



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, April 11, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

3. Approval of minutes from previous meeting

[22-0422](#)

Minutes from March 21, 2022

Attachments: [Minutes from March 21, 2022.pdf](#)

Fenton moved, seconded by Doran, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

4. **Public Hearings/Appealances**

5. **Action Items**

[22-0423](#)

Request from All Tied up for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 324 E. College Avenue.

Attachments: [All Tied Up Floral Cafe.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0424](#)

Request from Hilton Appleton Paper Valley Hotel to extend their street occupancy permit for dumpsters on College Avenue (Meters CAW 301, 303 & 305) through April 30, 2022.

Attachments: [Hilton Appleton Paper Valley-dumpsters.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0425](#)

Request from Hilton Appleton Paper Valley Hotel for a street occupancy permit for a construction container on the Superior Street side of 333 W. College Avenue through May 31, 2022.

Attachments: [Hilton Appleton Paper Valley-storage container.pdf](#)

Fenton moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0426](#)

Approve Inter Governmental Agreement with Outagamie County for the CTH JJ (Lightning Drive to Cherryvale Avenue) Reconstruction Project.

Attachments: [CTH JJ-Lightning Dr to Cherryvale Ave.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0427](#)

Approve Inter Governmental Agreement with Outagamie County for the CTH E & EE (CTH JJ to Applehill Boulevard) Reconstruction Project.

Attachments: [CTH E & EE.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0428](#)

Approve designation of 9 parking stalls in the Red Ramp for the Hilton Hotel.

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0455](#)

Approve parking restriction change on the 400 block of W. College Avenue. Follow-up to Six-Month Trial Period.

Attachments: [400 block of W College Ave.pdf](#)

Fenton moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0456](#)

Approve parking restriction change on the 300/400 block of N. Division Street. Follow-Up to Six-Month Trial Period.

Attachments: [300-400 block of N Division St.pdf](#)

Fenton moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Doran and Fenton

Nay: 1 - Siebers

Excused: 1 - Prohaska

[22-0457](#)

Approve request from Creative Downtown Appleton Inc. to install a parklet on the west side of N. State Street at parking stalls #178 and #179 per the On-Street Parklet Policy.

Attachments: [Parklet-N State St.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

6. Information Items

[22-0210](#)

Review Crosswalk Installation Evaluation Guidance Flowchart.

Attachments: [Crosswalk Installation Evaluation .pdf](#)

[22-0429](#)

Review three Soldier Square options and schedule date for public

hearing once project is within the Capitol Improvement Plan.

Attachments: [Soldier Square.pdf](#)

[22-0430](#)

2021 Tree City USA.

Attachments: [Arbor Day Foundation.pdf](#)

[22-0431](#)

Inspection Division Permit Summary Comparison Report for March, 2022.

Attachments: [Inspection Div Report 3-31-22.pdf](#)

7. Adjournment

Fenton moved, seconded by Doran, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska