

Minutes 8-14-19

Attachments: [Minutes 8.14.19.pdf](#)

**Siebers moved, seconded by Thao, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1296](#)

Request to approve reclassifying the one FTE Administrative Support Specialist position in Police Identification Unit to the third Forensic Evidence Specialist position in the Identification Unit.

Attachments: [Police - ID Unit TO Modification Request 2019.pdf](#)
[Police DRAFT 8.30.19.pdf](#)

Siebers moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears

[19-1337](#)

Request to approve Utilities Department to overhire the position of Master Electrician to allow time to train new hire before current employee retires.

Attachments: [Utilities Master Electrician Overhire 09-05-19.pdf](#)

Siebers moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears

[19-1396](#)

Request to approve DPW to overhire position of Master Electrician for a period of 30 days.

Attachments: [DPW master electrician overhire request.pdf](#)

Siebers moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears

[19-1319](#)

Request to approve Mayor salary for the 2020-2024 term.

Attachments: [elected official info.pdf](#)
[elected official info #2.pdf](#)
[Elected official salary survey.pdf](#)

Motion that the Mayor's salary be approved with a 1.5% increase each of the years of the term.

2020-2021 \$102,003

2021-2022 \$103,533

2022-2023 \$105,086

2023-2024 \$106,662

Siebers moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears

[19-1320](#)

Request to approve City Attorney salary for the 2020-2024 term.

Motion that the City Attorney's salary be approved with a 2.0% increase each of the years of the term.

2020-2021 \$122,658

2021-2022 \$125,111

2022-2023 \$127,613

2023-2024 \$130,165

Siebers moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears

[19-1321](#)

The committee will meet in closed session to discuss status of labor negotiations, pursuant to the exemptions contained in State Statutes 19.85 (1) (c) and (e). The Committee will then reconvene into an open session and conduct further business.

Van Zeeland moved, seconded by Siebers, that the Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears

Van Zeeland moved, seconded by Siebers, that the committee Rise and Report from Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Excused: 1 - Spears

6. Information Items

[19-1317](#)

Recruitment Status Report 9/12/19

Attachments: [RSR thru 9-12-19.pdf](#)

This item was presented

7. Adjournment

Siebers moved, seconded by Thao, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Thao and Siebers

Absent: 1 - Spears