

CITY OF APPLETON 2018 BUDGET

HEALTH DEPARTMENT

Public Health Officer: Kurt D. Eggebrecht

CITY OF APPLETON 2018 BUDGET HEALTH DEPARTMENT

MISSION STATEMENT

The mission of the Appleton Health Department is to safeguard the environment, promote public health, and protect consumers in the community by providing high quality services responsive to the needs of the people. Our belief is that prevention is the most effective public health strategy.

DISCUSSION OF SIGNIFICANT 2017 EVENTS

In 2017, staff responded to several emerging health issues in the community. Zika virus education was a focus as it impacts pregnancy and contributes to birth defects. We also responded to new pertussis (whooping cough) cases. The department also continued to provide directly observed therapy to residents who have active or latent TB.

The department's public health preparedness staff continued to provide technical and staff support to several communities including Green Lake, Marquette, Waushara counties and the City of Menasha for these shared services. Working together brings value through regional planning and response capacity.

Staff continues to collaborate with representatives from local hospital-based health care providers including; Aurora, Children's Hospital of the Fox Valley, Ministry Health Care, and Thedacare, as well as Fox Valley health departments including those in Calumet, Outagamie and Winnebago counties and the City of Menasha. This collaboration has led to the use of the behavioral risk factor surveillance survey to track trends in lifestyle related to illness. In 2017, we addressed both the hospital and health department requirements of the Affordable Care Act. Together, we collaborated on comprehensive community health needs assessments and in 2018 we will summarize these results and identify strategies for improvement and implementation plans.

The East Central Weights and Measures Consortium, administered by the Appleton Health Department, continues to provide contracted services in the Cities of Berlin, Kaukauna, New London, Ripon and Waupaca and the Villages of Ashwaubenon, Kimberly and Little Chute. In 2017, we increased the number of service days to reflect the growing number of businesses in these communities.

Staff recognize their role as a collaborative one within the community. Staff participates in more than three dozen different agency boards, community and professional organizations. This cooperation is critical to identify and address local and Statewide health and environmental issues. Special emphasis in 2017 has been on our most vulnerable populations including the homeless and victims of abuse. For example, department staff supported the successful Butterfly Festival held in June which raised more than \$75,000 for Parent Connections which provides child abuse prevention services.

By the end of the year we anticipate that our department will have welcomed 75 new refugees to Appleton. Public health nurses reviewed medical records and made arrangements for a medical home. Additional public health services were provided as determined necessary. The department received compensation for the initial screening and referral through a State contract.

Staff serve in a leadership role on the tri-county Weight of the Fox Valley project. In 2017, we collaborated with local health care systems to utilize electronic medical records to better identify the health impact on our community as we strive to achieve and maintain healthy weights at every age.

CITY OF APPLETON 2018 BUDGET HEALTH DEPARTMENT

MAJOR 2018 OBJECTIVES

In 2018, we anticipate receiving more new refugees to Appleton. Our public health role will continue to be assisting in the initial health review of medical records, find medical homes for these families and respond to public health services as necessary. We anticipate welcoming individuals and families through this process and continue to support them by collaborating with Fox Cities based agencies to meet their unique social and health needs.

The Weight of the Fox Valley project will continue to be an area of focus. The Health Department staff serves in a leadership role and supports the vision of a community that achieves and maintains a healthy weight at every age. Unhealthy weight contributes to five of the ten leading causes of death in Appleton, including heart disease, type 2 diabetes, cancer and stroke. More than three in ten children and adolescents, and more than two of every three adults, are clinically at risk of premature illness due to this condition. In 2018 and beyond, our department will collaborate with community partners to implement community intervention strategies to slow this trend.

As a department, we place a high value on our collaborative partnerships throughout the region and will continue to strengthen these existing relationships. Examples of these partnerships where department staff provide a leadership role includes the East Central Weights and Measures Consortium, Northeast Wisconsin Immunization Coalition, Lactation Coalition, Fox Valley Healthcare Coalition, Northeast Wisconsin Public Health Preparedness Partnership and Fox Valley Community Health Improvement Coalition to name a few.

Public health preparedness issues will continue to be a priority for the department. This planning will take an all hazards approach, meaning this response planning can be applied to a variety of public health challenges the City may face. Re-emerging communicable diseases like TB, vaccine preventable illnesses such as measles, pertussis and mumps and sexually transmitted diseases such as syphilis will remain a priority for the department. We will continue to strengthen our disease surveillance and communication with local health care partners. Emerging illnesses like zika virus have resulted in an awareness of the need for a global surveillance and planning effort locally.

Public Health accreditation is a voluntary program that measures the degree to which state, local, tribal, and territorial health departments meet nationally recognized standards and measures. The standards are set by a Public Health Accreditation Board (PHAB), a non-profit accrediting body for national public health accreditation. Their mission is to promote and protect the health of the public by advancing the quality and performance of all health departments in the United States. In 2018, our department will work towards maintaining the status of accreditation-ready in the event this becomes a mandatory requirement in the future.

DEPARTMENT BUDGET SUMMARY							
Programs		Actual		Budget			%
Unit	Title	2015	2016	Adopted 2017	Amended 2017	2018	Change *
Program Revenues		\$ 359,764	\$ 285,035	\$ 287,741	\$ 287,741	\$ 287,900	0.06%
Program Expenses							
12510	Administration	131,602	154,404	154,509	155,153	158,037	2.28%
12520	Nursing	504,589	485,813	465,614	468,100	477,800	2.62%
12530	Environmental Health	323,656	345,608	348,727	350,216	359,812	3.18%
12540	Weights & Measures	189,339	189,842	204,116	205,761	204,668	0.27%
TOTAL		\$ 1,149,186	\$ 1,175,667	\$ 1,172,966	\$ 1,179,230	\$ 1,200,317	2.33%
Expenses Comprised Of:							
	Personnel	1,070,767	1,086,079	1,078,451	1,084,715	1,110,049	2.93%
	Administrative Expense	15,149	15,655	17,165	17,165	17,350	1.08%
	Supplies & Materials	13,017	11,586	14,950	14,950	13,850	-7.36%
	Purchased Services	29,663	40,419	34,300	34,300	34,300	0.00%
	Utilities	5,327	5,207	5,920	5,920	5,880	-0.68%
	Repair & Maintenance	15,263	16,721	22,180	22,180	18,888	-14.84%
	Capital Expenditures	-	-	-	-	-	N/A
Full Time Equivalent Staff:							
	Personnel allocated to programs	12.55	12.25	11.95	11.95	11.95	

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Administration

Business Unit 12510

PROGRAM MISSION

Through management activities, enforcement, and collaboration, the Health Officer assures public health services to the City of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 1: "Prompt delivery of excellent services."

Objectives:

Provide long range planning, policy development, fiscal supervision, personnel management and general clerical support to program areas.

Enforce local and state laws regarding public health and consumer issues.

Collaborate with community health care providers and agencies to improve the public's health and well-being.

Major Changes in Revenue, Expenditures or Programs:

No major changes

PERFORMANCE INDICATORS

	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Target 2017</u>	<u>Projected 2017</u>	<u>Target 2018</u>
Client Benefits/Impacts					
Trained staff					
% of staff adequately trained	100%	100%	100%	100%	100%
Safe workplace					
# unresolved safety issues	0	0	0	0	0
Strategic Outcomes					
Full service health dept. *					
Level III identification:					
# of outstanding issues	0	0	0	0	0
Work Process Outputs					
Training					
Hours of training per employee	36	41	40	40	40
Staff assessments					
% done within 10 days of due date	100%	100%	100%	100%	100%
Collaboration with health care providers					
# meetings	137	151	140	140	140
Prepare annual report					
Completed by 120th day of following year	4/30/2015	4/21/2016	4/25/2017	4/25/2017	4/25/2018

*Each health department in the State is evaluated annually for quality standards and level of service provided. Level III is the highest level of service/quality.

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Administration

Business Unit 12510

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
4801 Charges for Serv. - Nontax	\$ -	\$ -	\$ 40	\$ 40	\$ 40
Total Revenue	\$ -	\$ -	\$ 40	\$ 40	\$ 40
Expenses					
6101 Regular Salaries	\$ 94,159	\$ 111,099	\$ 110,074	\$ 110,635	\$ 112,840
6150 Fringes	27,325	33,889	32,950	33,033	34,762
6201 Training\Conferences	1,678	1,013	1,500	1,500	1,300
6206 Parking Permits	1,032	768	780	780	780
6301 Office Supplies	1,436	1,326	1,500	1,500	1,500
6303 Memberships & Licenses	1,733	1,733	2,000	2,000	2,000
6305 Awards & Recognition	210	66	195	195	195
6307 Food & Provisions	241	279	260	260	260
6316 Miscellaneous Supplies	328	453	500	500	500
6320 Printing & Reproduction	2,409	2,392	2,500	2,500	2,500
6327 Miscellaneous Equipment	-	431	700	700	200
6413 Utilities	1,051	955	1,300	1,300	1,200
6418 Equip Repairs & Maint.	-	-	250	250	-
Total Expense	\$ 131,602	\$ 154,404	\$ 154,509	\$ 155,153	\$ 158,037

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

None

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Public Health Nursing

Business Unit 12520

PROGRAM MISSION

The nursing program prevents disease and promotes health through epidemiology, collaboration, consultation, assessment, intervention and case management to citizens and health care providers of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures."

Objectives:

Prevent the occurrence and spread of disease in the community through disease investigation, intervention, and partner notification; immunization against vaccine preventable diseases; investigation of elevated childhood blood lead levels; data collection; coordination with other area providers and the State; and public education.

Promote citizen health through assessment, intervention, case management and education for high risk families and adults.

Major Changes in Revenue, Expenditures or Programs:

Case management of TB client's home visits increased in 2017 due to an active case of TB.

PERFORMANCE INDICATORS

	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Target 2017</u>	<u>Projected 2017</u>	<u>Target 2018</u>
Client Benefits/Impacts					
TB disease resolved					
3 negative tests, completion of treatment, improved clinical status	66%	50%	100%	100%	100%
Occupational health initiatives					
Annual tuberculosis (TB) training and testing Police, Fire, and Health	100%	100%	100%	100%	100%
Strategic Outcomes					
Minimize epidemiologically linked TB cases					
# of cases based on data review	0	0	0	0	0
Increased vaccine coverage					
% of school aged children vaccinated	99.0%	99.0%	99.0%	99.0%	99.0%
City of Appleton meets OSHA regulations					
% of required participants	100%	100%	100%	100%	100%
Work Process Outputs					
Case management of TB clients					
# of home visits	152	426	100	100	100
TB skin tests: Police, Fire, and Health					
# of TB skin tests	103	101	90	90	90

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Public Health Nursing

Business Unit 12520

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
4225 Health Grants & Aids	\$ 11,281	\$ 18,993	\$ 11,500	\$ 11,500	\$ 11,500
4801 Charges for Serv.- Nontax	469	372	500	500	500
5035 Other Reimbursements	78,973	6,721	-	-	-
Total Revenue	\$ 90,723	\$ 26,086	\$ 12,000	\$ 12,000	\$ 12,000
Expenses					
6101 Regular Salaries	\$ 348,445	\$ 316,868	\$ 311,582	\$ 313,746	\$ 319,491
6108 Part-Time	12,532	15,748	10,631	10,631	10,844
6150 Fringes	107,271	104,665	100,521	100,843	104,265
6201 Training\Conferences	769	998	1,000	1,000	900
6202 Local Auto Expense	2,082	3,094	3,000	3,000	3,000
6206 Parking Permits	2,772	3,264	2,940	2,940	3,360
6302 Subscriptions	80	85	80	80	80
6303 Memberships & Licenses	-	150	160	160	160
6324 Medical\Lab Supplies	6,959	6,311	7,500	7,500	7,500
6413 Utilities	1,386	1,564	1,500	1,500	1,500
6430 Health Services	12,500	12,500	12,500	12,500	12,500
6431 Interpreter Services	9,793	20,566	14,000	14,000	14,000
6432 Lab. Services	-	-	200	200	200
Total Expense	\$ 504,589	\$ 485,813	\$ 465,614	\$ 468,100	\$ 477,800

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

None

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Environmental Health

Business Unit 12530

PROGRAM MISSION

The Environmental Health program ensures safe food handling practices and protects the health and safety of Appleton residents and visitors through annual licensed establishment inspections, nuisance complaint investigations and communicable disease epidemiology.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures."

Prevent the occurrence and spread of disease in the community through regulatory activities in public eating/drinking establishments, retail food establishments, recreational facilities and body art establishments.

Assess, consult and correct human health hazards including those associated with lead paint, solid waste, housing sanitation, potential rabies exposure and vector control.

Provide public education and act as a referral mechanism to other State and local agencies for information on environmental and safety hazards.

Major Changes in Revenue, Expenditures or Programs:

The # of education sessions will decrease in 2018 due to Wisconsin DATCP decision, which no longer mandates education or collection of permit fees for non-profit organizations.

Due to new State ruling, non-profit food vendors from organizations that have three or fewer events per year are now exempt from license requirements. As a result of this new ruling we will experience a reduction in revenues. In addition the educational component that was provided in the past can no longer be required resulting in a reduction of education sessions provided to non-profit food vendors.

PERFORMANCE INDICATORS

	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Target 2017</u>	<u>Projected 2017</u>	<u>Target 2018</u>
Client Benefits/Impacts					
Fair and consistent inspection process					
Positive triennial survey results	100%	100%	97%	97%	100%
Health hazards identified and corrected					
Inspection reports	100%	100%	100%	100%	100%
Strategic Outcomes					
Voluntary compliance improved					
# critical violations on inspection report	400	435	375	375	400
Minimize human cases of rabies					
# of cases	0	0	0	0	0
Minimize food-borne outbreaks					
# outbreaks related to special events	0	0	0	0	0
# of food establishment outbreaks	0	0	0	0	0
Work Process Outputs					
Annual inspections and follow ups					
# of inspections	548	512	540	540	540
# follow up inspections	113	114	120	120	120
Response to complaints					
# of complaints/follow ups	106/43	74/26	135/75	135/75	100/50
Initial response within 3 business days	99%	100%	99%	99%	99%
Immediate response for animal bite complaints					
% response within 4 hours	100%	100%	100%	100%	100%
Education session for non-profit vendors					
# of vendors participating	364	86	350	70	50

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Environmental Health

Business Unit 12530

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
4305 Health	\$ 145,302	\$ 138,999	\$ 149,661	\$ 149,661	\$ 148,500
Total Revenue	<u>\$ 145,302</u>	<u>\$ 138,999</u>	<u>\$ 149,661</u>	<u>\$ 149,661</u>	<u>\$ 148,500</u>
Expenses					
6101 Regular Salaries	\$ 226,241	\$ 234,939	\$ 234,769	\$ 236,065	\$ 240,677
6105 Overtime	-	-	500	500	-
6150 Fringes	79,986	94,468	93,037	93,230	98,899
6201 Training\Conferences	281	234	500	500	400
6206 Parking Permits	1,044	1,080	1,080	1,080	1,080
6302 Subscriptions	-	-	50	50	50
6303 Memberships & Licenses	110	260	230	230	230
6304 Postage\Freight	-	-	50	50	50
6316 Miscellaneous Supplies	624	396	800	800	700
6324 Medical\Lab Supplies	249	257	300	300	350
6327 Miscellaneous Equipment	24	76	300	300	250
6413 Utilities	2,364	2,212	2,480	2,480	2,480
6418 Equip Repairs & Maint.	544	-	600	600	600
6425 CEA Equip. Rental	4,819	4,333	6,431	6,431	6,446
6431 Interpreter Services	-	222	100	100	100
6432 Lab. Services	7,370	7,131	7,500	7,500	7,500
Total Expense	<u>\$ 323,656</u>	<u>\$ 345,608</u>	<u>\$ 348,727</u>	<u>\$ 350,216</u>	<u>\$ 359,812</u>

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

None

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Weights & Measures

Business Unit 12540

PROGRAM MISSION

The program educates, consults and inspects local businesses to ensure the delivery of full quantity and fair, equitable trade practices between the Appleton business community and the consumer.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 2: "Encourage active community participation and involvement."

Objectives:

Provide consumer protection through complaint investigation, measurement and weighing device testing, price scanning device testing, product check weighing and label verification.

Monitor business methods to prevent fraudulent advertising and trade practices.

Provide investigative services for the City Clerk's Office in licensing and regulating "going out of business" sales, commercial solicitors, salvage dealers and taxi cab/limousine service firms.

Major Changes in Revenue, Expenditures or Programs:

Increase in contracted service days due to business growth in some communities and a decrease in one community due to business closings. The total number of days has a net increase of 5 days.

PERFORMANCE INDICATORS

	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Target 2017</u>	<u>Projected 2017</u>	<u>Target 2018</u>
Client Benefits/Impacts					
Reduce price scanning errors					
Error trend reporting compliance	99.1%	98.8%	99.0%	99.0%	100.0%
Accurate informative labeling					
Positive consumer survey responses	100.0%	100.0%	100.0%	100.0%	100.0%
Accurate measuring devices					
% of devices that measure accurately	94.2%	96.7%	95.0%	95.0%	96.0%
Strategic Outcomes					
Improved system of price control					
Error trend reporting compliance	97.9%	98.4%	98.0%	98.0%	98.0%
Reduced short weight and measure sales					
Error trend reporting compliance	95.8%	92.2%	96.0%	96.0%	96.0%
Confidence of businesses in system integrity					
Positive consumer survey responses	100.0%	100.0%	99.0%	99.0%	99.0%
Work Process Outputs					
Price scanning inspections					
# of annual and reinspections	145	142	125	125	130
Commodity inspections					
# of inspections	13,431	12,956	12,000	12,000	13,000
Device inspections					
# of inspections	1,794	1,764	1,750	1,750	1,775

**CITY OF APPLETON 2018 BUDGET
HEALTH DEPARTMENT**

Weights & Measures

Business Unit 12540

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
4312 Weights & Measures	\$ 55,699	\$ 51,748	\$ 58,000	\$ 58,000	\$ 59,050
4801 Charges for Serv.- Nontax	68,040	68,202	68,040	68,040	68,310
Total Revenue	<u>\$ 123,739</u>	<u>\$ 119,950</u>	<u>\$ 126,040</u>	<u>\$ 126,040</u>	<u>\$ 127,360</u>
Expenses					
6101 Regular Salaries	\$ 114,316	\$ 111,376	\$ 110,292	\$ 111,724	\$ 133,724
6108 Part Time	11,037	11,347	21,936	21,936	-
6150 Fringes	49,453	51,681	52,159	52,372	54,547
6201 Training\Conferences	763	451	800	800	700
6206 Parking Permits	768	704	840	840	1,080
6302 Subscriptions	-	-	50	50	-
6303 Memberships & Licenses	150	150	150	150	225
6316 Miscellaneous Supplies	329	363	350	350	350
6327 Miscellaneous Equipment	2,096	906	2,000	2,000	1,500
6413 Utilities	526	476	640	640	700
6418 Equip Repairs & Maint.	240	292	600	600	600
6425 CEA Equip. Rental	9,661	12,096	14,299	14,299	11,242
Total Expense	<u>\$ 189,339</u>	<u>\$ 189,842</u>	<u>\$ 204,116</u>	<u>\$ 205,761</u>	<u>\$ 204,668</u>

DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

Charges for Service - Nontax

Charges for sealer's services

@ \$414 per day

	# of Days	Charge
New London	17	\$ 7,038
Waupaca	22	9,108
Kaukauna	21	8,694
Kimberly	5	2,070
Little Chute	14	5,796
Ashwaubenon	55	22,770
Ripon	18	7,452
Berlin	13	5,382
	<u>165</u>	<u>\$ 68,310</u>

Description	2015 Actual	2016 Actual	2017 YTD Actual	2017 Adopted Budget	2017 Amended Budget	2018 Requested Budget	2018 Adopted Budget
REVENUES							
Intergovernmental Revenues	11,281	18,993	10,589	11,500	11,500	11,500	11,500
Licenses	201,001	190,747	140,705	207,661	207,661	207,550	207,550
Charges for Services	68,509	68,574	53,117	68,580	68,580	70,680	68,850
Other Revenues	78,973	6,721	1,429	0	0	0	0
TOTAL REVENUES	359,764	285,035	205,840	287,741	287,741	289,730	287,900
EXPENSES BY LINE ITEM							
Regular Salaries	692,437	678,872	473,370	766,717	772,170	806,294	806,294
Overtime	0	0	0	500	500	34,875	0
Part-Time	23,569	27,095	6,872	32,567	32,567	10,844	10,844
Other Compensation	447	244	630	0	0	0	438
Sick Pay	922	105	3,042	0	0	0	0
Vacation Pay	89,356	95,061	71,203	0	0	0	0
Fringes	264,036	284,702	188,561	278,667	279,478	258,361	292,473
Salaries & Fringe Benefits	1,070,767	1,086,079	743,678	1,078,451	1,084,715	1,110,374	1,110,049
Training & Conferences	3,491	2,695	1,796	3,800	3,800	3,800	3,300
Local Auto Expense	2,082	3,094	1,700	3,000	3,000	3,000	3,000
Parking Permits	5,616	5,816	6,180	5,640	5,640	6,300	6,300
Office Supplies	1,436	1,327	407	1,500	1,500	1,500	1,500
Subscriptions	80	85	0	180	180	130	130
Memberships & Licenses	1,993	2,293	1,220	2,540	2,540	2,615	2,615
Postage & Freight	0	0	0	50	50	50	50
Awards & Recognition	210	66	80	195	195	195	195
Food & Provisions	241	279	14	260	260	260	260
Administrative Expense	15,149	15,655	11,397	17,165	17,165	17,850	17,350
Miscellaneous Supplies	1,281	1,212	736	1,650	1,650	1,550	1,550
Printing & Reproduction	2,409	2,392	1,414	2,500	2,500	2,500	2,500
Medical & Lab Supplies	7,208	6,569	6,237	7,800	7,800	7,850	7,850
Miscellaneous Equipment	2,119	1,413	3,031	3,000	3,000	2,450	1,950
Supplies & Materials	13,017	11,586	11,418	14,950	14,950	14,350	13,850
Health Services	12,500	12,500	12,500	12,500	12,500	12,500	12,500
Interpreter Services	9,793	20,788	9,165	14,100	14,100	14,100	14,100
Lab Fees	7,370	7,131	0	7,700	7,700	7,700	7,700
Purchased Services	29,663	40,419	21,665	34,300	34,300	34,300	34,300
Waste Disposal/Collection	232	495	204	0	0	500	500
Telephone	1,291	1,302	1,862	1,160	1,160	1,450	1,450
Cellular Telephone	3,804	3,410	2,626	4,760	4,760	3,930	3,930
Utilities	5,327	5,207	4,692	5,920	5,920	5,880	5,880
Equipment Repair & Maintenan	783	293	548	1,450	1,450	1,450	1,200
CEA Equipment Rental	14,480	16,428	15,478	20,730	20,730	20,730	17,688
Repair & Maintenance	15,263	16,721	16,026	22,180	22,180	22,180	18,888
Capital Expenditures	0	0	0	0	0	0	0
TOTAL EXPENSES	1,149,186	1,175,667	808,876	1,172,966	1,179,230	1,204,934	1,200,317