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**TO:** Chairperson Vered Meltzer and Members of the Utilities Committee

**FROM:** Chris Shaw, Utilities Director

**DATE:** February 19, 2020

**RE:** *Award Engineering Services Contract for the Ridgeway Tower Recoating Project to Strand Associates, Inc., in the amount of \$41,900 and a 10% contingency of \$4,200 for a project total not to exceed \$46,100*

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**BACKGROUND:**

The Appleton Water Utility includes the 300,000 gallon Ridgeway Water Tower. To date, the tank has had little maintenance other than scheduled cleanings and inspections. During the 2015 regulatory inspection it was noted that a number of maintenance items needed to be attended to preserve the asset. To prevent the spread of corrosion, the report also included a recommendation to have the tank interior and exterior recoated.

Invitations for professional services proposals were sent to three engineering firms. The firms were selected for their project familiarity and project team members that had a history of similar water industry project work. All three engineering firms submitted proposals.

An evaluation team completed their review of the three proposals and scored their results. Of the submitted proposals, the evaluation team unanimously found that the Strand proposal had scored the highest by providing a proposal that best met the City's needs. Furthermore, the team found that the Strand firm had provided the least cost proposal. Historically, the evaluation team completes a value evaluation exercise to provide whether or not the additional costs for a particular proposal are worth justifying. This process was not necessary as Strand provided the highest value score at the least cost.

In terms of project familiarity, the Strand Associates team has recently been the project engineer on the construction of the 1.0 MG Glendale Tower and the 2019 recoating project at Lindbergh.

<b>COMPANY</b>	<b>QUOTE</b>	<b>SCORE</b>	<b>VALUE</b>
Dixon Engineering	\$76,132		
Strand Associates	\$41,900		
McMahon	\$45,100		

\*DNP – Did Not Propose

**RECOMMENDATION:**

I recommend Award Engineering Services Contract for the Ridgeway Tower Recoating Project to Strand Associates, Inc., in the amount of \$41,900 and a 10% contingency of \$4,200 for a project total not to exceed \$46,100

If you have any questions regarding this project please contact me, Chris Shaw, at ph: 832-5945.