

**RECRUITMENT STATUS REPORT
UPDATES THRU 5-8-15**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Service Person	DPW	4/3/15	3/25/15	1	Resignation of Nick Rogan References and medical pending on final candidate
	Laborer Eligibility List	DPW	Anticipated	6/23/14 4/6/15	2 + Elig List	Medical and references pending on next candidate 1 added to eligibility list
	Inventory Control Clerk	DPW	4/10/15	4/6/15	1	Jason VanRossum starting 5/11/15
	Assistant General Manager	VT	2/2/15	1/9/15	1	Resignation of Sal LaPuma Daniel Sandmeier starting 6/23/15
	PT Bus Driver Eligibility List	VT	2/9/15 6/26/15	1/26/15 Pending	2 + Est. New Elig List	Vacancy of Elizabeth Kirk and Kari Boardman Application deadline date 5/10/15
	PT Service Person	VT	4/20/15	4/15/15	1	Resignation of Chab Vue Application deadline date 5/10/15
	Liquids Operator	Utilities	4/24/15 Mid-2015 (transfer of Corey Dixon)	4/15/15 4/6/15	2	Resignation of Tim DeGroot Application deadline 5/10/15 Applicant testing at Bordini Center
	Operations Foreman	DPW	6/1/15	5/6/15	1	Gary Klein's retirement and the re-assignment of Erick Cardew Internal interviews 5/15/15
	Operator II – Sewer Crew	DPW	5/15/15	Pending	1	Tony Foytik resignation
JAY	Police Officer	Police	N/A	N/A	Elig List	Six candidates ready for PFC and additional Chief interviews in process
	Community Service Officer	Police	NA	3/20/14	3 + Elig List	Backgrounds pending on 3 candidates Two conditional offers extended medicals are pending
	Fire Fighter	Fire	Over-hire 3/2/15	4/1/15 2/3/15	2 + Elig List	Backgrounds pending on 3 candidates
	Library Page (6108)	Library	NA	5/6/15	1 + Elig List	Application deadline 5/17/15
	Help Desk Analyst	IT	1/29/15	2/11/15	1	Michael Race start date 5/18/15
	Battalion Chief – Fire Prevention and Education	Fire	NA (re-organization)	4/1/15	1	Top candidate to Dr. Childs on 5/8/15

TOTAL POSITIONS OPEN = 20 TOTAL ELIGIBILITY LISTS = 6

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Evidence Clerk	Police	1/5/15	NA Non TO position	1	Department reorganization pending
	Lead CSO	Police	4/16/15	3/24/15	1	Hiring process suspended indefinitely. APD reorganization being proposed
	Administrative Assistant (Half-time)	Health	1/5/15	Pending	1	Request on hold.
KIM	Operator I – Street	DPW	5/1/15	4/15/15	1	Rudy Borneman retirement Will run process in planned order in connection with TO change
	Operator I – Street	DPW	TO Change	TO Change	1	Working with department to fill TO change vacancies in a specific order
	Operator I – Storm Water	DPW	TO Change	TO Change	2	Working with department to fill TO change vacancies in a specific order
	Arborist	DPW	TO Change	TO Change	1	Working with department to fill TO change vacancies in a specific order
	Operations Crew Leader – Street	DPW	TO Change	TO Change	1	Working with department to fill TO change vacancies in a specific order
	Operations Crew Leader – Water (2 nd shift) (position was previously Op II – Water)	DPW	3/5/15 TO Change	TO Change	1	Working with department to fill TO change vacancies in a specific order

TOTAL POSITIONS ON HOLD = 10 TOTAL ELIGIBILITY LISTS = 0