



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, July 1, 2015

7:00 PM

Council Chambers

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A. CALL TO ORDER

*Meeting called to order at 7 pm.*

B. INVOCATION

*Offered by Alderperson Dalton.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 14 - Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Cathy Spears, Mayor Timothy Hanna, Alderperson Polly Dalton, Alderperson Vered Meltzer, Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margaret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner and Alderperson Jeffrey Jirschele

**Excused:** 2 - Alderperson Chris Croatt and Alderperson Christine Williams

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*PRESENT: City Clerk Collins, City Attorney Walsh, Director of Community and Economic Development Harkness, Director of Finance Saucerman, Fire Chief Vander Wyst, Health Officer Eggebrecht, Director of Human Resources Behnke, Director of Parks, Recreation and Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Information Technology Fox, Valley Transit General Manager Wetter, Library Director Rortvedt.*

*EXCUSED: Director of Utilities Shaw.*

F. PUBLIC PARTICIPATION

*Name - Address - Topic*

*Debbie Ratliff Gendron - 912 S Walden - Parking Restriction*

*Beverly Lehmann - 830 S Kernan - Parking Restriction*

*Guang Hai Chen - 1000 W Wisconsin #3 - Min Du Buffet*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

**Alderson Konetzke moved, Alderson Baranowski seconded, to approve both Meeting Minutes. The motion carried by the following vote:**

**Aye:** 13 - Alderson Dannecker, Alderson Martin, Alderson Spears, Alderson Dalton, Alderson Meltzer, Alderson Plank, Alderson Siebers, Alderson Konetzke, Alderson Baranowski, Alderson Mann, Alderson Coenen, Alderson Lobner and Alderson Jirschele

**Excused:** 2 - Alderson Croatt and Alderson Williams

**Abstained:** 1 - Mayor Hanna

[15-1086](#)

Common Council Meeting Minutes from the June 17, 2015 Special Meeting.

**Attachments:** [CC Minutes 06-17-2015 - Special Meeting.pdf](#)

**This Report Action Item was approved**

[15-1087](#)

Common Council Meeting Minutes from June 17, 2015.

**Attachments:** [CC Minutes 06-17-2015.pdf](#)

**This Report Action Item was approved**

#### H. BUSINESS PRESENTED BY THE MAYOR

[15-1033](#)

Presentation of Flag Day Parade Award Winners.

[15-1112](#)

Presentation of Park and Recreation Month Proclamation  
Presentation of Children's Week Proclamation

[15-1095](#)

Appointment to Appleton Redevelopment Authority - Will Weider

**Attachments:** [APPOINTMENT TO ARA BIOGRAPHY EXPIRED TERM 070115.pdf](#)

**Alderson Lobner moved, seconded by Alderson Martin, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson Dannecker, Alderson Martin, Alderson Spears, Alderson Dalton, Alderson Meltzer, Alderson Plank, Alderson Siebers, Alderson Konetzke, Alderson Baranowski, Alderson Mann, Alderson Coenen, Alderson Lobner and Alderson Jirschele

**Excused:** 2 - Alderson Croatt and Alderson Williams

**Abstained:** 1 - Mayor Hanna

## I. PUBLIC HEARINGS

[15-1088](#) Public Hearing - 3-P-15.

**Attachments:** [CC 07-01-2015-Public Hearing - 3-P-15.pdf](#)

*No person spoke for or against this.*

## J. SPECIAL RESOLUTIONS

[15-1089](#) Adopt Final Resolution 3-P-15 authorizing street improvements and levying Special Assessments against benefited property.

**Attachments:** [CC 07-01-2015 Final Resolution - 3-P-15.pdf](#)

*Public Hearing was held on July 1, 2015.*

**Aldersperson Lobner moved, seconded by Aldersperson Dannecker, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Dalton, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 2 - Aldersperson Croatt and Aldersperson Williams

**Abstained:** 1 - Mayor Hanna

## K. ESTABLISH ORDER OF THE DAY

[15-1061](#) Approve proposed six-month trial period for on-street parking changes in the area of Richmond Elementary School.

**Attachments:** [Richmond Elementary School.pdf](#)

[Petition trail for Walden Ave.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Dannecker, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Dalton, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 2 - Alderperson Croatt and Alderperson Williams

**Abstained:** 1 - Mayor Hanna

[15-1032](#)

Request to approve Special Use Permit #6-15 for a restaurant with alcohol sales at 1000 W. Wisconsin Avenue, Unit #3, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report

**Attachments:** [SUP #6-15 Staff Review.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Spears, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Dalton, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski, Alderperson Mann, Alderperson Coenen, Alderperson Lobner and Alderperson Jirschele

**Excused:** 2 - Alderperson Croatt and Alderperson Williams

**Abstained:** 1 - Mayor Hanna

[15-1066](#)

Request to approve Verizon Wireless Personal Communications Plan as submitted on June 11, 2015 for 2800 E. College Avenue, Appleton

**Attachments:** [Memo on Verizon Wireless Plan 2800 E College Ave.pdf](#)  
[Verizon Wireless - Kensington - Plan Approval Request CEDC w Attachements.pdf](#)  
[Kensington - Woodward Deed 1978.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Coenen, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson Martin, Alderperson Spears, Alderperson Dalton, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski, Alderperson Mann, Alderperson Coenen, Alderperson Lobner and Alderperson Jirschele

**Excused:** 2 - Alderperson Croatt and Alderperson Williams

**Abstained:** 2 - Alderperson Dannecker and Mayor Hanna

[15-488](#)

Request City Attorney salary for  
2016 - 2017  
2017 - 2018  
2018 - 2019  
2019 - 2020

**Attachments:**     [Attorney Rates 4-27-15.pdf](#)  
[City attorney job description.pdf](#)

*Moved by Dannecker, seconded by Martin, to amend to \$117,500 beginning 2016 and 1.5 percent increase each year of term. Motion failed. Aye - 6 (Dannecker, Martin, Dalton, Siebers, Mann, Lobner) Nay - 7 (Spears, Meltzer, Plank, Konetzke, Baranowski, Coenen, Jirschele) Excused - 2 (Croatt, Williams) Abstained - 1 (Hanna).*

**This Report Action Item was referred to the Human Resources Committee**

[15-1031](#)

Request to approve Special Use Permit #5-15 for a 105-foot monopole wireless telecommunication tower with related ground equipment located at 1610 W. Wisconsin Avenue, as shown on the attached maps and per attached plan of operation, subject to the conditions in the attached staff report

**Attachments:**     [SUP #5-15 Staff Review.pdf](#)

**Aldersperson Lobner moved, seconded by Aldersperson Martin, that the Report Action Item be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 5 - Aldersperson Martin, Aldersperson Dalton, Aldersperson Meltzer, Aldersperson Lobner and Aldersperson Jirschele

**Nay:** 7 - Aldersperson Spears, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann and Aldersperson Coenen

**Excused:** 2 - Aldersperson Croatt and Aldersperson Williams

**Abstained:** 2 - Aldersperson Dannecker and Mayor Hanna

[15-1068](#)

Request to approve the installation of infrastructure and paving of Vantage Drive from Lakeland Drive to Eisenhower Drive as the next phase (and final phase for TIF District #6) in Southpoint Commerce Park

**Attachments:** [Memo on Southpoint Commerce Park Vantage Drive Phase 6-2015 Revised.pdf](#)  
[Southpoint Commerce Park Proposed Phasing 2015-2017.pdf](#)  
[Southpoint Commerce Park Old Infrastructure Layout 2007.pdf](#)

**This Report Action Item was referred to the Community & Economic Development Committee**

## L. COMMITTEE REPORTS

### Balance of the action items on the agenda.

**Aldersperson Lobner moved, Aldersperson Martin seconded, to approve the balance of the report. The motion carried by the following vote:**

**Aye:** 13 - Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Dalton, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 2 - Aldersperson Croatt and Aldersperson Williams

**Abstained:** 1 - Mayor Hanna

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[15-1058](#)

Request from Gries Architectural Group for a permanent street occupancy permit to allow facade materials, awnings and light fixtures to extend within the College Avenue and Division Street right-of-ways at 344 W College Avenue.

**Attachments:** [Gries Architectural Group.pdf](#)

[15-1059](#)

Request from Eric Miller for a variance to Municipal Code Section 19-91 Front Yard Parking for the property at 910 N Douglas Street.

**Attachments:** [Eric Miller.pdf](#)

**This Report Action Item was approved.**

[15-1060](#) Anticipated Award for Unit P-15 (Epoxy Pavement Markings).

**Attachments:** [Unit P-15.pdf](#)

This Report Action Item was approved.

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[15-1000](#) "Class B" Beer/Liquor License of S C Carrow Corp d/b/a Rookies, 325 N. Appleton St., Steven C. Carrow, Agent, Amend license description to include parking lot for July 25, 2015, contingent upon approvals from all departments.

This Report Action Item was approved.

[15-1025](#) "Class B" Beer/Liquor License application of Galvan's LLC, d/b/a Galvan's, Spresim Useini, Agent, 2220 E. Northland Avenue, contingent upon approvals from all departments.

This Report Action Item was approved.

[15-1077](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 6-24-15 S & L.pdf](#)

This Report Action Item was approved.

[15-1078](#) Renewal Operator's Licenses

**Attachments:** [Renewal Operator's Licenses for 6-24-15 S & L.pdf](#)

This Report Action Item was approved.

[15-1079](#) Request for Over Hire - Patrol Officer Position.

**Attachments:** [Request for Overhire 2015.pdf](#)

This Report Action Item was approved.

## 3. MINUTES OF THE CITY PLAN COMMISSION

## 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

**5. MINUTES OF THE FINANCE COMMITTEE**

[15-1064](#) Award Unit E-15 Miscellaneous Concrete and Street Excavation Repairs to Al Dix Concrete, Inc. in an amount not to exceed \$604,800.00

**Attachments:** [Award of Contract E-15.pdf](#)

This Report Action Item was approved.

[15-1075](#) Request to approve the following 2015 Budget adjustment:

**General Fund - Police Department**

Donations	+\$17,256
Equipment	+\$17,256

to record donation received from the Octoberfest Committee to purchase a school safety speed trailer message board (2/3 vote required).

This Report Action Item was approved.

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

[15-1071](#) Request to award Eisenhower Drive gas main project as sole source contract to WE Energies in the amount of \$36,934.20 with a 10% contingency of \$3,693.42 for a project total not to exceed \$40,627.62

**Attachments:** [Eisenhower Gas Memo6-17-15.pdf](#)  
[GasElec.pdf](#)

This Report Action Item was approved.

**7. MINUTES OF THE UTILITIES COMMITTEE****8. MINUTES OF THE HUMAN RESOURCES COMMITTEE**

[15-1067](#) Request to approve overhire of one police officer position due to an existing officer on military leave of absence .

**Attachments:** [Police overhire request 6-22-15.pdf](#)

This Report Action Item was approved.



**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[15-1042](#) Approval for Neenah Industrial Park Shuttle Pilot Program

Attachments: [Approve Neenah Industrial Park Shuttle Pilot Program.pdf](#)  
[FCTC Neenah Industrial Park Shuttle memo.pdf](#)

This Report Action Item was approved.

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

[15-1090](#) Consolidated Action:  
Human Resources Committee - Item 15-1067  
Safety & Licensing Committee - Item 15-1079

This Report Action Item was approved.

**O. ITEMS HELD**

**P. ORDINANCES**

**Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**

**R. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION**

*HUMAN RESOURCES COMMITTEE*

*#9-R-15 ALDERPERSON: Baranowski*

*Whereas, Article II of the Charter Ordinances of the City of Appleton, defines the structure of elected officials, and whereas, the Mayor and the term of said office is four years effective with the new terms of the office in the year 1968, and whereas, the current term of the Mayor is set to expire in 2016, and whereas, the Common Council of the City of Appleton is required to set the salary for the position of Mayor prior to the statutory date to which candidates for the Mayor are allowed to circulate nomination papers for said office,*

*Therefore, be it resolved, that the appropriate committee of jurisdiction make a recommendation to the Common Council as to maintaining the current ordinance reflecting the Mayor as an elected official or to move to another structure of government incorporating a City Administrator position in lieu of, or in addition to, a Mayor position. Such recommendation to the Common Council will be made no later than October 07, 2015.*

S. OTHER COUNCIL BUSINESS

T. ADJOURN

*Meeting adjourned at 7:50 pm.*

**Alderson Lobner moved, seconded by Alderson Baranowski, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson Dannecker, Alderson Martin, Alderson Spears, Mayor Hanna, Alderson Dalton, Alderson Meltzer, Alderson Plank, Alderson Siebers, Alderson Konetzke, Alderson Baranowski, Alderson Mann, Alderson Coenen, Alderson Lobner and Alderson Jirschele

**Excused:** 2 - Alderson Croatt and Alderson Williams

Dawn A. Collins, City Clerk