



MEMO

"...meeting community needs...enhancing quality of life."

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer

SUBJECT: Award 2016 Contract for Operation, Maintenance, and Monitoring at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$58,390, and authority for contract extensions through 2025.

DATE: December 1, 2015

In October 2015 staff sent out a Request for Proposals for Operation, Maintenance, and Monitoring at the Closed City of Appleton Landfill (Mackville Landfill). The number of firms providing this type of service is diminishing and several of the firms solicited in 2010 are either no longer in business or are no longer providing this service.

The request was sent to four consulting firms: SCS Engineers, AECOM, Foth, and TRC. AECOM and TRC notified staff that they were not interested in proposing. Only SCS Engineers submitted a proposal. SCS Engineers was formerly known as BT Squared, and was also the only proposal received in 2010.

Ross Buetow, Deputy Director/City Engineer, and Sue Olson, Staff Engineer, reviewed the proposal. Staff recommends award to SCS Engineers for the following reasons:

- SCS showed no deficiencies in any area of their proposal.
- The project team remains as it has been for the past five years and several members of the project team have worked on the site since the very beginning (around 1991), as employees of another consulting firm.
- City staff has been very satisfied with their project team and work product for the past five (5) years.
- They proposed value added measures, such as an evaluation of the gas header performance, to reduce on-going project costs and minimize unforeseen costs due to the aging of the landfill. These measures can only be achieved based on their insight from years of experience at this particular site.
- They have maintained a pro-active approach to operating the site, which has minimized equipment failures and reduced spikes in the budget.

In addition to the Operation, Maintenance and Monitoring of the landfill, SCS Engineers will subcontract for the abandonment and replacement of at least one well at the site. They will also assist with review of any changes proposed by the Valley Aero Modelers, who currently lease the site, or redevelopment plans for the former NE Asphalt quarry site.

Based on the proposal received in October and the reasons listed above, staff recommends awarding the 2016 Contract for Operation, Maintenance, and Monitoring at the Closed City of Appleton landfill to SCS Engineers, in an amount not to exceed \$58,390. The approved budget for this work is \$60,823.00. Because this consultant has submitted the only proposal in the last two RFP cycles (five years apart), staff also requests that, with satisfactory performance by the consultant, and annual Committee and Council approval, an extension of up to nine years will be negotiated with SCS Engineers without an RFP process.