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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: September 22, 2015

Re: Action: Award contract for Municipal Services Building Condensing Boiler Addition to EGI Mechanical, Inc. in the amount of \$54,267 with a contingency of \$2,000 for a contract total not to exceed \$56,267.

Action: Approve positive fund balance transfer of \$10,000 from the Fire Station AHU #4 project to the Municipal Services Building Condensing Boiler Addition project.

The proposals for the Municipal Services Building Condensing Boiler Addition Project were opened on Thursday, August 20, 2015. The project includes the addition of a small condensing boiler to improve heating capabilities and to improve energy efficiency by allowing a smaller boiler to operate during the spring and fall versus running the larger boiler at these lower heating demand times.

The Parks, Recreation and Facilities Management Department's Capital Projects Fund includes \$50,000 funding for this work to be completed in 2015. Three companies submitted qualified bids for the project. Below are the bids:

	<u>Boiler</u>
EGI Mechanical, Inc.	\$54,267
Great Lakes Mechanical, Inc.	\$67,900
Hurckman Mechanical, Inc.	\$60,013

To cover the shortfall including engineering fees and contingency, we are also requesting an approval of the positive fund balance of \$10,000 from the Fire Station air handler unit replacement project in which the proposal came in below the anticipated budget. It is the recommendation of the Parks, Recreation and Facilities Management Department to accept the proposal provided by EGI Mechanical, Inc. and to allocate a \$2,000 contingency for a total contract not to exceed \$56,267.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.