



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final City Plan Commission

Wednesday, March 12, 2025

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

Others present:

Aldersperson Sheri Hartzheim, District #13

Jennifer Stephany, Appleton Downtown, Inc.

Chad Le Capitaine, 100 W. Wisconsin Avenue

4. Approval of minutes from previous meeting

[25-0200](#)

City Plan Minutes from 1-8-25

Attachments: [City Plan Minutes 1-8-25.pdf](#)

Fenton moved, seconded by Palm, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

5. **Public Hearing/Appearances**

[25-0201](#)

Special Use Permit #1-25 to establish a used automobile sales and display lot located at 100 West Wisconsin Avenue (Tax Id #31-6-0576-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (Associated with Action Item #25-0202)

Attachments: [PublicHearingClass2NoticeNewspaper_100WWisconsinAve_SUP1-25.pdf](#)
[PublicHearingNoticeNeighborhood_100WWisconsinAve_SUP1-25.pdf](#)

This public hearing was held and no one spoke.

This public hearing was held, and no one spoke on the item.

6. Action Items

[25-0202](#)

Request to approve Special Use Permit #1-25 to establish a used automobile sales and display lot located at 100 West Wisconsin Avenue (Tax Id #31-6-0576-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffMemo_100WWisconsinAve_SUP_1-25_For_3-12-25.pdf](#)

Fenton moved, seconded by Robins, that Special Use Permit #1-25 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

[25-0203](#)

Request to approve from Creative Downtown Appleton, Inc. to install a selfie sculpture on City-owned property located within Houdini Plaza at 121 West College Avenue (Tax Id #31-2-0065-00), in accordance with Wis. Stat. §62.23(5) pertaining to location of any statue or other memorial, as described in the attached documents and subject to the conditions in the attached staff memo

Attachments: [ADI Selfie Sculpture Memo to PC 03-12-25.pdf](#)

Carpenter moved, seconded by Palm, that the sculpture installation be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

7. Information Items

[25-0204](#)

Comprehensive Plan Community Workshop

Attachments: [Plan Appleton March Workshop Flyer.pdf](#)

This item was presented.

8. Adjournment

Fenton moved, seconded by Robins, that the meeting be adjourned at 3:50 p.m. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter