



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, March 21, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[22-0408](#)

Minutes from 3-7-22

**Attachments:** [Minutes May 7, 2022.pdf](#)

Prohaska moved, seconded by Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appealances**

5. **Action Items**

[22-0304](#)

Approve Parking restriction change on the 1300 block of W. Harris Street (west of Mason Street). Follow-Up to Six-Month Trial Period

**Attachments:** [1300 block of W. Harris Street.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

**Nay:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0397](#)

Request from Brett Pawloski, 818 W Marquette Street, to have his sidewalk snow removal assessment of \$75 waived.

**Attachments:** [818 W Marquette St.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0398](#)

Approve proposed change to Municipal Code 19-112, non-metered off-street parking.

**Attachments:** [Municipal Code 19-112.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0399](#)

Approve change to intersection control at the Amelia Street/Wayne Street intersection. Follow-up to Sixth-Month Trial Period.

**Attachments:** [Amelia St-Wayne St.pdf](#)

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0400](#)

Approve change to intersection control at the Bedford Lane/Chestnut Lane/Plank Road intersection. Follow-up to Sixth-Month Trial Period.

**Attachments:** [Bedford La-Chestnut La-Plank Road.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0401](#)

Approve change to intersection control at the Osprey Drive/Ridgehaven Lane intersection. Follow-up to Sixth Month Trial Period.

**Attachments:** [Osprey Dr-Ridgehaven La.pdf](#)

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0402](#)

Approve installation of Yield signs on Zion Lane/Zion Court at Sequoia Drive.

**Attachments:** [Zion La-Zion Ct at Sequoia Dr.pdf](#)

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0404](#)

Request from the Community Blood Center to waive the \$9/day/parking meter fee for five (5) stalls on College Avenue on April 27th, August 31st, October 26th and December 28th.

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

## 6. Information Items

[22-0292](#)

City of Appleton Parking Utility 2021 Annual Report.

*Attachments:* [Parking Utility 2021 Annual Report.pdf](#)

[22-0204](#)

Discussion of desired process for possible redesign of Soldier Square per Resolution #5-R-19.

*Attachments:* [Resolution #5-R-19.pdf](#)

[22-0210](#)

Review Crosswalk Installation Evaluation Guidance Flowchart.

*Attachments:* [Crosswalk Installation Evaluation .pdf](#)

[22-0309](#)

Inspections Division Permit Summary Comparison Report for February 28, 2022.

*Attachments:* [Inspection Divison Comparison Report-Feb 2022.pdf](#)

[22-0405](#)

Large item curbside collection educational documents.

*Attachments:* [Large item curbside collection documents.pdf](#)

[22-0406](#)

Proposed modification to the Department of Public Works Table of Organization-Purchasing.

*Attachments:* [Proposed Modification-Purchasing.pdf](#)

## 7. Adjournment

Prohaska moved, seconded by Doran, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers