



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, December 11, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

4. Approval of minutes from previous meeting

[23-1488](#)

Minutes from 11-20-2023

Attachments: [11-20-23 Meeting Minutes.pdf](#)

**Siebers moved, seconded by Alfheim, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1251](#)

Resolution #11-R-23 Overnight Parking

Attachments: [#11-R-23 Overnight Parking.pdf](#)
[Overnight Parking Resolution #11-R-23 Staff memo.pdf](#)

Hold until first regularly scheduled meeting in March.

**Siebers moved, seconded by Alfheim, that the Report Action Item be held. Roll
Call. Motion carried by the following vote:**

Aye: 3 - Alfheim, Doran and Meltzer

Nay: 1 - Siebers

Excused: 1 - Van Zeeland

[23-1489](#)

Approve the Department of Public Works 2024 Fee Schedules

Attachments: [2024 Fee Schedules.pdf](#)

Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

[23-1497](#)

CRITICAL TIMING Approve the award for 2024 Contract for Operation, Maintenance, monitoring at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$74,574.

Attachments: [Municipal Services Committee Memo Mackville 2024 award to SCS.pdf](#)

Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

[23-1499](#)

Approve the single source award for the 2024 Cap Maintenance at the Closed City of Appleton Landfill to New Paradigm Companies, LLC in an amount not to exceed \$44,000.

Attachments: [Mackville 2024 Cap Maintenance award to New Paradigm.pdf](#)

Alfheim moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

[23-1501](#)

Approve the change to intersection traffic control at the Tonka St/Vine St intersection - follow up to six-month trial period.

Attachments: [Tonka St-Vine St \(UNCONTROLLED to STOP\) \(post 6-month trial\).pdf](#)

Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

[23-1502](#)

Approve the change to intersection traffic control at the Plaza Dr/Fountain Av intersection - follow up to six-month trial period.

Attachments: [Plaza Dr-Fountain Av \(YIELD to STOP\) \(post 6-month trial\).pdf](#)

Alfheim moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

[23-1503](#)

Approve a parking restriction change on the 200 block of W. Prospect Av - follow up to six-month trial period.

Attachments: [200 W Prospect Av Parking Change \(post 6-month trial\).pdf](#)

Alfheim moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

[23-1476](#)

Resolution #15-R-23 Parking Facility & Management Study

Attachments: [#15-R-23 Parking Facility & Management Study.pdf](#)

Doran moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

Aye: 1 - Doran

Nay: 3 - Alfheim, Meltzer and Siebers

Excused: 1 - Van Zeeland

Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Alfheim, Meltzer and Siebers

Nay: 1 - Doran

Excused: 1 - Van Zeeland

7. Information Items

[23-1504](#)

Inspection Division Permit Summary Comparison Report for November 2023.

Attachments: [Inspections YTD Report - November 2023.pdf](#)

8. Adjournment

Siebers moved, seconded by Alfheim, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland