



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Utilities Committee

Tuesday, August 12, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Excused: 1 - Heffernan

4. Approval of minutes from previous meeting

[25-0936](#)

Approval of the July 8, 2025 Utilities Committee Meeting Minutes.

Attachments: [July 8, 2025 Utilities Committee Meeting Minutes.pdf](#)

Stancil-Martin moved, seconded by Lambrecht, that the July 8, 2025 Utilities Committee Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Excused: 1 - Heffernan

5. Public Hearing/Appearances

6. Action Items

[25-0937](#)

Award R-25 Root Control Contract to Duke's Root Control, Inc., in an amount not to exceed \$35,000.

Attachments: [R-25 Contract Award Combined Forms.pdf](#)

Lambrecht moved, seconded by Stancil-Martin, that the R-25 Root Control Contract to Duke's Root Control, Inc., in an amount not to exceed \$35,000 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Excused: 1 - Heffernan

7. Information Items

[25-0938](#)

Water Main Break Reports for May and June 2025

- Water Distribution and Meter Team Monthly Report - May
- Water Distribution and Meter Team Monthly Report - June

Attachments: [5 - May 2025 - Water Main Breaks.pdf](#)

[6 - June 2025 - Water Main Breaks.pdf](#)

The reports were presented.

8. Adjournment

Lambrecht moved, seconded by Stancil-Martin, that the Utilities Committee be adjourned at 4:41 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Lambrecht and Dougherty

Absent: 1 - Heffernan