



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, July 23, 2018

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konezke

3. Approval of minutes from previous meeting

[18-1088](#)

Minutes from July 9, 2018.

Attachments: [Minutes from July 9, 2018..pdf](#)

Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konezke

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0890](#)

Henry Street, from Warner Street to Telulah Avenue, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Henry Street reconstruction project are as follows:

175' west of Warner St - Warner St: New asphalt pavement to be constructed to a width of 29' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Warner St - Telulah Ave: New asphalt pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

New concrete sidewalk would be constructed along the north side of Henry Street from 175' west of Warner Street to Warner Street, and along the south side of Henry Street from 175' west of Warner Street to Telulah Avenue. Existing parking provisions within the project limits will remain

unchanged *except near midblock crosswalk.*

Attachments: [Sidewalks on Warner & Henry Street.pdf](#)
 [Letter from 513 S. Telulah Ave.pdf](#)
 [Photo of Henry Street.pdf](#)

Martin moves second by Coenen, to remove sidewalk on South Side of Henry St. and prohibit parking near midblock crosswalk. Passes 3-2 Croatt, Konetzke

Coenen moved, seconded by Croatt, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Martin and Williams

Nay: 2 - Croatt and Konetzke

[18-0891](#)

Warner Street, from College Avenue to Henry Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged. ~~New concrete sidewalk would be constructed along the west side of Warner Street within the project limits.~~

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Martin and Williams

Nay: 2 - Croatt and Konetzke

[18-0788](#)

R/B Resolution #7-R-18 Snow Emergencies

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

Whereas, there are only 218 days left until winter, And

Whereas, the best time to deal with a problem is before circumstances force our hand, And

Whereas, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And

Whereas, snow emergencies are exactly that, emergencies, And

Whereas, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And

Whereas, as common as it is to have snow storms in the winter it is also

common for people to ignore the parking ban during the snow emergency, And

Whereas, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,

Therefore, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased **to \$100**.

Attachments: [Research by Alderperson Siebers.pdf](#)

motion by Martin to increase to 175 fails for lack of a second

recommendation is \$100 for any declared snow emergency

Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Nay: 1 - Williams

[18-1004](#)

Request for a street occupancy permit to keep a basketball pole in the street right-of-way at 1513 E. Henry Street.

Attachments: [Street Occupancy Permit-1513 E. Henry Street.pdf](#)

With \$40 permit fee and certificate of insurance

Konetzke moved, seconded by Croatt, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Martin and Williams

Nay: 2 - Croatt and Konetzke

[18-1089](#)

Approve proposed refuse cart fee changes for 2019 Budget as shown on Exhibit A.

Attachments: [Proposed refuse cart fee charges 2019 budget.pdf](#)
[Letter from John Gosling.pdf](#)

Motion by Konetzke to keep the smallest cart free. Keep 30 gal cart free.

Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

[18-1091](#)

Approve proposed Parking Utility rate increases for 2019 Budget as shown on Exhibit B.

Attachments: [Proposed Parking Utility rate increase 2019 Budget.pdf](#)

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

[18-1094](#)

Winnebago Street, from Division Street to Drew Street, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Winnebago Street reconstruction project are proposed as follows:

Division Street - Appleton Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

Appleton Street - Oneida Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 37' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Oneida Street - Morrison Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 37' from back of curb to back of curb, which is the same width as the existing street within this portion of the project. This block would be shifted 1' to the north in order to preserve 5 existing street trees along the south terrace. The existing indented parking area adjacent to the Zion Lutheran Church would be maintained as part of this project.

Morrison Street - Drew Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 1' narrower than the existing street within this portion of the project.

Existing parking provisions within the project limits proposed to remain unchanged.

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

18-1093

Randall Street, from Oneida Street to Meade Street, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Randall Street reconstruction project are proposed as follows:

Oneida Street - Morrison Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 27' from back of curb to back of curb, which is 1' narrower than existing street within this portion of the project. The south curb line will be narrowed by the proposed 1' in an effort to preserve 5 existing street trees along the south terrace.

Morrison Street - Durkee Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 1' wider than existing street within this portion of the project. This block would shift 1' to the north in an effort to preserve 5 existing street trees along the south terrace.

Durkee Street - Meade Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

Existing parking provisions within the project limits proposed to remain unchanged.

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

18-1090

Request from Tammy Wedemeyer, 1315 W. Rogers Avenue, to have their sidewalk snow removal bill of \$75 waived.

Attachments: [1315 W. Rogers sidewalk snow removal.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

18-1092

Request from Sarah Hickey to hold a Sidewalk Sale on August 3, 2018, at 121 E. College Avenue, in addition to the Sidewalk Sale already approved for August 4, 2018 for the entire College Avenue in conjunction with Mile of Music.

Attachments: [121 E. College-Sidewalk Sale.pdf](#)

Williams moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

[18-1118](#)

Approve parking restriction change on the north side of Eighth Street, east of Linwood Avenue.

Attachments: [Parking restriction change-Eighth St.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

[18-1119](#)

Request from Mile of Music to place a Tundraland tent in College Avenue beautification strip adjacent to metered stall CAW403.

Attachments: [Tundraland tent in College Ave.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

[18-1135](#)

Resolution #10-R-18 Wayne Street Parking

Submitted by: Vered Meltzer, District 2

Date: July 18, 2018

Referred to: Municipal Services Committee

WHEREAS parking solutions should proactively address needs instead of create problems, and

WHEREAS the 15 minute parking restriction on the east side of the 1300 block of Wayne Street creates problems for the business owner on the corner of Wayne Street and Wisconsin Avenue,

THEREFORE be it resolved that the 15 minute parking restriction be removed from that location.

Hold until August 6th meeting.

Konetzke moved, seconded by Croatt, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

[18-1136](#)

Request from Fox Cities Sign for a permanent street occupancy permit to install a sign that extends into the College Avenue right-of-way at 220 W.

College Avenue be denied.

Attachments: [220 W College Ave-Sign.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Abstained: 1 - Konetzke

6. Information Items

[18-1137](#) Update on Bluff Parking Analysis by Walker Parking.

7. Adjournment

Martin moved, seconded by Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams