



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, January 13, 2020

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Coenen called the meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[20-0011](#)

Minutes from December 9, 2019

Attachments: [Minutes from December 9, 2019.pdf](#)

**Croatt moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1886](#)

Request to rescind approval for "The Collective" sculpture within the E. College Avenue and N. Catherine Street right-of-way.

Attachments: [The Collective log of public dialogue-.pdf](#)

Amend item 19-1886. City to work on alternate location in first quarter of 2020.

Firkus moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Nay: 1 - Firkus

[19-1419](#)

R/B-Resolution #11-R-19 regarding the creation of a parking lot on the former ~~Blue Ramp~~ Conway site.

- Attachments:** [Resolution #11-R-19.pdf](#)
[Resolution #11-R-19\(#2\).pdf](#)
[Conway Parking Lot Agreement TERMS.pdf](#)
[Resolution #11-R-19\(#3\).pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Nay: 1 - Martin

[20-0012](#)

Request from Johnson Bank to convert one 15-minute loading zone stall to a "Johnson Bank Parking Only" stall per the Downtown Purchased Parking Policy.

- Attachments:** [Johnson Bank Parking Stall.pdf](#)

Item 20-0012 be held until January 27, 2020.

Williams moved, seconded by Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0013](#)

Request from Author's Kitchen for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 125 E. College Avenue.

- Attachments:** [Tables & Chairs-125 E College Ave.pdf](#)

Williams moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0014](#)

Request from Wisconsin Operation Lifesaver (a non-profit safety education and awareness program dedicated to improving safety on or near railroad property) to paint "See Tracks Think Trains " on sidewalks near railroad crossings.

- Attachments:** [Permanent Railroad Safety Marking.pdf](#)

Martin moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0015](#)

Approve City of Appleton Razing of Buildings Policy.

Attachments: [Razing of Buildings Policy.pdf](#)

Firkus moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0043](#)

Approve 2020 Aerial Imagery/LiDAR Contract Award to Ayres Associates in an amount not to exceed to \$62,600.

Attachments: [2020 Aerial ImageryLiDAR Contract.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0044](#)

Approve Amendment No. 7 to Patrick Engineering for the Oneida Street Bridge Project in the amount of \$37,800 for a total revised not to exceed contract of \$697,810.

Attachments: [Oneida Street Bridge Project.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0045](#)

Request from the Community Blood Center to purchase meter bags for the June 2020 Blood Drive in Houdini Plaza be approved per modifications based on staff recommendation.

Attachments: [Community Blood Center-Meter bags.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0048](#)

Approve parking restriction change on Lawrence Street, west of Mason Street.

Attachments: [Parking change on Lawrence St, west of Mason St.pdf](#)

Williams moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0049](#)

Approve parking restriction change on Madison Street, north of Fremont Street.

Attachments: [Parking change on Madison St, north of Fremont St.pdf](#)

Firkus moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

6. Information Items

[20-0016](#) Inspections Division Permit Summary Comparison Report for December, 2019.

Attachments: [Inspection Div Permit Summary Report Dec, 2019.pdf](#)

[20-0017](#) 2020 Sidewalk Poetry Program.

Attachments: [2020 Sidewalk Poetry Program.pdf](#)

[20-0046](#) Online Payment option for monthly parking permits.

Attachments: [Online Payment option-monthly parking permits.pdf](#)

[20-0047](#) Draft Structural Condition report for parking ramps.

Attachments: [Structural Condition Report for parking ramps.pdf](#)

7. Adjournment

Martin moved, seconded by Williams, that the meeting be adjourned at 6:00 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus