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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Parks and Recreation Committee

FROM: Dean R. Gazza

DATE: 03/22/21

RE: Action: Award the City of Appleton's "2021 Linwood Park Playground Equipment Project" contract to Lee Recreation, LLC. in an amount not to exceed \$85,000.

The 2021 Capital Improvement Plan includes \$90,000 to install a new playground at Linwood Park. The Parks, Recreation, and Facilities Management Department (PRFMD) issued an RFP package for the design, supply and installation of new playground equipment for the Linwood Park Playground. Suppliers were asked to propose various playgrounds that fit within our budget.

We received seven proposals (Lee Recreation, Northland Recreation, Commercial Recreation Specialists, Gerber Leisure, Midstates Recreation, Minnesota Wisconsin Playground and Boland Recreation). We internally reviewed all seven proposals with staff and the Lee Recreation proposal was selected based on value, design and innovation.

The Parks, Recreation, and Facilities Management Department recommends awarding the contract for the Linwood Park Playground Project to Lee Recreation in an amount not to exceed \$85,000, which is the cost of the chosen proposal.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.