



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, May 6, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Coenen called meeting to order at 4:31 p.m.*

2. Roll call of membership

**Present:** 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[19-0632](#)

Minutes from April 22, 2019

**Attachments:** [Minutes from April 22, 2019.pdf](#)

**Croatt moved, seconded by Martin, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

4. **Public Hearings/Appearances**

5. **Action Items**

[19-0483](#)

R/B-Request from Creative Sign, on behalf of Refuge Foundation for the Arts and Fox Communities Credit Union, for Street Occupancy Permits to install 4'X9' "Appleton" signs in the three (3) locations identified on S. Memorial Drive, E. College Avenue and S. Oneida Street.

**Attachments:** [Creative sign on behalf of Refuge Foundation for The Arts & Fox Communities Credit Union.pdf](#)

**Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-0594](#)

Request from the Fox River Academy Stormwater Representative Team for a Street Occupancy Permit to paint stormwater awareness murals on the sidewalk near Fox River Academy.

**Attachments:**     [Fox River Academy-Street Occupancy Permit.pdf](#)

*Locations to be approved by Public Works.*

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-0637](#)

Newberry Street, from Schaefer Street to 900' east of Briarcliff Drive, be reconstructed with concrete pavement and curb and gutter to a width of 40' from back of curb to back of curb, which is the same width as the existing street.

Newberry Street will consist of 2-11' travel lanes (1 lane in each direction), 6' bike lanes along both sides of the street, and a 2.5' buffer between the travel lanes and bike lanes. On-street parking will be eliminated along the entire project length.

New 5' concrete sidewalk will be constructed along the south side of Newberry Street, from approximately 350' east of Cambridge Drive to approximately 900' east of Briarcliff Drive (city limits).

The intersection of Newberry Street and Kensington Drive will remain as an all-way stop controlled intersection.

**Williams moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Martin and Williams

**Nay:** 1 - Firkus

[19-0638](#)

Harris Street, from Badger Avenue to Richmond Street, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Harris Street reconstruction project are as follows:

Badger Avenue - 200' east of Badger Avenue: New asphalt pavement to be constructed to a width of 37' from back of curb to back of curb, which is 4' wider than the existing street within this portion of the project. The 4' widening will be achieved along the south curb line.

200' east of Badger Avenue - Summit Street: New asphalt pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Summit Street - Richmond Street: New asphalt pavement to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

**Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-0644](#)

Approve parking and traffic related changes associated with the Appleton Street 2-Way Conversion and Bike Lane Retrofit Project.

**Attachments:** [Approve parking and traffic related changes associated with the Appleton Street 2-way conversion and Bike Lane Retrofit Project..pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

## 6. Information Items

[19-0639](#)

Proposals for 2020 Budget consideration

**Attachments:** [Proposals for 2020 Budget Consideration.pdf](#)

[19-0640](#)

Inspections Division Permit Summary Comparison Report for April, 2019

**Attachments:** [Inspections Division Permit Summary Comparison Report for April, 2019.pdf](#)

## 7. Adjournment

**Croatt moved, seconded by Williams, to adjourn the meeting at 5:36 . Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus